

LOCAL FUND AUDIT, KHURDA, ODISHA

CATEGORY : N A C

Audit Report No : 261833/AR/2016-2017-KHURDA

PARA: 1 TITLE SHEET

1	Name of the Institution :	Nayagarh NAC
2	Year of Accounts under Audit :	2015-2016
3	Name of the Local Authority during the year of A/Cs :	SRI PRAFULLA CHANDRA MAHAPATRA, Executive Officer
	Name of the Local Authority at the time of Audit :	SRI PRAFULLA CHANDRA MAHAPATRA, Executive Officer
4	Duration of Audit :	05-01-2017 To 14-03-2017 (Mandays Consumed :- 41.5)
5	Name of the Auditors :	SABITA SAHOO - Auditor(05-01-2017 to 14-03-2017) DANARDAN TRIPATHY - Lead Auditor(05-01-2017 to 14-03-2017)
6	Name of the Reviewing Officer :	BHAGABAN CHANDRA DAS(Audit Superintendent)
7	Date of submission of report by Reviewing officer :	08-04-2017
8	Entry Conference Date :	30-12-2016
9	Exit Conference Date :	07-04-2017
10	Name of the District Audit Officer :	SRI PRAMOD CHANDRA TRIPATHY
11	Date of approval of report by District Audit Officer :	06-05-2017

Para1.1 :- Demographic information:-

Name Of The Institution	Area In sq Km	No of Ward	Population of the Institution					Female Population	Male Population
			S.C	S.T	Minority	General	Total		
Nayagarh NAC	15.54	13	1706	0	170	15141	17017	8043	8974


20/5/18
Executive Officer
N.A.C., Nayagarh.

PARA: 2 PHYSICAL VERIFICATION

S/no	Items	Date Of Physical verification Before / After Transaction	Physical Balance	Balance As per Cash Book / Stock Register	Reference To The Page No Of Cash Book / Stock Register	Discrepancies If Any
1	Unused Measurement Books	05-01-2017 Before transaction	Nil	Nil	06	Nil
2	Tax Receipt Books	05-01-2017 Before transaction	51 nos.	51 nos.	3	Nil
3	Weekly Hat Entry Fee Receipt Books	05-01-2017 before transaction.	16 nos.	16 nos.	40	Nil
4	Misc. Receipt Books	05-01-2017 Before transaction	6 nos.	6 nos.	21	Nil
5	Daily Market receipt Books rs. 3.00	05-01-2017 Before transaction	3 nos.	3 nos.	45	Nil
6	Daily Market Receipt Books Rs. 5.00	05-01-2017 Before transaction	38 nos.	38 nos.	51	Nil
7	Postage Stamp	05-01-2017 Before transaction	361.00	361.00	73	Nil
8	Parking Fees Receipt Books Rs. 25.00	05-01-2017 Before transaction	9 nos.	9 nos.	12	Nil
9	Parking Fees Receipts Rs. 10.00	05 01 2017 Before transaction	36 nos.	36 nos.	47	Nil
10	Cash in hand	05-01-2017 Before transaction	0.00	0.00	48	Nil
11	Weekly Hat Sales Receipt Book	05-01-17 before transaction	23 nos.	93 nos.	45	70 nos.

Comments
Discrepancy shown in the Stock of "Weekly Hat Sales Receipts" as per Stock Register and Physical Balance vide AOSP- 1

It would be seen from the above table that as against the Stock Register balance of Weekly Hat sales Receipts of 93 nos. vide S.R. Page no.- 45, 23 nos. were shown to audit resulting shortage of 70 nos. of Books.

In response to the objection memo issued in this regard, the local authority replied, " It was seen that as per the stock register, the balance of the Hat Sales receipt is 93 nos. But physically I found that there is 23 nos. of Hat sale receipt Book. Perhaps it was typical mistake 93 against 23."

The reply furnished by the local authority seems to be after thought, because Stock Register exhibits 93 nos. and physically found 23 nos. So how it can be 'Typical mistake'. So the reply of the local authority is satisfactory.

As such the Executive Officer is suggested to enquire into the matter vividly and produce the same to next audit. In case of misutilisation of the aforesaid receipts, the person concerned and the Executive Officer will be held responsible.

Comments

As required under Rule 20 of Odisha local fund Audit Rule, 1951, the Physical verification of hard cash, Unused receipt books, Unused Measurement Books and service postage stamp has been conducted on the date of commencement of Audit i.e., on 05-01-2017 before transaction and the result of verification is given above.

PARA: 3 LIST OF VERIFIED RECORDS
A : List Of Verified Records/Register

Sino	List Records/Register	Rules	Form No
1	Cash Book of the municipality	Rule 125	Form No. XIV
2	Salary Bills	Rule 97	Form No. IX
3	Challan	Rule 87	Form No. VI
4	Subsidiary Cash Book	Rule 128 A	Form No. V-A
5	Cashier's Cash Book	Rule 81	Form No. V

B : List of Records/Registers not Produced to Audit

Sino	List Records/Register	Rules	Form No
1	Register of the Tax on Carriages, Carts, Horses and Other animals	Rule 151	Form No. XXIX
2	Loan Register	Rule 149	Form No. XXVII
3	Appropriation Register of Loan Funds	Rule 150	Form No. XXVIII
4	Establishment Audit Register	Rule 146	Form No. XXV
5	Register of Investments	Rule 148	Form No. XXVI
6	Register of Quarterly & Annual account of Expenditure	Rule 144	Form No. XXIII
7	Annual Account of Receipts and Expenditure	Rule 145	Form No. XXIV
8	Register of outstanding deposits	Rule 143	Form No. XXI
9	Register of Quarterly & Annual account of Receipt	Rule 144	Form No. XXII
10	Register of Outstanding Advances	Rule 140	Form No. XIX
11	Deposit Ledger	Rule 142	Form No. XX
12	Register of adjustments	Rule 132	Form No. XVII
13	Advance Ledger	Rule 136	Form No. XVIII
14	Abstract Register of Receipts	Rule 129	Form No. XV
15	Abstract Register of Expenditure	Rule 129	Form No. XVI
16	Register of Bills	Rule 96	Form No. VII
17	Order Book	Rule 96	Form No. VIII
18	Subsidiary account of special taxes	Rule 79	Form No. -IV
19	Abstract of the Budget Estimate	Rule 74	Form No. I-A
20	Schedule for the Budget Estimate	Rule 77	Form No. III

C : List of Records/Registers not Maintained

Sino	List Records/Register	Rules	Form No
1	License for Carriages, Carts, Horses Other and animals	Rule 154	Form No. XXX
2	Absentee Statement	Rule 97	Form No. X
3	Budget Estimate	Rule 74	Form No. I

D : List of Records/Registers not Required

Sino	List Records/Register	Rules	Form No
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Comments

Due to non-maintenance of above mandatory & statutory records and registers, the actual position of grants, advance outstanding, Utilization certificate outstanding for submission, receipts and expenditure etc. can not be assessed correctly.

It is revealed that most of the important records and registers are not being maintained by this NAC although this NAC is positioned with full staff strength. Therefore, such attitude of staff for maintenance of mandatory records not only defeats the provisions of Act and Rule framed by the Govt. but also questions about transparency in maintenance of accounts.

On issue of objection statement in this regard, the E.O. replied, "Produced". But non of the above records produced.

For such non-maintenance of records and registers the following officials are found responsible.

1. Sri Prafulla Chandra Mahapatra, Executive Officer;
2. Sri Baidyanath Pradhan, Head Clerk;
3. Sri Ajaya Kumar Sathua, Accountant

Suggestion-

Regular accounts training needs to be provided to every staff of NAC who deals with accounts and the Executive officer is suggested to evaluate the work load of and job specification of every staff in regular interval and manage accordingly so that all the important records would have been maintained for which the transparency of accounts would be achieved. Further this matter may be discussed in each and every council meeting with an agenda.

A handwritten signature in blue ink, appearing to be 'B. K. S.', is located in the bottom right corner of the page.

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2. Sri Baidyanath Pradhan, Head Clerk;
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Regular accounts training needs to be provided to every staff of NAC who deals with accounts and the Executive officer is suggested to evaluate the work load of and job specification of every staff in regular interval and manage accordingly so that all the important records would have been maintained for which the transparency of accounts would be achieved. Further this matter may be discussed in each and every council meeting with an agenda.

PARA: 4 FINANCIAL POSITION

Nayagarh NAC - 2015-2016

Sino	Name of the Cash Book	OB as on Date	Opening Balance(In Rs:)	Receipt during the Year under Audit(In Rs:)	Total(In Rs:)	Expenditure during the Year under Audit(In Rs:)	Closing Balance as per Audit (DD MM YYYY)	Closing Balance(In Rs:)(AUDIT)	Closing Balance as per (DD MM YYYY) Cash Book	Closing Balance(In Rs:)(CASH BOOK)	Difference (In Rs:)	Remarks
1	Accountant Cash Book	01-04-2015	7639247 8.78	14538793 3.00	22178041 1.78	80764114 48	31-03-2016	1410162 97.30	31-03-2016	1409867 67.30	29530.00	
	GRAND TOTAL		7639247 8.78	14538793 3.00	22178041 1.78	80764114 48		1410162 97.30		1409867 67.30	29530.00	

Comments

Para- 4.1: Reasons of difference vide AOSP- 78-81

The reasons of difference in Closing Balance of Rs. 44020.00 in between the audit and the cash book are given below.

Sl. No.	Description of Reasons	Amount (Rs.)																				
1	Without the funds being actually received either through Money Receipt or in Cashier's cash book, the following amounts have been shown received irregularly in Accountant cash book and also shown deposited in pass book. <table><tr><th>Date of Receipt in Accountant Cash Book</th><th>Accountant Cash Book Page no.</th><th>Page</th><th>Amount</th></tr><tr><td>10-07-2015</td><td>68</td><td></td><td>10473.00</td></tr><tr><td>04-03-2016</td><td>208</td><td></td><td>19580.00</td></tr><tr><td>Total</td><td></td><td></td><td>30053.00</td></tr></table>	Date of Receipt in Accountant Cash Book	Accountant Cash Book Page no.	Page	Amount	10-07-2015	68		10473.00	04-03-2016	208		19580.00	Total			30053.00	(+) 30053.00				
Date of Receipt in Accountant Cash Book	Accountant Cash Book Page no.	Page	Amount																			
10-07-2015	68		10473.00																			
04-03-2016	208		19580.00																			
Total			30053.00																			
2	As against the actual receipt of Rs. 5500.00 through Receipt No. 8996, dt. 21-09-15, a sum of Rs. 8996.00 has been shown received in the Cashier's cash book on dt. 21-09-15 vide page no. 51 and accordingly instead of receiving Rs.12755.00, as per total receipts in cashier's cash book on that day, a sum of Rs. 16251.00 has been shown received in Accountant cash book on dt. 21-09-15 vide page no. 105 which resulted excess receipt of Rs. 3496.00 than the actual amount collected.	(+) 3496.00																				
3	The following amounts collected once, but shown received twice in the cashier's cash book as well as Accountant cash book. <table><tr><th>M.R. No./Date</th><th>Received from whom</th><th>1st. time deposit in Cashier's cash book</th><th>2nd. Time deposit in cashier's cash as well as Accountant cash book</th><th>Amount</th></tr><tr><td>13819/02-07-15</td><td>Niranjan Pattanaik, OTC</td><td>06-07-15</td><td>08-07-15</td><td>600.00</td></tr><tr><td>16038 to 16053 (16 nos.) / 16-02-16</td><td>Ajit Kumar Mallik, OTC</td><td>22-02-16</td><td>23-02-16</td><td>13890.00</td></tr><tr><td>Total</td><td></td><td></td><td></td><td>14490.00</td></tr></table>	M.R. No./Date	Received from whom	1 st . time deposit in Cashier's cash book	2 nd . Time deposit in cashier's cash as well as Accountant cash book	Amount	13819/02-07-15	Niranjan Pattanaik, OTC	06-07-15	08-07-15	600.00	16038 to 16053 (16 nos.) / 16-02-16	Ajit Kumar Mallik, OTC	22-02-16	23-02-16	13890.00	Total				14490.00	(+) 14490.00
M.R. No./Date	Received from whom	1 st . time deposit in Cashier's cash book	2 nd . Time deposit in cashier's cash as well as Accountant cash book	Amount																		
13819/02-07-15	Niranjan Pattanaik, OTC	06-07-15	08-07-15	600.00																		
16038 to 16053 (16 nos.) / 16-02-16	Ajit Kumar Mallik, OTC	22-02-16	23-02-16	13890.00																		
Total				14490.00																		
3	As against the payment of Rs. 77569.00 to EPF Commissioner, Bhubaneswar towards EPF of the staff for the month of December, 2015, double expenditure shown in the cash book vide vr. no. P-377, dt. 12-01-16 vide cheque no. 268630 (Cheque cancelled) and vr. no. P-411, dt.16-02-16.	(-) 77569.00																				
Total		(-) 29530.00																				

The local authority is advised to reconcile the difference with intimation to audit.

4.2. Details of receipt and Expenditure

The details of receipt and expenditure during the year 2015-16 is given below.

Details of Receipt

Sl. No.	Head of Account	For the Year 2014-15	For the Year 2015-16
1	2	3	4
I.	TAXES.		
1	Holding Tax (Arrear)	157388.50	187755.95
2	Holding Tax (Current)	283924.87	201160.42
3	Lighting Tax (Arrear)	105944.89	131487.3
4	Lighting Tax (Current)	190370.81	162667.68
5	Water Tax (Arrear)	85014.32	105888.8
6	Water Tax (Current)	144298.96	121625.26
7	Latrine Tax (Arrear)	153.45	44.00
	Total.	967095.80	910629.41
II.	LICENSE FEES & OTHERS		
1	Cart & Carriage		
2	U/s-290 (License fees on O & D Trades)	295911.00	412565.00
3	U/s-307	1280.00	23582.00
4	License fees on Projection and Erection		73205.00
5	Market Fees		232156.00
6	Compound Fees		13750.00
7	Marriage Fees		3500.00
8	Mobile Tower License fees		15000.00
9	Motor Parking Fees		108700.00
10	Mutation Fees		400.00
	Total.	297191.00	882858.00
III	RECEIPT UNDER SPECIAL ACT		
1	Ponds		218500.00
2	Ferry Ghat		
3	Others		
	Total.		218500.00
IV.	REVENUE RECEIPTS		
1	Tractor & Water Tanker	169091.00	34500
2	Building Plan Approval Fees	866748.00	588261.00
3	Auction Fees		3000.00
4	Market Complex Rent	1667811.00	1445359.00
5	N.O.C.	84010.00	111000.00
6	Slum Quarters		12300.00
7	Rental Building		2400.00
8	Rent from Town Hall		6500.00
9	Rent from Kalyan Mandap		357000.00
10	Others	1145021.00	26078.59
11	Mobile Tower Rent	67000.00	77018.00
12	Cess Poll	24000.00	68800.00
	Total.	4023681.00	2732216.59

V	GOVT. GRANTS.		
1	Road Maintenance		0.00
2	Road Development	3188000.00	1116000.00
3	14th FC		4730000.00
4	MLA LAD		
5	MP LAD	5000000.00	
6	SPF		50000.00
7	SDF		
8	SJSRY	774000.00	
9	IHSDP		
10	Ahaar Yojana		8940000.00
11	Devolution of Fund for Kalyan Mandap		7000000.00
12	Devolution of Fund	2802000.00	4687000.00
13	PBI		1502000.00
14	OAC	21915000.00	
15	NULM	954300.00	609000.00
16	Protection of Water Bodies	1500000.00	2500000.00
17	Solid Waste Management	489083.00	1715000.00
18	Local Festival	53000.00	
19	Phyline Grant	520500.00	
20	13th Finance Commission	2429000.00	326000.00
21	Road & Bridges	3889000.00	1950000.00
22	Non-Residential Building	0.00	500000.00
23	Swachhha Bharat Mission		2417601.00
24	4th SFC (Creation of Capital assets)		960000.00
25	4th SFC (Maintenance of Capital assets for Revenue Generation)		457000.00
26	MV Tax	1037000.00	1153000.00
27	LFS Pension	213000.00	
28	Reform MIS (Acct. Salary)	194400.00	
29	Octroi Compensation		14295000.00
30	Arrear Pension and Basic services Grant		5449000.00
31	Pension Grant		213000.00
32	Hon. & Sitting Fees		51000.00
33	User end metering for Water Supply		1500000.00
34	National Food Security Act		8000.00
35	NOAP/NOAP etc	4944400.00	5087700.00
36	NFBS		146000.00
37	Harishchandra Sahayata Yojana		
38	Construction of AW Center		1000000.00
39	National Population registrar (Census)	59500.00	95000.00
	Total.	45462183.00	68457301.00
VI	EXTRA ORDINARY DEBT		
1	S.D. of Contractors	319026.00	664308.00
2	Advance Collection for Market Shop Rent		680000.00

3SD for lease of Shop		850000.00
4E.M.D.	6000.00	
5Royalty	193471.00	281957.00
6Labour Welfare Cess	74201.00	125853.00
7VAT	357929.00	626771.00
8IT	78278.00	286823.00
Total.	1028905.00	3515712.00
VII. MISCELLANEOUS		
1O.H. Charge		14652.00
2Audit Recovery		67443.00
3Work Contingency		
4Sale of Tender Paper	37200.00	303550.00
5Refund of Advance		
6EGB	28490.00	38216.00
7Interest accrued from Banks	1389379.00	2383709.00
8TA Expenses of C.O.		18930.00
9Return of TDS		15533.00
10Recovery of Pay advance		171500.00
11Recovery of Festival advance		936700.00
12Adjustment of LSG Day Advance		300000.00
13Adjustment of Aahaar Yojana Advance		20000.00
14RTI		283.00
15Grant of Ranpur N.A.C.	1489083.00	29145100.00
16Grant of Daspalla N.A.C.	1489083.00	35255100.00
Total.	4433235.00	68670716.00
Total Receipts	56209290.80	145387933.00
Add O.B. as on 01.04.2014	56905002.98	76392478.78
Grand Total	113114293.78	221780411.78

Details of Expenditure

Sl. No.	Head of Account	For the Year 2014-15	For the Year 2015-16
1	2	3	4
I. GENERAL ESTABLISHMENT			
1Salary of E.O./TA		586129.00	887588.00
2Salary of General Establishment		6028788.00	2072449.00
3Office Contingency		239386.00	0.00
4T.A.		0.00	0.00
55th Pay Arrear		0.00	2701051.00
6Pension Contribution		0.00	0.00
7Pension		164640.00	1460790.00
8Salary of C.O.		114000.00	114868.00
9Unutilised Leave Salary & Gratuity		189400.00	367795.00

	Total.	7322343.00	7604541.00
II.	CONSERVANCY ESTABLISHMENT		
	1Salary of Conservancy Staff	1878455	4105951.00
	2Sanitation Wage	2970321.00	2939417.00
	Total.	4848776.00	7045368.00
III.	TAX ESTABLISHMENT		
	1Salary of T.C. & Peon	4112965.00	6544863.00
	Total.	4112965.00	6544863.00
IV.	PUBLIC WORKS ESTABLISHMENT		
	1Salary of JE/ME & Other Staff	29525	470669.00
	2Contingency	0.00	0
	Total.	29525.00	470669.00
V.	PUBLIC SAFETY ESTABLISHMENT		
	1Salary	1834250.00	605618.00
	2Electric Energy Charges	4655327.00	2757564.00
	3Light Establishment	1419289.00	0.00
	4Electrical Goods	239039.00	341550.00
	Total.	8147905.00	3704732.00
VI.	MIS ESTABLISHMENT		
	1Salary of Accountant	180000.00	180868.00
	2MIS	0.00	112468.00
	3Salary of Computer Operator	111000.00	106604.00
	Total.	291000.00	399940.00
VII.	DEPOSITS		
	1I.T.	78278.00	284894.00
	2Refund of E.M.D.	0.00	0.00
	3Refund of S.D.	0.00	394969.00
	4VAT	357929.00	604029.00
	5LABOUR WELFARE CESS	74201.00	123924.00
	6ROYALTY	193471.00	280167.00
	Total.	703879.00	1687983.00
VIII.	DEVELOPMENT WORKS		
	1Road Maintenance	0.00	0
	2Road Development	166278.00	2019179.00
	3Non-Residential Building	0.00	143129.00
	4Road & Bridges	0.00	1567904.00
	5Protection of water Bodies	0.00	415451.00
	6MLA LAD	461329.00	253735.00
	7MP LAD	151357.00	525458.00
	8Devolution Fund	1255165.00	501806.00
	9MV	261888.00	0.00
	10SJSRY	1056500.00	0.00
	11Phyline	46147.00	0.00
	12NULM	0.00	615221.00

13	PBI	0.00	177597.00
14	Swachha Bharat Mission (SBM)	0.00	170000.00
15	SPF	203696.00	192836.00
16	SDP	1826491.00	469979.00
17	13th FC	0.00	1971882.00
18	14 FC	0.00	325307.00
19	Devolution of Fund for Kalyan Mandap	0.00	2434891.00
20	Works executed out of Own fund	0.00	1573952.00
21	Dewatering	0.00	0.00
22	IHSDP	1241357.00	1473900.00
23	Aahaar Yojana	0.00	2601753.00
24	Others	0.00	4200.00
	Total,	6670208.00	17438180.00
IX.	MISCELLANEOUS		
1	Observation of National Day	30750.00	0
2	Sanitary & Printing	12800.00	0
3	Telephone	10908.00	11203
4	Tractor / Auto Tipper Repair Exp.	174137.00	220719.00
5	Bank Commission	0.00	2042.48
6	Revolving Fund (NULM)	0.00	70000.00
7	Repayment of Tipper Loan	192000.00	270790.00
8	Observation of LSG Day	329680.00	435686.00
9	Advertisement Expenses	33894.00	89709.00
10	Sanitary Expenditure	0.00	7878.00
11	Postage Stamp	0.00	5500.00
12	Sanitary Goods (Dustbin)	175525.00	0.00
13	Sitting Allowance	90000.00	0.00
14	Honarium	0.00	34050.00
15	POL/HSD	20900.00	255037.00
16	Pay advance	0.00	150000.00
17	Festival Advance	486000.00	1146000.00
18	Advance on LSG Day		300000.00
19	Advance on Aahaar Yojana		70000.00
20	TA Advance paid to Executive Officer	0.00	50000.00
21	Purchase of Fugging Machine	94500.00	0.00
22	Other Contingental Expenditure	17100.00	82514.00
23	Expenditure foe e-lds filing	0.00	5480.00
24	Fees for e-tendering	0.00	2800.00
25	Making of DSE for e-tendering	0.00	1396.00
26	Observation of Independence Day	0.00	30000.00
27	Observation of Republic Day	0.00	50000.00
28	Road Tax	0.00	29268.00
29	Misc. Expenditure	600.00	0.00

30	Donation	0.00	28000
31	Jalachhatra	33120.00	127500.00
32	Law Charges	53900.00	0.00
33	Boita Bandan Utsab	50100.00	50100.00
34	Zilla Mahostab	50000.00	50000.00
35	Amount refunded to SUDA	0.00	400000.00
36	National Food Security Act	0.00	35200.00
37	Amount paid to E.O., Daspalla towards their Grants drawn	0.00	15918183.00
38	Amount paid to E.O., Ranpur towards their Grants drawn	0.00	13009183.00
	Total.	1855914.00	32938238.48
X.	OAP/ODP/NOAP		
1	OAP/ODP/NOAP Disbursement	2547300.00	2743600.00
2	Harischandra sahayata Yojana	52000.00	66000.00
3	NFBS	140000.00	120000.00
	Total.	2739300.00	2929600.00
	Total Expenditure	36721815.00	80764114.48
	Add C.B. as on 31.03.2015	76392478.78	141016297.30
	Grand Total	113114293.78	221780411.78

4.3: Details of Closing balance as per cash book as on 31-03-2016

The details of Closing Balance as per cash book as on 31-03-16 is furnished below.

In Cash	In Bank	In P.L.A/C	Investment	Total
0.00	108040885.68	27468318.62	5477563.00	140986767.30

4.4 Annual Budget vide AOSP- 13-14

Under **Rule-104 OM Rules, 1953** at least two months before the close of year, the Chairperson shall present before the municipality/NAC a complete account of its probable receipts and expenditure for the following financial year together with that of the actual of the current year and Under **Rule -107 OM Rule 1953**, after expiry of 14 days (since presentation before the municipality), the municipality/NAC shall sanction the estimate and submit forthwith to the State Government for its approval as provides in under **Rule-109** of the said rule.

But no budget has been sent for approval during the year under audit.

On issue of objection statement in this regard, the E.O. of the silent over the matter.

It is very irregular not to prepare the approve the budget. The attention of the higher authority is invited in this regard to look into the matter and advise the E.O. to prepare and approve the budget.

Hence, the local authority is suggested to prepare and approve the budget in future.

4.5 Non Creation of Sinking Fund

As per Section 111 of O.M. Act, 1950, read with Rule 20(d) of O.L.F.A. Rules, 1951, a provision should have been made for creation of Sinking Fund which is to be utilized for redemption of huge outstanding Loan.

No such sinking fund has been created in this NAC during the year audit.

4.6 Creation of depreciation fund

No such fund has been created by this NAC to replenish assets.

4.7 Non implementation of double entry Accrual Base Accounting system (DEABAS) as per Odisha Municipal Accounts) Rule 2012 (OMAR) with effect 01.10.2013.

As per H & UD Department Letter No. 24970/HUD BBSR dt. 7.8.13. double entry accrual based accounting system (DEABAS) as per Odisha Municipal (Accounts) Rules 2012 shall be effective in all the Municipality/NAC with effect from 01.10. 2013. But from verification of accounts it was found that DEABAS has not been implemented in full-fledged manner during the year under audit. Attention is drawn as per Rule 67 of Odisha Municipal (Accounts) Rules 2012, Cheque signing authorities and the Executive Officer should ensure maintenance of all records and registers as per requirement under DEABAS before signing and issue of cheques. It has been categorically instructed that any payment / issue of cheques without resorting to DEABAS w.e.f 1.10.2013 shall attract disciplinary action against the erring officials concerned. It has also been directed in the said letter that non implementation of the DEABAS in accordance to Odisha Municipal Accounts Rules, 2012 as stated above shall also attract with holding of grants- in- aids by Govt. to the defaulting ULBs.

On issue of objection statement in this regard, the E.O. of the silent over the matter.

So the local authority is once again advised to maintain the all the important records and registers in prescribed forms as per OMAR, 2012.

4.8 Liquid Assets and Liabilities

The position of asset and Liability of this NAC for the Year 2015-16 is given below basing upon the facts and figures arrived by Audit as well as information supplied by Local Authority.

Liabilities		Assets	
Particulars	Value	Particulars	Value
Unspent balance of grants	45852821.00	Closing balance of the NAC as on 31-03-15	141016297.00
Loan refundable	0.00	Loans recoverable	0.00
Unremitted Govt. dues (Royalty, VAT, L. Cess, IT etc)	28390.00	Advance recoverable	975500.00
Refundable SD/EMD and refundable GP adv. (Security money) (as per C.B. of cash book)	4072452.00	Outstanding Taxes, Rents and Rates etc recoverable	6755653.00
Unpaid salary and wages including 5 th . Pay & 6 th . Pay commission arrear)	0.00	Others (Name of the liquid assets to be specified)	0.00
Unpaid bills	0.00		
Contribution paybles	0.00		
Energy charges payable	20313806.00		
Total	70267469.00	Total	148747432.00
Assets over liabilities	78479963.00	Liabilities over assets	0.00
Grand Total	148747432.00	Grand Total	148747432.00

From the above matrix of assets and liability, it would be seen that the assets of this NAC is excess over liabilities a tune of Rs 78479963.00 which speaks that the financial position of this NAC is sound .But although the above matrix indicates the sound financial status of the NAC, still due to non-collection of outstanding Taxes, Rents and fees etc. and also due to non-recovery/non-realisation of outstanding advances, the real financial position could not ascertained. However, the local authority is advised to take adequate steps for better collection of taxes, rent and fees, early realisation of outstanding advances so as to enhance real financial status of the NAC. Further the assessment and collection of taxes need to be regulated in accordance with Rule-175 to 206 of O.M.Rules-1953. The council is suggested to take effective steps for revaluation of holding, light and water taxes as required under section 145 of OM Act 1950. Apart from that no wasteful expenditure shall be incurred by the council without prior approval of the Govt. as per section 117(A) of said OM Act.

PARA: 5 DETAILS OF CLOSING BALANCE AS PER BANK PASS BOOKS & CASH BOOK BANK BALANCE FIGURE

Nayagarh NAC - 2015-2016

Sino	Name of the Bank	A/C No.	Closing Balance Date As on (dd/mm/yyyy)	Closing Balance in Pass Book(In Rs:) (A)	Closing Balance in Bank Date Cash Book (dd/mm/yyyy)	Closing Balance in Bank as mentioned in Cash Book(In Rs:) (B)	Difference(In Rs:)(A-B)	Remarks
1	S.B.I., Nayagarh	11383060392	31-03-2016	5828700.74	31-03-2016	5828700.74	0.00	
2	S.B.I., Nayagarh	11383060336	31-03-2016	238776.12	31-03-2016	129493.12	109283.00	
3	S.B.I., Nayagarh	11383206481	31-03-2016	5711996.00	31-03-2016	5711996.00	0.00	
4	S.B.I., Nayagarh	30415609510	31-03-2016	14129135.00	31-03-2016	14111135.00	18000.00	
5	S.B.I., Nayagarh	32750608788	31-03-2016	1510843.00	31-03-2016	1433274.00	77569.00	
6	S.B.I., Nayagarh	34698659772	31-03-2016	8397961.00	31-03-2016	8376997.00	20964.00	
7	S.B.I., Nayagarh	34698696077	31-03-2016	1560692.00	31-03-2016	1560692.00	0.00	
8	S.B.I., Nayagarh	11383057288	31-03-2016	492543.00	31-03-2016	492543.00	0.00	
9	S.B.I., Nayagarh	34699389112	31-03-2016	1385542.00	31-03-2016	1385542.00	0.00	
10	S.B.I., Nayagarh	30303611492	31-03-2016	212370.00	31-03-2016	212370.00	0.00	
11	UCO Bank, Nayagarh	18460100000651	31-03-2016	1489315.80	31-03-2016	1541520.80	-52205.00	
12	UCO Bank, Nayagarh	18460100002590	31-03-2016	2248019.00	31-03-2016	2248019.00	0.00	
13	UCO Bank, Nayagarh	18460100060160	31-03-2016	211275.00	31-03-2016	211275.00	0.00	
14	UCO Bank, Nayagarh	18460110022290	31-03-2016	923891.00	31-03-2016	577829.00	346062.00	
15	UCO Bank, Nayagarh	18460110020852	31-03-2016	505066.00	31-03-2016	505066.00	0.00	
16	UCO Bank, Nayagarh	18460110032367	31-03-2016	2275709.52	31-03-2016	2259709.52	16000.00	
17	UCO Bank, Nayagarh	18460100000650	31-03-2016	56600.50	31-03-2016	56600.50	0.00	
18	I.O.B., Nayagarh	143401000002108	31-03-2016	18701223.00	31-03-2016	18701223.00	0.00	
19	I.O.B., Nayagarh	143401000002694	31-03-2016	35289.00	31-03-2016	35289.00	0.00	
20	I.O.B., Nayagarh	143401000003774	31-03-2016	3551.00	31-03-2016	3551.00	0.00	
21	I.O.B., Nayagarh	143401000009430	31-03-2016	16146793.50	31-03-2016	16146793.50	0.00	
22	I.O.B., Nayagarh	143401000012353	31-03-2016	1360838.00	31-03-2016	1360838.00	0.00	
23	I.O.B., Nayagarh	143401000012373	31-03-2016	5210732.00	31-03-2016	5210732.00	0.00	
24	NCCB, Nayagarh	04408	31-03-2016	1374.00	31-03-2016	1374.00	0.00	
25	O.G.B., nayagarh	007001000006422	31-03-2016	8315.00	31-03-2016	8315.00	0.00	
26	Central Bank of India, Nayagarh	3037259019	31-03-2016	2099068.00	31-03-2016	2054332.00	44736.00	
27	Central Bank of India, Nayagarh	3509134991	31-03-2016	6331263.00	31-03-2016	6288247.00	43016.00	
28	Bank of Baroda, Nayagarh	30170100001836	31-03-2016	5282839.50	31-03-2016	5282839.50	0.00	
29	Central Bank of India, Nayagarh	30170100002425	31-03-2016	2388995.00	31-03-2016	2388995.00	0.00	
30	Central Bank of India, Nayagarh	30170100008112	31-03-2016	512375.00	31-03-2016	512375.00	0.00	
31	hdfc Bank, Nayagarh	5010004951611	31-03-2016	1688219.00	31-03-2016	1688219.00	0.00	

32	Union Bank of India, Nayagarh	31	31-03-2016	1715000.00	31-03-2016	1715000.00	0.00	
	GRAND TOTAL			108664310.68		108040885.68	623425.00	

Reconciliation
5.1 Reconciliation of Difference between Closing balance of bank account as per cash book and that of Pass Book as on 31-03-16

The difference between the Closing balance as on 31-03-16 of different bank accounts as per cash book and that of pass book is reconciled below.

1. A/C No. 11383060336, S.B.I., Nayagarh

Sl. No.	Particulars				Amount (In Rs.)
1	Closing balance as per cash book as on 31-03-16				
2	Add: The following expenditure has been shown in the cash book but the said cheque not shown encashed in the pass book till 31-03-16.				129493.12
					+
					109283.00
	Vr. No./Date	Cheque No./Date	Amount	Date of encashment	
	P-435/14-03-16	439422	109283.00	02-04-16	
3	Closing balance as per pass book as on 31-03-16				238776.12

2. A/C No. 30415609510, S.B.I., Nayagarh

Sl. No.	Particulars				Amount (In Rs.)	
1	Closing balance as per cash book as on 31-03-16					
2	Add: The following expenditure has been shown in the cash book but the said cheque not shown encashed in the pass book till 31-03-16.				+	14111135.00
	Vr. No./Date	Cheque No./Date	Amount	Date of encashment		18000.00
	P-498/26-03-16	782020	16560.00	02-04-16		
	C-499/26-03-16	782021	1440.00	05-04-16		
	Total		18000.00			
3	Closing balance as per pass book as on 31-03-16					14129135.00

3. A/C No. 32750608788, S.B.I., Nayagarh

Sl. No.	Particulars				Amount (In Rs.)
1	Closing balance as per cash book as on 31-03-16				
2	Add: The following expenditure has been shown in the cash book but the said cheque not shown encashed in the pass book till 31-03-16.				1433274.00
					+
					77569.00
	Vr. No./Date	Cheque No./Date	Amount	Date of encashment	
	P-411/06-02-16	268830	77569.00		
3	Closing balance as per pass book as on 31-03-16				1510843.00

4. A/C No. 34698659772, S.B.I., Nayagarh

Sl. No.	Particulars	Amount (In Rs.)
1	Closing balance as per cash book as on 31-03-16	
2	Add: The following expenditure (Contra) has been shown in the cash book but the said cheque not shown encashed in the pass book till 31-03-16.	8376997.00
		-
		20964.00

Vr. No./Date	Cheque No./Date	Amount	Date of encashment
C-508/31-03-16	959802	20964.00	05-04-16
3	Closing balance as per pass book as on 31-03-16		8397961.00

5. A/C No. 18460100000651, U. Co. Bank, Nayagarh

Sl. No.	Particulars	Amount (In Rs.)																																																																								
1	Closing balance as per cash book as on 31-03-16	1541520.80																																																																								
2	Less: Cheque no. 000008 For Rs. 73205.00 shown deposited in this account, but credit not shown in the pass book till 31-03-16.	73205.00																																																																								
3	Add: The following expenditure has been shown in the cash book but the said cheque not shown encashed in the pass book till 31-03-16.	21000.00																																																																								
	<table><tr><th>Vr. No./Date</th><th>Cheque No./Date</th><th>Amount</th><th>Date of encashment</th></tr><tr><td>2014-15</td><td>790083</td><td>2000.00</td><td></td></tr><tr><td>2014-15</td><td>790108</td><td>1000.00</td><td></td></tr><tr><td>P-291/06-11-15</td><td>976545</td><td>1000.00</td><td></td></tr><tr><td>P-485/26-03-16</td><td>837723</td><td>1000.00</td><td></td></tr><tr><td>P-486/26-03-16</td><td>837723</td><td>1000.00</td><td></td></tr><tr><td>P-487/26-03-16</td><td>837723</td><td>1000.00</td><td></td></tr><tr><td>P-488/26-03-16</td><td>837723</td><td>1000.00</td><td></td></tr><tr><td>P-489/26-03-16</td><td>837723</td><td>1000.00</td><td></td></tr><tr><td>P-490/26-03-16</td><td>837723</td><td>1000.00</td><td></td></tr><tr><td>P-491/26-03-16</td><td>837723</td><td>1000.00</td><td></td></tr><tr><td>P-492/26-03-16</td><td>837723</td><td>1000.00</td><td></td></tr><tr><td>P-493/26-03-16</td><td>837723</td><td>2000.00</td><td></td></tr><tr><td>P-494/26-03-16</td><td>837723</td><td>1000.00</td><td></td></tr><tr><td>P-495/26-03-16</td><td>837723</td><td>2000.00</td><td></td></tr><tr><td>P-496/26-03-16</td><td>837723</td><td>2000.00</td><td></td></tr><tr><td>P-497/26-03-16</td><td>837723</td><td>2000.00</td><td></td></tr><tr><td>Total</td><td></td><td>21000.00</td><td></td></tr></table>	Vr. No./Date	Cheque No./Date	Amount	Date of encashment	2014-15	790083	2000.00		2014-15	790108	1000.00		P-291/06-11-15	976545	1000.00		P-485/26-03-16	837723	1000.00		P-486/26-03-16	837723	1000.00		P-487/26-03-16	837723	1000.00		P-488/26-03-16	837723	1000.00		P-489/26-03-16	837723	1000.00		P-490/26-03-16	837723	1000.00		P-491/26-03-16	837723	1000.00		P-492/26-03-16	837723	1000.00		P-493/26-03-16	837723	2000.00		P-494/26-03-16	837723	1000.00		P-495/26-03-16	837723	2000.00		P-496/26-03-16	837723	2000.00		P-497/26-03-16	837723	2000.00		Total		21000.00		
Vr. No./Date	Cheque No./Date	Amount	Date of encashment																																																																							
2014-15	790083	2000.00																																																																								
2014-15	790108	1000.00																																																																								
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P-496/26-03-16	837723	2000.00																																																																								
P-497/26-03-16	837723	2000.00																																																																								
Total		21000.00																																																																								
4	Closing balance as per pass book as on 31-03-16	1489315.80																																																																								

6. A/C No. 18460110022290, U. Co. Bank, Nayagarh

Sl. No.	Particulars	Amount (In Rs.)																				
1	Closing balance as per cash book as on 31-03-16	577829.00																				
2	Add: The following expenditure has been shown in the cash book but the said cheque not shown encashed in the pass book till 31-03-16.	+ 346062.00																				
	<table><tr><th>Vr. No./Date</th><th>Cheque No./Date</th><th>Amount</th><th>Date of encashment</th></tr><tr><td>P-464/17-03-16</td><td>846744</td><td>182138.00</td><td>19-05-16</td></tr><tr><td>P-467/18-03-16</td><td>846749</td><td>91069.00</td><td>02-04-16</td></tr><tr><td>P-469/18-03-16</td><td>846750</td><td>72855.00</td><td>02-04-16</td></tr><tr><td>Total</td><td></td><td>346062.00</td><td></td></tr></table>	Vr. No./Date	Cheque No./Date	Amount	Date of encashment	P-464/17-03-16	846744	182138.00	19-05-16	P-467/18-03-16	846749	91069.00	02-04-16	P-469/18-03-16	846750	72855.00	02-04-16	Total		346062.00		
Vr. No./Date	Cheque No./Date	Amount	Date of encashment																			
P-464/17-03-16	846744	182138.00	19-05-16																			
P-467/18-03-16	846749	91069.00	02-04-16																			
P-469/18-03-16	846750	72855.00	02-04-16																			
Total		346062.00																				
3	Closing balance as per pass book as on 31-03-16	923891.00																				

7. A/C No. 18460110032367, U. Co. Bank, Nayagarh

Sl. No.	Particulars	Amount (In Rs.)
1	Closing balance as per cash book as on 31-03-16	2259709.52

2	Add: The following expenditure has been shown in the cash book but the said cheque not shown encashed in the pass book till 31-03-16.	+	16000.00																
	<table> <tr> <th>Vr. No./Date</th><th>Cheque No./Date</th><th>Amount</th><th>Date of encashment</th></tr> <tr> <td>P-452/16-03-16</td><td>836869</td><td>14000.00</td><td>08-04-16</td></tr> <tr> <td>P-454/16-03-16</td><td>836871</td><td>2000.00</td><td>02-04-16</td></tr> <tr> <td>Total</td><td></td><td>16000.00</td><td></td></tr> </table>	Vr. No./Date	Cheque No./Date	Amount	Date of encashment	P-452/16-03-16	836869	14000.00	08-04-16	P-454/16-03-16	836871	2000.00	02-04-16	Total		16000.00			
Vr. No./Date	Cheque No./Date	Amount	Date of encashment																
P-452/16-03-16	836869	14000.00	08-04-16																
P-454/16-03-16	836871	2000.00	02-04-16																
Total		16000.00																	
3	Closing balance as per pass book as on 31-03-16		2275709.52																

8. A/C No. 3037259019, Central Bank of India, Nayagarh

Sl. No.	Particulars	Amount (In Rs.)																
1	Closing balance as per cash book as on 31-03-16	2054332.00																
2	Add: The following expenditure has been shown in the cash book but the said cheque not shown encashed in the pass book till 31-03-16.	+ 67140.00																
	<table><tr><th>Vr. No./Date</th><th>Cheque No./Date</th><th>Amount</th><th>Date of encashment</th></tr><tr><td>P-414/19-02-16</td><td>006453</td><td>40000.00</td><td></td></tr><tr><td>P-504/29-03-16</td><td>006457</td><td>27140.00</td><td>02-04-16</td></tr><tr><td>Total</td><td></td><td>67140.00</td><td></td></tr></table>	Vr. No./Date	Cheque No./Date	Amount	Date of encashment	P-414/19-02-16	006453	40000.00		P-504/29-03-16	006457	27140.00	02-04-16	Total		67140.00		
Vr. No./Date	Cheque No./Date	Amount	Date of encashment															
P-414/19-02-16	006453	40000.00																
P-504/29-03-16	006457	27140.00	02-04-16															
Total		67140.00																
3	The following amounts were shown transferred from other accounts, but not shown credited in this account till 31-03-16.	- 22404.00																
	<table><tr><th>Voucher No./Date</th><th>Amount</th><th>Date of credit in pass book</th></tr><tr><td>C-499/26-03-16</td><td>1440.00</td><td>05-04-16</td></tr><tr><td>C-508/31-03-16</td><td>20964.00</td><td>05-04-16</td></tr><tr><td>Total</td><td>22404.00</td><td></td></tr></table>	Voucher No./Date	Amount	Date of credit in pass book	C-499/26-03-16	1440.00	05-04-16	C-508/31-03-16	20964.00	05-04-16	Total	22404.00						
Voucher No./Date	Amount	Date of credit in pass book																
C-499/26-03-16	1440.00	05-04-16																
C-508/31-03-16	20964.00	05-04-16																
Total	22404.00																	
4	Closing balance as per pass book as on 31-03-16	2099068.00																

9. A/C No. 3509134991, Central Bank of India, Nayagarh

Sl. No.	Particulars				Amount (In Rs.)
1	Closing balance as per cash book as on 31-03-16				6288247.00
2	Add: The following expenditure has been shown in the cash book but the said cheque not shown encashed in the pass book till 31-03-16.				+ 43016.00
	Vr. No./Date	Cheque No./Date	Amount	Date of encashment	
	P-430/08-03-16	006577	43016.00	08-04-16	
3	Closing balance as per pass book as on 31-03-15				6331263.00

5.2 Non-maintenance of Flexi Account for all major accounts dealing with Central Share

As per letter no. 35425/F, dtd. 12-10-12 of Finance Department, Odisha, all Departments were asked to instruct the implementing agencies which are authorized to keep the central share or only central share of centrally sponsored plan schemes in bank accounts, to keep them in flexi accounts so that higher interest accruals from the scheme funds can be ploughed back to expand the coverage of the scheme without effecting fund flow for the scheme.

Verification of the cash book and pass books revealed that except in one account, i.e. Account No. 12373, Indian Overseas Bank, Nayagarh, all other bank accounts dealing with the centrally sponsored schemes are kept in the Saving Bank Accounts instead of Flexi Accounts by not adhering to the instructions of the Govt., so that NAC lost the accrual of higher rate of interest.

So the local authority is suggested to maintain the Flexi Accounts in all major bank accounts for the fund relating to centrally sponsored schemes so as to get the benefit of higher rate of interest.



5.3 Cash and account branch of NAC have kept distinct

As per Rule 68 of the Odisha Municipal Rules, 1953 the cash and accounts branches of the office shall be kept distinct from each other and under different officers who, for the purpose of these Rules, shall be termed respectively, cashier and accountant. In this NAC the same has been followed and the local authority is suggested to continue the same in future.

5.4 OPERATION OF MULTIPLE BANK ACCOUNTS FOR INDIVIDUAL SCHEME FUNDS

As per the Govt. G.O. No. 14261/PR, dt. 20-05-2013, all moneys received/ realised under different programmes and activities shall forthwith be deposited with the interest bearing saving bank accounts which are approved by the Govt. and the interest accrued is to be treated as additional resources of the scheme for utilisation for the concerned schemes. In this regard, the following irregularities were noticed in operation of bank accounts.

- i. As many as 32 nos of Savings Bank accounts were operated by this NAC at different branches of the same/different banks.
- ii. Multiple bank accounts were opened under one scheme fund.
- iii. Due to parking of Scheme fund in more than one account it is difficult to ascertain the actual fund position in a particular scheme in absence of Grant register in this NAC.

Thus, opening of multiple bank accounts in the same and different banks without any specific purpose speaks about poor financial planning.

The Executive Officer of NAC is advised to look into the matter and to take effective steps to close the accounts immediately and compliance be reported to audit.

PARA: 6 STOCK POSITION

Nayagarh NAC - 2015-2016

Sino	Material/ Item	Opening Balance	Receipt	Issued	Closing Balance As per Audit	As per stock register	Remarks
1	Tractors	3	0	0	3.00	3	
2	Tipper	1	0	0	1.00	1	
3	Cess Poll	1	0	0	1.00	1	
4	Water Tanker	2	0	0	2.00	2	
5	Fogging Machine	1	0	0	1.00	1	
6	Water Purifier	1	0	0	1.00	1	
7	Computer	5	0	0	5.00	5	
8	Printer	2	0	0	2.00	2	
9	Inverter	1	0	0	1.00	1	
10	A.C.	6	0	0	6.00	6	
11	Cooler	1	0	0	1.00	1	
12	Steel Almirah	25	0	0	25.00	25	
13	Stabilizer	0	1	0	1.00	1	
14	Fan	21	0	0	21.00	21	

Comments
Para – 6.1 Stock Position of Electrical Items vide AOSP- 139-140

The stock position of Electrical items is given below.

Sl. No.	Name of the Item	Opening Balance	Purchase	Total	Utilized	Closing Balance	SR Page
1	400W SV Choke	0	10+12 (21.02.2016)	22	10	12	8
2	250W SV Choke	10	15+10	35	10+15=25	10	9
3	400W SV Lamp	0	15+10	25	15	10	10
4	250W SV Lamp	23	30+15	68	20+30	15+3=18	11
5	70W SV Lamp	0	10+5	15	10	5	12
6	1 X 36W light Fitting	0	25+0	25	25	0	6
7	2 X 36W light Fitting	41	25+50	116	41+25=66	50	7
8	2.5mm Aluminum wire	0	04 Coil +3	7	4	3	13
9	Igniter	38	60+30	128	38+59=97	31	14
10	33W MFD Capacitor	25	35+15	75	25+33=58	17	15
11	20W MFD Capacitor	20	20+0	40	20+20	0	16
12	42W MFD Capacitor	0	15+8	22	14	9	17
13	10W MFD Capacitor	0	60+0	60	24	36	18
14	DP Switch	0	10+5	15	10	5	19



15	Black Tape	0	20+20	40	20	20	20
16	15A Switch	0	15+0	15	15	0	21
17	400W Metal (MH Lamp)	0	03+0	3	3	0	22
18	36W Lamp (4 Pin)	0	220+200	420	163	257	23
19	40 W Choke	0	120+100	220	120	100	24
20	Bend Pipe	20	50+50	150	80	70	25
21	Cement Pole Clamp	78	110+50	238	170	68	26
22	Iron Pole Clamp	0	20+50	70	16	54	27
23	2 X 24W T.S. Lamp	0	50+0	50	42	8	28
24	45 W CFL Lamp	0	05+0	5	5	0	29
25	36 W Tube	0	25+50	75	25	50	30

6.2. Non-Maintenance of Dead Stock register vide AOSP- 139

As per Rule 106 of O.G.F.R., an inventory of the dead stock should be maintained in all Government offices in form O.G.F.R.-6 showing the number received, the number disposed of (by transfer, sale, loss, etc.) and the balance in hand for each kind of article.

As per Rule 106 (iii) of O.G.F.R., the inventory should be checked by the competent administrative authority **once a year** and a certificate of the result of check recorded.

As per Rule 106 (iv) of O.G.F.R., **articles of dead stock should be verified at least once a year** and the result of verification recorded on the inventory. All discrepancies noticed must be proper investigated and brought to account immediately so that the inventory may represent the true account.

On asking for dead stock position through POM, the local authority failed to produce the dead stock position of major stocks along with the Stock Register.

So the local authority is advised to maintain the same and produce to next audit.

6.3. Irregularities in maintenance of stock register

a) The stock purchased during the year has been entered in the stock Register but it has not authenticated by the Executive officer with dated signature.

b) As per Rule 111 of O.G.F.R., a physical verification of all stores should be made at least once in every year by the Head of Office concerned or such other as may be specially authorised by him. But physical verification stock and store is not being conducted throughout the year.

c) As per Rule 269 of O.G.F.R., subject to any special rules or order made by Government in this behalf, every cashier, store-keeper and other subordinate who is entrusted with the custody of cash or stores should be required to furnish security, the amount being regulated according to circumstances and to local conditions in each case under the sanction of competent authority and to execute bond setting forth the conditions under which government will hold the security and may ultimately refund or appropriate it.

But no such securities has been obtained by the Cashier and store Clerk as intimated by the local authority on issue of objection memo.

PARA: 7 INVESTMENT

Nayagarh NAC - 2015-2016

Sino	Opening Balance of Investment as on (DD MM YYYY)	Opening Balance(In Rs:)	Amount Encashed during the Year under Audit(In Rs:)	Total(In Rs:)	Amount Invested during the Year under Audit(In Rs:)	Closing Balance as per (DD MM YYYY) Audit	Closing Balance Audit(In Rs:)	Closing Balance as per (DD MM YYYY) Investment Ledger	Closing Balance Investment Ledger(In Rs:)	Difference(In Rs:)	Remarks
1	01-04-2015	5477563.00	1475367.00	4002196.00	2210730.00	31-03-2016	6212926.00	31-03-2016	6212926.00	0.00	Investment ledger not maintained properly.
	GRAND TOTAL	5477563.00	1475367.00	4002196.00	2210730.00		6212926.00		6212926.00	0.00	

DETAILS OF CB ON INVESTMENT & Comments :
Para-7 Investment
7.1 Details of Investment and Comments

The Details of Investment Position of Nayagarh N.A.C. during the Year 2015-16 is furnished below:

Sl. No.	FDR No. & Date / Account No.	Amount of Investment as on 1.4.15	Amount invested during the year 15-16	Date of Investment	Interest accrued	Rate of Interest	Amount of encashed during 2015-16	Closing balance at the end of the year i.e. on 31.3.2016	Remarks
1	TBM/TDR/841781/B.O.B.-3017 0300001196	1441998.00		31-12-08	81582.00	6.75 %	0.00	1523580.00	
2	N-056578/Central Bank of India-3099832148	1335023.00		31-12-08	124287.00	7.50 %	0.00	1459310.00	
3	NDRC/209516/IOB-1109000001	1138010.00		31-12-08	337357.00	5.25%	1475367.00	0.00	
4	AB/COM/MPL/H/800280/Andhra Bank-1348100122	1562532.00		31-12-08	90000.00	9.4 %	0.00	1652532.00	Interest paid quarterly without re-investment
5	2014/NDRO/0352916/A/C No. 143404000001006, I.O.B., Nayagarh	0.00	1475367.00	28-12-2016	102137.00	6.75 %	0.00	1577504.00	
	Total	5477563.00	1475367.00		735363.00		1475367.00	6212926.00	

7.2. Comments on Investment Position.

Section 115 of the Orissa Municipal Act, 1950 provides that the Municipality may invest any money not required for immediate expense, either in Govt. security or in any other form with approval of the State Govt. It is noticed during the course of audit that Rs. 6212926.00 as detailed above was kept under fixed deposits as on 31.3.2016 without utilization for public utility and also without the approval of the state Govt.

7.3. Non-maintenance of Investment Register

As per Rule-148 of the Odisha Municipal Rules, 1953 a register of Government and other securities held by the Municipality should be



maintained. The total amount of the securities of A.G. (O) should be verified along with custody of the Chairman himself.

During the course of Audit it is seen that contravening the above rule investment register is not maintained.

In response to audit objection statement, local authority replied that, investment register will be done and produce to next Audit.

However the Executive Officer is advised to follow the said rule-148 of the Municipal Rules, 1953 and an investment register should be maintained henceforth.

7.4. Non-receipt of Interest in the cash book vide AOSP-146

The interest amounting to Rs. 735063.00, as detailed below accrued out of the above fixed deposits were not taken to NAC fund. These were kept outside the Accountant cash book.

On issue of objection statement in this regard, the local authority replied, 'The interest amount will be accounted for in the cash book & intimated to next audit.'

The same should be taken in to the cash book immediately.

Sl. No.	FDR No. & Date / Account No.	Amount of Investment as on 1.4.15	Interest accrued during the year 2015-16
1	TBM/TDR/841781/B.O.B.-20080057	1441998.00	81582.00
2	N-056578/Central Bank of India-3099832148	1335023.00	124287.00
3	NDRC/209516/IOB-11090000001	1138010.00	337357.00
4	AB/COM/MPL/H/800280/Andhra Bank-1348100122	1562532.00	90000.00
5	2014/NDRO/0352916/A/C No. 143404000001006, I.O.B., Nayagarh	1475367.00	102137.00
	Total		735363.00

PARA: 8 ADVANCE

Nayagarh NAC - 2015-2016

S/no	Advance Outstanding as on (DD MM YYYY)	Cashbook Name	Advance Outstanding (In Rs.)	Advance Paid during the Year under Audit (In Rs.)	Total (In Rs.)	Advance adjusted during the Year under Audit (In Rs.)	Advance Outstanding as per (DD MM YYYY) Audit	Advance Outstanding Audit (In Rs.)	Advance Outstanding as per (DD MM YYYY) Cash Book	Advance Outstanding Cash Book (In Rs.)	Difference (In Rs.)	Remarks
1	01-04-2015	Accountant Cash Book	687700.00	1716000.00	2403700.00	1428200.00	31-03-2016	975500.00	31-03-2016	0.00	975500.00	
	GRAND TOTAL		687700.00	1716000.00	2403700.00	1428200.00		975500.00		0.00	975500.00	

Comments :
Para – 8.1: Revision of Opening Balance

The following errors were found in the advance position of the last A.R. and so the advance outstanding position as on 31-03-15 (01-04-15) is revised in present audit accordingly.

i. The advance outstanding as on 31-03-15 has been mentioned as Rs. 546900.00 in the advance position of last A.R., i.e., A.R. No. 147776/AR/2015-16-KHURDA, but as per statement of details of person wise outstanding advance has been totalled at Rs. 554100.00 in the aforesaid report. Now, so the same has been rectified in present audit by enhancing the position by Rs. 7200.00.

ii. On checking of the payment and adjustment of advance with reference to the pay Acquittance Roll of different categories of staff and last A.R., i.e., A.R. No. 147776/AR/2015-16-KHURDA, it was seen that the following advances amounting to Rs. 115400.00.00, as detailed below were shown adjusted in the Acquittance Rolls from their salary during the year 2015-16, but those were not shown as advance outstanding as on 31-03-2015 in the last Audit Report. So as the advance has been adjusted towards Festival Advance and pay advance in the Acquittance Rolls during the year 2015-16, those must be paid during last years and accordingly those advances must be outstanding as on 31-03-2016. Now, the same has been rectified in present audit by enhancing the position by Rs. 115400.00.

Sl No.	Name of the Employee	Pay bill of March, 2015	Pay bill of April, 2015	Pay bill of May, 2015	Pay bill of Jun, 2015	Pay bill of July, 2015	Pay bill of August, 2015	Pay bill of September, 2015	Pay bill of October, 2015	Total
		A.R. Page No.	Amount	A.R. Page No.	Amount	A.R. Page No.	Amount	A.R. Page No.	Amount	
1	Badal Dalei, Sweeper	79	1200	83	1200	84	1200	92	1200	7200
2	Urmila Dei, Sweeper	20	1200	24	1200	25	1200	32	1200	7200
3	Prafulla Chandra Mahapatra, E.O.	106	2000	107	2000	108	2000	110	2000	18000
4	Sisir Kumar Mahapatra, OTC	123	6000							6000
5	Kabi Dalei, Sweeper	79	2000	83	1000					3000
6	Niranjan Pattanaik, OTC	16	5000	19	5000	23	5000	30	5000	35000
7	Ramesh	20	5000	24	5000	25	5000	32	5000	25000

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[illegible]

iii. Out of advance paid for Rs. 12000.00 to Bulu Sethy, J.E. during the year 14-15 vide vr. no. P-179/25-09-14 at A.R. page no. 103 of Office Staff A.R., Rs. 4800.00 has been adjusted during 14-15 remaining unadjusted Rs. 7200.00 as on 31-03-15. So Rs. 7200.0 has been added in the O.B. as per last Audit report as the same was omitted in the last A.R. (Further out of Rs. 7200.00, an advance of Rs. 6000.00 has been adjusted during the year 15-16, details of which is given below.)

Pay bill for the month	Acquittance Roll Page no.	Amount	Remarks
March, 2015	124	1200.00	
April, 2015	128	1200.00	
May, 2015	131	1200.00	
Jun, 2015	138	1200.00	
July, 2015	142	1200.00	
Total		6000.00	

iv. An advance of Rs. 26750.00 has been recovered out of the previous year's advance from Sri Duryodhan Nayak, Sweeper during the year under audit, i.e., 2015-16 from pay bill of different months, as detailed below, but as against this, Rs. 15750.00 has been shown outstanding in the last A.R. wrongly. So Rs. 11000.0 has been added in the O.B. as per last Audit report as the same was omitted in the last A.R.

Pay bill for the month	Acquittance Roll Page no.	Amount	Remarks
March, 2015	20	8375.00	
April, 2015	24	8375.00	
May, 2015	25	4000.00	
Jun, 2015	32	4000.00	
August, 2015	38	2000.00	
Total		26750.00	

So, in total the opening balance of outstanding advances as on 01-04-15 is modified in this audit in the following manner:

Outstanding advance as on 31-03-15 as per last A.R.	Rs. 546900.00
Add: Reason pointed out in para-i above	Rs. 7200.00
Add: Reason pointed out in para-ii above	Rs. 115400.00
Add: Reason pointed out in para-iii above	Rs. 7200.00
Add: Reason pointed out in para-iv above	Rs. 11000.00
Opening balance of outstanding advance as per audit as on 01-04-15	Rs. 687700.00

Para- 8 . 2: The details of advance position paid and adjusted during the year under is given below.

Sl.no	Voucher no/Date	Advance paid to whom	Designation	Advance outstanding as on 01-04-15	Advance paid during 15-16	Total	Advance adjusted during 15-16		Advance outstanding as on 31-03-16		Remarks
								More than one year	Less than one year	Total	
1	P/257/15.10.15	Krushna chandra Mishra	OTC	3600.00	8000.00	11600.00	6800.00	0.00	4800.00	4800.00	festival advance

2		Sarat Chandra Patra	OTC	3600.00	8000.00	11600.00	6800.00	0.00	4800.00	4800.00	festival advance
3		Raghunath Mohapatra	OTC	3600.00	8000.00	11600.00	6800.00	0.00	4800.00	4800.00	festival advance
4		Kumar Chandra Mishra	OTC	3600.00	8000.00	11600.00	6800.00	0.00	4800.00	4800.00	festival advance
5		Hazarat Khan	AliOTC	3600.00	8000.00	11600.00	6800.00	0.00	4800.00	4800.00	festival advance
6		Narayan Nayak	OTC	3600.00	8000.00	11600.00	6800.00	0.00	4800.00	4800.00	festival advance
7		Prafulla Chandra Mohapatra	OTP	3600.00	8000.00	11600.00	6800.00	0.00	4800.00	4800.00	festival advance
8		Indramani Pradhan	OTP	3600.00	8000.00	11600.00	6800.00	0.00	4800.00	4800.00	festival advance
9		Satrugna Mahapatra	OTP	3600.00	8000.00	11600.00	6800.00	0.00	4800.00	4800.00	festival advance
10		Sarat Chandra Sahoo	OTP	3600.00	8000.00	11600.00	6800.00	0.00	4800.00	4800.00	festival advance
11		Trilochan Sahoo	OTP	3600.00	8000.00	11600.00	6800.00	0.00	4800.00	4800.00	festival advance
12		Duryodhan Behera	OTP	3600.00	8000.00	11600.00	6800.00	0.00	4800.00	4800.00	festival advance
13		Ajaya Kumar Sathua	Accountant	7200.00	15000.00	22200.00	13200.00	0.00	9000.00	9000.00	festival advance
14		Sunil kumar Mohapatra	MIS	0.00	15000.00	15000.00	6000.00	0.00	9000.00	9000.00	festival advance
15		Puspanjali Mohanty	CO	7200.00	15000.00	22200.00	13200.00	0.00	9000.00	9000.00	festival advance
16		Pravat Kumar Satapathy	Contractual peon	3600.00	8000.00	11600.00	6800.00	0.00	4800.00	4800.00	festival advance
17		Satya Narayan Mandal	J.E	0.00	15000.00	15000.00	6000.00	0.00	9000.00	9000.00	festival advance
	P/350/09.12.15			0.00	30000.00	30000.00	30000.00	0.00	0.00	0.00	Pay advance
18	P/257/15.10.15	Kailash chandra Jena	M.S	7200.00	15000.00	22200.00	13200.00	0.00	9000.00	9000.00	festival advance
19		Sarat Chandra Pani	OTC	7200.00	15000.00	22200.00	13200.00	0.00	9000.00	9000.00	festival advance
20		Sisir Kumar Mohapatra	OTC	7200.00	15000.00	22200.00	13200.00	0.00	9000.00	9000.00	festival advance
				0.00	60000.00	60000.00	0.00	0.00	60000.00	60000.00	festival advance

	P/184/30.09.14			6000.00	0.00	6000.00	6000.00	0.00	0.00	0.00	Pay advance
21	P/257/15.10.15	Baidyanath Pradhan	Head clerk	7200.00	15000.00	22200.00	10200.00	0.00	12000.00	12000.00	festival advance
22		Nilu Behera	Peon	7200.00	15000.00	22200.00	13200.00	0.00	9000.00	9000.00	festival advance
23		Jaladhar Pradhan	Park Mali	7200.00	15000.00	22200.00	13200.00	0.00	9000.00	9000.00	festival advance
24		Manas ranjan Dash	Electrician	0.00	15000.00	15000.00	6000.00	0.00	9000.00	9000.00	festival advance
25		Chittaranjan Behera	Treasury sarakar	7200.00	15000.00	22200.00	13200.00	0.00	9000.00	9000.00	festival advance
26		Sanjay kumar Dash	Junior Assistant	7200.00	15000.00	22200.00	13200.00	0.00	9000.00	9000.00	festival advance
27		Trinath Nayak	Street light helper	7200.00	15000.00	22200.00	13200.00	0.00	9000.00	9000.00	festival advance
28		Kabi Dalei	Sweeper	7200.00	15000.00	22200.00	10200.00	0.00	12000.00	12000.00	festival advance
	P/350/08-01-15			3000.00	0.00	3000.00	3000.00	0.00	0.00	0.00	Pay advance
29	P/257/15-10-15	Gadadhar Nayak(1)	Sweeper	7200.00	15000.00	22200.00	13200.00	0.00	9000.00	9000.00	festival advance
30		Gadadhar Nayak(2)	Sweeper	7200.00	15000.00	22200.00	13200.00	0.00	9000.00	9000.00	festival advance
31		Trinath Dalei	Sweeper	7200.00	15000.00	22200.00	13200.00	0.00	9000.00	9000.00	festival advance
32		Sarat Nayak	Sweeper	7200.00	15000.00	22200.00	13200.00	0.00	9000.00	9000.00	festival advance
33		Balia Dalei	Sweeper	7200.00	15000.00	22200.00	13200.00	0.00	9000.00	9000.00	festival advance
34		Rama Chandra Nayak	Sweeper	7200.00	15000.00	22200.00	13200.00	0.00	9000.00	9000.00	festival advance
35		Surendra Gochhayat	Sweeper	7200.00	15000.00	22200.00	13200.00	0.00	9000.00	9000.00	festival advance
36		Sudarshan Mahar	Sweeper	7200.00	15000.00	22200.00	13200.00	0.00	9000.00	9000.00	festival advance
37		Ramesh Chandra Mahar	Sweeper	7200.00	15000.00	22200.00	13200.00	0.00	9000.00	9000.00	festival advance
	P/367/30-01-15			25000.00	0.00	25000.00	25000.00	0.00	0.00	0.00	Pay advance

38	P/257/15-10-15	Tusi Dei	Sweeper	7200.00	15000.00	22200.00	13200.00	0.00	9000.00	9000.00	festival advance
39		Rajakishore Gochhayat	Sweeper	7200.00	15000.00	22200.00	13200.00	0.00	9000.00	9000.00	festival advance
	P/427/27.02.16			6750.00	40000.00	46750.00	6750.00	0.00	40000.00	40000.00	Pay advance
40	P/257/15-10-15	Duryodhan Nayak	Sweeper	7200.00	15000.00	22200.00	13200.00	0.00	9000.00	9000.00	festival advance
	350/08-01-15			26750.00	0.00	26750.00	26750.00	0.00	0.00	0.00	Pay advance
41	P/257/15-10-15	Bhagirathi Dalai	Sweeper	7200.00	15000.00	22200.00	13200.00	0.00	9000.00	9000.00	festival advance
42		Bijay Mukhi	Sweeper	7200.00	15000.00	22200.00	13200.00	0.00	9000.00	9000.00	festival advance
	P/350/08-01-15			14000.00	0.00	14000.00	14000.00	0.00	0.00	0.00	Pay advance
43	P/257/15-10-15	Rabi Nayak	Sweeper	7200.00	15000.00	22200.00	13200.00	0.00	9000.00	9000.00	festival advance
44		Chhaila Dalai	Sweeper	7200.00	0.00	7200.00	7200.00	0.00	0.00	0.00	festival advance
45		Gaurang Dalai	Sweeper	7200.00	15000.00	22200.00	13200.00	0.00	9000.00	9000.00	festival advance
46		Susama Nayak	Sweeper	3600.00	8000.00	11600.00	6800.00	0.00	4800.00	4800.00	festival advance
47		Kartik Dalai	Sweeper	3600.00	8000.00	11600.00	6800.00	0.00	4800.00	4800.00	festival advance
48		Kelu Dalai	Sweeper	3600.00	8000.00	11600.00	6800.00	0.00	4800.00	4800.00	festival advance
49		Naba Nayak	Sweeper	3600.00	8000.00	11600.00	6800.00	0.00	4800.00	4800.00	festival advance
50		Trilochan Nayak	Sweeper	3600.00	8000.00	11600.00	6200.00	600.00	4800.00	5400.00	festival advance
51		Rama Dei	Sweeper	3600.00	8000.00	11600.00	6800.00	0.00	4800.00	4800.00	festival advance
52		Haras Dei	Sweeper	3600.00	8000.00	11600.00	6800.00	0.00	4800.00	4800.00	festival advance
53		Prafulla Nayak(1)	Sweeper	3600.00	8000.00	11600.00	6800.00	0.00	4800.00	4800.00	festival advance
	P/320/18.11.15			0.00	30000.00	30000.00	3000.00	0.00	27000.00	27000.00	Pay advance
54	P/257/15-10-15	Subash Dalei	Sweeper	3600.00	8000.00	11600.00	6800.00	0.00	4800.00	4800.00	festival advance

Handwritten signature and date 20/5/18

55		Subasini Dei	Sweeper	3600.00	8000.00	11600.00	6800.00	0.00	4800.00	4800.00	festival advance
56		Sisula Dei	Sweeper	3600.00	8000.00	11600.00	6800.00	0.00	4800.00	4800.00	festival advance
57		Bhaba Dalei	Sweeper	3600.00	8000.00	11600.00	6800.00	0.00	4800.00	4800.00	festival advance
58		Gobinda Dalei	Sweeper	3600.00	8000.00	11600.00	6800.00	0.00	4800.00	4800.00	festival advance
59		Surendra Mahar	Sweeper	3600.00	8000.00	11600.00	6800.00	0.00	4800.00	4800.00	festival advance
60		Subash Das	Sweeper	3600.00	8000.00	11600.00	6800.00	0.00	4800.00	4800.00	festival advance
61		Prafulla Nayak(2)	Sweeper	2500.00	0.00	2500.00	0.00	2500.00	0.00	2500.00	festival advance
62		Sarbeswar Basantia	TD,DLR	3600.00	0.00	3600.00	0.00	3600.00	0.00	3600.00	festival advance
63	P/258/15.10.15	Ajaya Dalai	Sweeper	3600.00	8000.00	11600.00	6800.00	0.00	4800.00	4800.00	festival advance
64		Jaladhar Nayak	Sweeper	3600.00	8000.00	11600.00	6800.00	0.00	4800.00	4800.00	festival advance
65	P/257/15.10.15	Laxmidhar Mahapatra	OTC	7200.00	15000.00	22200.00	13200.00	0.00	9000.00	9000.00	festival advance
66		Nalinikanta Mishra	OTC	7200.00	15000.00	22200.00	13200.00	0.00	9000.00	9000.00	festival advance
67		Gopal Charan Nayak	OTC	7200.00	15000.00	22200.00	13200.00	0.00	9000.00	9000.00	festival advance
68		Santosh Kumar Dash	OTC	7200.00	15000.00	22200.00	13200.00	0.00	9000.00	9000.00	festival advance
69		Purna Chandra Pani	OTC	7200.00	15000.00	22200.00	13200.00	0.00	9000.00	9000.00	festival advance
70		Niranjan Pattanaik	OTC	7200.00	15000.00	22200.00	13200.00	0.00	9000.00	9000.00	festival advance
	Dt. 13-11-14			35000.00	0.00	35000.00	35000.00	0.00	0.00	0.00	Pay advance
71	P/257/15-10-15	Ajit Kumar Mallick	OTC	7200.00	15000.00	22200.00	13200.00	0.00	9000.00	9000.00	festival advance
72		Manjula Mishra	OTC	7200.00	15000.00	22200.00	13200.00	0.00	9000.00	9000.00	festival advance
73		Satya Narayan Ray	OTP	7200.00	15000.00	22200.00	13200.00	0.00	9000.00	9000.00	festival advance
74		Manoj Kumar Sahoo	OTP	7200.00	15000.00	22200.00	13200.00	0.00	9000.00	9000.00	festival advance
75		Biswanath Mahapatra	OTP	7200.00	15000.00	22200.00	13200.00	0.00	9000.00	9000.00	festival advance

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76	Purna Chandra Sathy	OTP	7200.00	15000.00	22200.00	13200.00	0.00	9000.00	9000.00	festival advance
77	Laxmidhar Sahoo	OTP	7200.00	15000.00	22200.00	13200.00	0.00	9000.00	9000.00	festival advance
78	Madhab Sahoo	OTP	7200.00	15000.00	22200.00	13200.00	0.00	9000.00	9000.00	festival advance
79	Trinath chandra Raut	OTP	7200.00	15000.00	22200.00	13200.00	0.00	9000.00	9000.00	festival advance
80	Sk. Inatulla	OTP	7200.00	15000.00	22200.00	13200.00	0.00	9000.00	9000.00	festival advance
81	Dinabandhu Malik	OTP	7200.00	15000.00	22200.00	13200.00	0.00	9000.00	9000.00	festival advance
82	Gajendra Kumar Maharana	Dealing Assistant	3600.00	8000.00	11600.00	6800.00	0.00	4800.00	4800.00	festival advance
83	Ranjan Kumar Mahapatra	Work Sarakar	3600.00	8000.00	11600.00	6800.00	0.00	4800.00	4800.00	festival advance
84	Manoj Kumar Jena	Computer Operator	3600.00	8000.00	11600.00	6800.00	0.00	4800.00	4800.00	festival advance
85	Susant Kumar Behera	NMR	3600.00	0.00	3600.00	2500.00	1100.00	0.00	1100.00	festival advance
86	Pabitra Pradhan	NMR	3600.00	8000.00	11600.00	6200.00	600.00	4800.00	5400.00	festival advance
87	Madhusudan Mishra	NMR	3600.00	8000.00	11600.00	6200.00	600.00	4800.00	5400.00	festival advance
88	Atebar Rahman Khan	NMR (Driver)	3600.00	8000.00	11600.00	6800.00	0.00	4800.00	4800.00	festival advance
89	Bidyadhar Nayak	NMR	3600.00	8000.00	11600.00	6800.00	0.00	4800.00	4800.00	festival advance
90	Subash Pradhan	NMR	0.00	5000.00	5000.00	2000.00	0.00	3000.00	3000.00	festival advance
91	Surendra Kumar Dash	NMR (Driver)	2400.00	5000.00	7400.00	4400.00	0.00	3000.00	3000.00	festival advance
92	Ramesh Kumar Samal	NMR (Driver)	2400.00	5000.00	7400.00	4400.00	0.00	3000.00	3000.00	festival advance
93	Binay Ranjan Mahapatra	Ex.E.O	16000.00	0.00	16000.00	0.00	16000.00	0.00	16000.00	festival advance
94	Sura Nayak	Sweeper	7200.00	0.00	7200.00	0.00	7200.00	0.00	7200.00	festival advance
95	Sitaram	Sweeper	3500.00	0.00	3500.00	0.00	3500.00	0.00	3500.00	festival



		Behera									advance
96		Sanatan Nayak	NMR	900.00	0.00	900.00	0.00	900.00	0.00	900.00	festival advance
97		Prakash Nayak	NMR	900.00	0.00	900.00	0.00	900.00	0.00	900.00	festival advance
98		Mewa Nayak	NMR	900.00	0.00	900.00	0.00	900.00	0.00	900.00	festival advance
99		Kalandi Naik	NMR	900.00	0.00	900.00	0.00	900.00	0.00	900.00	festival advance
100		Sukadeva Naik	NMR	900.00	0.00	900.00	0.00	900.00	0.00	900.00	festival advance
101		Sura Ghadei	NMR	900.00	0.00	900.00	0.00	900.00	0.00	900.00	festival advance
102		Manas Nayak	NMR	900.00	0.00	900.00	0.00	900.00	0.00	900.00	festival advance
103		Alekh Nayak	NMR	900.00	0.00	900.00	0.00	900.00	0.00	900.00	festival advance
104		Pandab Nayak	NMR	900.00	0.00	900.00	0.00	900.00	0.00	900.00	festival advance
105		Santosh Guru	NMR	900.00	0.00	900.00	0.00	900.00	0.00	900.00	festival advance
106		Prahalad Nayak	Driver	0.00	5000.00	5000.00	2000.00	0.00	3000.00	3000.00	festival advance
107		Urmila Dei	Sweeper	7200.00	15000.00	22200.00	13200.00	0.00	9000.00	9000.00	festival advance
108		Badal Dalei	Sweeper	7200.00	15000.00	22200.00	13200.00	0.00	9000.00	9000.00	festival advance
109		Bulu Sethy	JE	7200.00	0.00	7200.00	6000.00	1200.00	0.00	1200.00	festival advance
110		Prafulla Chandra Mohapatra	EO	18000.00	20000.00	38000.00	26000.00	0.00	12000.00	12000.00	festival advance
	P/64/16.05.15			0.00	50000.00	50000.00	0.00	0.00	50000.00	50000.00	T.A bill
111	P/383/18.01.16	Gaurang Dalai	Sweeper	17000.00	50000.00	67000.00	22000.00	0.00	45000.00	45000.00	Pay advance
112	P/188/17.08.15	Narayan Nayak	OTC	0.00	100000.00	100000.00	100000.00	0.00	0.00	0.00	Pay advance
	P/189/17.08.15			0.00	100000.00	100000.00	100000.00	0.00	0.00	0.00	Pay advance
	P/190/17.08.15			0.00	100000.00	100000.00	100000.00	0.00	0.00	0.00	Pay advance
113	P/423/26.02.16	Prafulla Chandra Mahapatra,	E.O.	0.00	50000.00	50000.00	0.00	0.00	50000.00	50000.00	Disc Water Protector

114	P/424/26.02.16	E.O. IFB Industries, Bhubaneswar	0.00	20000.00	20000.00	20000.00	0.00	0.00	0.00	Disc Water Protector
			687700.00	1716000.00	2403700.00	1428200.00	45900.00	929600.00	975500.00	

8.3. YEAR WISE BREAK UP OF OUTSTANDING ADVANCES

The year wise break up of outstanding advances of Rs. 925500.00 as on 31-03-16 is given below.

Year	Amount
Up to 2012-13	6000.00
2013-14	16000.00
2014-15	23900.00
2015-16	929600.00
TOTAL	975500.00

Para- 8.3. Loss of NAC fund due to non-adjustment of advances outstanding for more than one year as on 31-03-2016 vide AOSP-140-142

In pursuance of G.O. no. 2221/F, Dt. 08-03-2002 of Finance Department read with letter no. 15179/DLFA, 28-09-13 of Director, Local Fund audit, Odisha, advances remaining outstanding for more than one year is to be treated as loss to the govt. fund. Such unadjusted advances are to be suggested for recovery through surcharge proceedings as per the said G.O. by fixing up responsibility on the sanctioning authority who have sanctioned the advance but failed to adjust the same and the advance payee jointly.

The following are the details of such advances amounting to Rs. 23900.00 paid during the year 2014-15 as mentioned in the last audit report, but remained unadjusted for more than one year i.e., till 31-03-16.

Sl.No	Name of the Employee	Voucher No./date	Advance outstanding as on 31-03-15 as per last A.R.	Advance adjusted during the year 2015-16 out of the previous year advance	Advance outstanding as on 31-03-15, i.e., remaining more than one year	Name of the Sanctioning Authority
1	Sura Nayak, Sweeper	179/25-09-14	7200.00	0.00	7200.00	Prafulla Chandra Mahapatra
2	Sarbeswar Basantia, NMR	179/25-09-14	3600.00	0.00	3600.00	
3	Susant Kumar Behera, NMR	179/25-09-14	3600.00	2500.00	1100.00	
4	Pabitra Pradhan, NMR	179/25-09-14	3600.00	3000.00	600.00	

5	Madhusudan Mishra, NMR	179/25-09-14	3600.00	3000.00	600.00
6	Trilochan Nayak, Sweeper	179/25-09-14	3600.00	3000.00	600.00
7	Bulu Sethy, J.E.	179/25-09-14	7200.00	6000.00	1200.00
8	Sanatan Nayak, NMR	179/25-09-14	900.00	0.00	900.00
9	Prakash Nayak, NMR	179/25-09-14	900.00	0.00	900.00
10	Mewa Nayak, NMR	179/25-09-14	900.00	0.00	900.00
11	Kalandi Naik, NMR	179/25-09-14	900.00	0.00	900.00
12	Sukadeva Naik, NMR	179/25-09-14	900.00	0.00	900.00
13	Sura Ghadei, NMR	179/25-09-14	900.00	0.00	900.00
14	Manas Nayak, NMR	179/25-09-14	900.00	0.00	900.00
15	Alekh Nayak, NMR	179/25-09-14	900.00	0.00	900.00
16	Pandab Nayak, NMR	179/25-09-14	900.00	0.00	900.00
17	Santosh Guru, NMR	179/25-09-14	900.00	0.00	900.00
	Total		32400.00	17500.00	23900.00

On issue of objection statement in this regard, the local authority replied, 'Sl. No. 1 is not being paid of the undersigned. Hence for other cases steps will be taken to adjust the advance.'

The responsibility has been fixed in this A.R. as per the information provided in last Audit Report. According to last A.R., the advance paid to Sl. No. 1, i.e., Sura Nayak is during the incumbency of the present E.O. Sri Prafulla Chandra Mahapatra.

Hence the objection stands and the amount is suggested for recovery from the following persons who are considered responsible in audit.

1.	Sri Prafulla Chandra Mahapatra, E.O.	Rs. 22400.00
2.	Sri Pabitra Kumar Pradhan	Rs. 300.00
3.	Sri Madhusudan Misra	Rs. 300.00
4.	Sri Trilochan Nayak	Rs. 300.00
5.	Sri Bulu Sethy, J.E.	Rs. 600.00
	Total	Rs. 23900.00

Para-8.4. Non Maintenance of Advance Ledger and Register of Outstanding advance

As per Rule 136 to 140 of Orissa Municipal Rule, 1953 an 'Advance ledger' is to be maintained in each ULB recording person-wise separate accounts of such advance. Advances shall be regularly and promptly adjusted and any unspent balance of an advance shall be immediately refunded. The different accounts in the advance ledger shall be balanced quarterly and signed by the Executive Officer & thus an 'Outstanding advance ledger' is to be maintained on quarterly basis. But neither advance ledger nor outstanding advance ledger has been maintained by this NAC.

Therefore, the local authority is suggested to maintain the above mandatory records and compliance reported to Audit.

Para-8.5. Comments on advance

As per provision of S.R. 509 of Odisha Treasury Code (Vol-I) and Rule 136 to 140 of O.M. Rules, 1953 and instruction of the Finance Department, advance granted to contractors and individuals and applied purpose were required to be promptly adjusted within one month from the date of disbursement of advance by submitting details accounts and refunding balances if any. An advance ledger is to be maintained in each ULB recording person-wise separate accounts of such advance as the same is to be balanced and signed by the Executive Officer on quarterly basis. The drawing and disbursing Officer was responsible for any deviation of the same.

As per Rule 14 of OGFR provides that every officer whose duties to render accounts in respect of public money is responsible for their completeness and strict accuracy. According to the Government instructions each item of outstanding advances as appearing in the cash book of the DDO is to be analysed and get adjusted within one month as delay in rendering detailed accounts may lead to misappropriation of funds.

But it was seen that neither effective steps has been taken to adjust the advances nor maintained the Advance Ledger and register of Outstanding advances.

Hence, the executive Officer is advised to take effective steps for adjustment of advance either through voucher adjustment or through effecting recovery.

Responsible Person for this paragraph

Sino	Name	Designation	Adress	Amount(In Rs.)
1	Prafulla Chandra Mahapatra	Executive Officer	NAC, Nayagarh	22400.00
2	Pabitra Kumar Pradhan	DLR	NAC, Nayagarh	300.00
3	Madhusudan Misra	DLR	NAC, Nayagarh	300.00
4	Trilochan Nayak	DLR	NAC, Nayagarh	300.00
5	Bulu Sethy	J.E.	Now, NAC, Nimapada	600.00

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PARA: 9 GRANTS

Nayagarh NAC - 2015-2016

Sino	Grants Outstanding as on (DD MM YYYY)	Grants Outstanding (In Rs.)	Grants Received during the Year under Audit(In Rs.)	Total(In Rs.)	Grants Spent during the Year under Audit(In Rs.)	Grants unspent as on (DD MM YYYY)	Grants unspent (In Rs.)	Remarks
1	01-04-2015	8057730.00	68530301.00	76588031.00	30735210.00	31-03-2016	45852821.00	
	GRAND TOTAL	8057730.00	68530301.00	76588031.00	30735210.00		45852821.00	

Comments :
9.1. Details of Receipt and Utilisation of Grants

The details of head wise receipt and utilisation of grants are furnished below.

SL. NO.	NAME OF THE GRANT	OPENING BALANCE AS ON 01.04.2015	AMOUNT OF GRANT RECEIVED		TOTAL	GRANT UTILISED		UNSPENT GRANT AS ON 31.03.2016
			Govt. Grant	Matching Share		Govt. Grant	Matching Share	
1	2	3	4	5	6	7	8	9
1	Road Maintenance	5163498.00	0.00	0.00	5163498.00	0.00	0.00	5163498.00
2	Road Development	-8048733.00	1116000.00	124000.00	-6808733.00	1817261.00	201918.00	-8827912.00
3	EFC/TFC	2589385.00	326000.00	0.00	2915385.00	1971882.00	0.00	943503.00
4	14th FC	0.00	4730000.00	0.00	4730000.00	325307.00	0.00	4404693.00
5	IHSDP	3012344.00	0.00	0.00	3012344.00	1473900.00	0.00	1538444.00
6	MV TAX	278881.00	1153000.00	0.00	1431881.00	0.00	0.00	1431881.00
7	MLA LAD	921322.00	0.00	0.00	921322.00	253735.00	0.00	667587.00
8	SDP	2294010.00	0.00	0.00	2294010.00	469979.00	0.00	1824031.00
9	MP LAD	648643.00	0.00	0.00	648643.00	525458.00	0.00	123185.00
10	SPF	-161695.00	50000.00	0.00	-111695.00	192836.00	0.00	-304531.00
11	IAP	-4391740.00	0.00	0.00	-4391740.00	0.00	0.00	-4391740.00
12	Road & Bridges	-1220313.00	1950000.00	0.00	729687.00	1567904.00	0.00	-838217.00
13	Implementation of Accounts procedure	291600.00	0.00	0.00	291600.00	0.00	0.00	291600.00
14	SJSRY	231075.00	0.00	0.00	231075.00	0.00	0.00	231075.00
15	Relief	-9847.00	0.00	0.00	-9847.00	0.00	0.00	-9847.00
16	FDR	200000.00	0.00	0.00	200000.00	0.00	0.00	200000.00
17	L.F.S. Pension	227000.00	213000.00	0.00	440000.00	0.00	0.00	440000.00
18	P.B.I.	-2188576.00	1502000.00	0.00	-686576.00	177597.00	0.00	-864173.00
19	Special Grant of C.C. Road	-9340316.00	0.00	0.00	-9340316.00	0.00	0.00	-9340316.00
20	Construction of Non-Residential Building	-844726.00	500000.00	0.00	-344726.00	143129.00	0.00	-487855.00
21	Construction of Kalyan Mandap	1200000.00	7000000.00	0.00	8200000.00	2434891.00	0.00	5765109.00
22	OAP	5718700.00	5087700.00	0.00	10806400.00	2743600.00	0.00	8062800.00
23	NFBS	0.00	146000.00	0.00	146000.00	120000.00	0.00	26000.00

24	Harischandra Sahayata Yojana	0.00	0.00	0.00	0.00	66000.00	0.00	-66000.00
25	Development of Park & Greenery	503000.00	0.00	0.00	503000.00	0.00	0.00	503000.00
26	Devolution Fund	2546835.00	4687000.00	0.00	7233835.00	501806.00	0.00	6732029.00
27	Protection & Conversation of Water Bodies	1500000.00	2500000.00	0.00	4000000.00	415451.00	0.00	3584549.00
28	SWM	1489083.00	1715000.00	0.00	3204083.00	316070.00	0.00	2888013.00
29	Octroi Compensation	0.00	14295000.00	0.00	14295000.00	11594312.00	0.00	2700688.00
30	Octroi Compensation grant for Solid Waste management	4441000.00	0.00	0.00	4441000.00	0.00	0.00	4441000.00
31	Festival Grant	53000.00	0.00	0.00	53000.00	0.00	0.00	53000.00
32	Const. of AW Centre Building	0.00	1000000.00	0.00	1000000.00	0.00	0.00	1000000.00
33	NULM	954300.00	609000.00	0.00	1563300.00	615221.00	0.00	948079.00
34	NPR (Census)	0.00	95000.00	0.00	95000.00	0.00	0.00	95000.00
35	Swachchaa Bharat Mission	0.00	2417601.00	0.00	2417601.00	170000.00	0.00	2247601.00
36	Arrear Pension and Basic Services Grant	0.00	5449000.00	0.00	5449000.00	0.00	0.00	5449000.00
37	User end metering for water supply	0.00	1500000.00	0.00	1500000.00	0.00	0.00	1500000.00
38	4th SF- Creation of Capital Assets	0.00	960000.00	0.00	960000.00	0.00	0.00	960000.00
39	4th SF- Maintenance of Capital Assets	0.00	457000.00	0.00	457000.00	0.00	0.00	457000.00
40	Aahaar Yojana	0.00	8940000.00	0.00	8940000.00	2601753.00	0.00	6338247.00
41	National Food security Act	0.00	8000.00	0.00	8000.00	35200.00	0.00	-27200.00
	TOTAL	8057730.00	68406301.00	124000.00	76588031.00	30533292.00	201918.00	45852821.00

9.2. Low Level of Utilisation of Grants vide AOSP- 143

As per Rule 171(3)(1) of OGFR Vol-I, the grants sanctioned shall be spent within a year from the date of its sanction. The unspent balance of the previous year's grant has either to be surrendered to funding agency or it has to be taken into accounts in subsequent year's grant with prior approval of the sanctioning authority.

Ongoing through the previous year audit report, it is noticed that on 1st. April, 2015, a huge amount of unspent balances of Rs. 8057730.00 was lying with this NAC under various schemes for years together. Fresh grants to a tune of Rs 68530301.00 were also released without verifying the unspent position of earlier grants. From the above table, it would be seen that the expenditure incurred was only Rs. 30735210.00 while total fund available was Rs.76588031.00, the percentage of utilization of the grants in the NAC is very low in comparison to the total grants available for utilisation under different developmental schemes. The overall utilisation of grants of this NAC for the year 2015-16 is 40.13 %. This indicates that the Govt. money released to this NAC for developmental works is not being utilized for the intended purposes in time. The delay in implementation of developmental programmes defeats the very purpose of the schemes. The less utilisation of funds was mainly due to preparation of unrealistic budget estimates, inadequate monitoring and planning etc.

On issue of objection statement in this regard, the local authority replied that due to the grant received towards the end of the year, The NAC is facing difficulty to spent the grant in time. However, steps will be taken to utilize the grants in time.

Anyhow, the Local authority is advised to utilize the same with approval of the sanctioning authority and proper planning and monitoring may be made for the utilisation of grants in time.

9.3. Expenditure incurred without having funds vide AOSP- 143-145

It would be seen from table given below that expenditure has been incurred in some of the schemes without having funds. On issue of objection statement in this regard, the local authority replied, "Since the fund position for the year 13-14 was not brought to the account as opening balance. Hence proper verification will be made and result will be intimated to next audit".

The reply of the local authority may be true, because no audit has been done for the year 2012-13. However, the local authority is advised to make the grant register up to date and also he is advised to obtain fund from the concerned departments in order to regularize the excess expenditure. Till then a sum of Rs.25281791.00, as detailed below is held under objection.

SL.	NAME OF THE GRANT	OPENING	AMOUNT OF	TOTAL	GRANT	UNSPENT GRANT
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NO.		BALANCE AS ON 01.04.2015	GRANT RECEIVED		UTILISED	AS ON 31.03.2016
1	2	3	4	5	6	
2	Road Development	-8048733.00	1240000.00	-6808733.00	2019179.00	-8827912.00
3	SPF	-161695.00	50000.00	-111695.00	192836.00	-304531.00
4	IAP	-4391740.00	0.00	-4391740.00	0.00	-4391740.00
5	Road & Bridges	-1220313.00	1950000.00	729687.00	1567904.00	-838217.00
6	Relief	-9847.00	0.00	-9847.00	0.00	-9847.00
7	P.B.I.	-2188576.00	1502000.00	-686576.00	177597.00	-864173.00
8	Special Grant of C.C. Road	-9340316.00	0.00	-9340316.00	0.00	-9340316.00
9	Construction of Non-Residential Building	-844726.00	500000.00	-344726.00	143129.00	-487855.00
10	Harischandra Sahayata Yojana	0.00	0.00	0.00	66000.00	-66000.00
11	National Food security Act	0.00	8000.00	8000.00	35200.00	-27200.00
	TOTAL	-26205946.00	5240000.00	-20955946.00	4201845.00	-25157791.00

9.4. Year-wise break up of unspent grant

The year-wise break up of unspent grant is given below.

Up to 2014-15	Rs. 699680.00
2015-16	Rs. 45153141.00
Total	Rs. 45852821.00

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20/5/18

NO.		BALANCE AS ON 01.04.2015	GRANT RECEIVED		UTILISED	AS ON 31.03.2016
1	2	3	4	5	6	
2	Road Development	-8048733.00	1240000.00	-6808733.00	2019179.00	-8827912.00
3	SPF	-161695.00	50000.00	-111695.00	192836.00	-304531.00
4	IAP	-4391740.00	0.00	-4391740.00	0.00	-4391740.00
5	Road & Bridges	-1220313.00	1950000.00	729687.00	1567904.00	-838217.00
6	Relief	-9847.00	0.00	-9847.00	0.00	-9847.00
7	P.B.I.	-2188576.00	1502000.00	-686576.00	177597.00	-864173.00
8	Special Grant of C.C. Road	-9340316.00	0.00	-9340316.00	0.00	-9340316.00
9	Construction of Non-Residential Building	-844726.00	500000.00	-344726.00	143129.00	-487855.00
10	Harischandra Sahayata Yojana	0.00	0.00	0.00	66000.00	-66000.00
11	National Food security Act	0.00	8000.00	8000.00	35200.00	-27200.00
	TOTAL	-26205946.00	5240000.00	-20955946.00	4201845.00	-25157791.00

9.4. Year-wise break up of unspent grant

The year-wise break up of unspent grant is given below.

Up to 2014-15	Rs. 699680.00
2015-16	Rs. 45153141.00
Total	Rs. 45852821.00

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29/8/18

PARA: 10 UTILISATION CERTIFICATE

Nayagarh NAC - 2015-2016

S/no	U.C Outstanding as on (DD MM YYYY)	U.C Outstanding(In Rs:)	U.C due for submission during the period under Audit(In Rs:)	Total(In Rs:)	U.C Submitted during the period under Audit(In Rs:)	U.C needs to be submitted as on outstanding as on (DD MM YYYY)	U.C needs to be submitted as on outstanding (In Rs:)	Remarks
1	01-04-2015	174243785.00	30735210.00	204978995.00	48015609.00	31-03-2016	156963386.00	
	GRAND TOTAL	174243785.00	30735210.00	204978995.00	48015609.00		156963386.00	

Comments :
10.1. Non Submission of U.C. in time.

As per Rule 170, 171 and 173 of OGFR Vol-I grants received should be utilised within the same financial year in which it was sanctioned and UCs should be submitted by 30th June of the subsequent year to the funding agency as well as Principal Accountant General (A&E) Odisha. The F.D.L No 029539 dated 20.10.2014 gives emphasis upon submission of UCs to proper quarter by 30th June of the succeeding year. As timely submission of UC is relative to receipt of subsequent Grants from GOI and cut is imposed on the grant amount accordingly on its non-submission/delay in submission. Hence timely non-submission and huge pendency of submission of utilisation certificate is a detrimental factor. Non-submission of U.C. to a tune of Rs **156963386.00** as on 31.03.2016 which is alarming and defeats the very purpose of Govt. policy & planning and speaks about the improper management of manpower in NAC level during 2014-15 & lack of supervision of local authority.

Therefore, the Local Authority is suggested to look into the matter personally to clear up all old pending Utilisation Certificates and compliance reported.

10.2. Details of Utilisation Certificates Issued during 2015-16 to the Proper

The Details of Utilisation Certificates submitted to proper quarter during the year 2015-16 is given below.

SL NO	NAME OF THE SCHEME	LETTER NO / DT.	TO WHOM SENT	YEAR OF GRANT	AMOUNT
1	13thFC	1987/15.07.2015	DMA, H&UD DEPT BBSR	2014-15	1,111,000.00
2	13thFC	1987/15.07.2015	DMA, H&UD DEPT BBSR	2014-15	313,515.00
3	13thFC	1283/02.05.2015	DMA, H&UD DEPT BBSR	2013-14	849,000.00
4	13thFC	3965/31.12.2015	DMA, H&UD DEPT BBSR	2014-15	1,318,000.00
5	13thFC	1521/29.02.2015	DMA, H&UD DEPT BBSR	2013-14	197,000.00
6	13thFC	1521/29.02.2015	DMA, H&UD DEPT BBSR	2013-14	1,112,000.00
7	13thFC	1521/29.02.2015	DMA, H&UD DEPT BBSR	2013-14	1,087,000.00
8	Devolution Fund	1287/02.05.2015	DMA, H&UD DEPT BBSR	2014-15	1,606,391.00
9	Devolution Fund	3965/31.12.2015	DMA, H&UD DEPT BBSR	2014-15	1,606,391.00
10	IHSDP	1289/02.05.2015	DMA, H&UD DEPT BBSR	2010-11	18,000.00
11	IHSDP	1289/02.05.2015	DMA, H&UD DEPT BBSR	2012-13	2,305,365.00
12	IHSDP	1289/02.05.2015	DMA, H&UD DEPT BBSR	2012-13	1,430,055.00
13	Kalyan Mandap	2049/21.12.2015	DMA, H&UD DEPT BBSR	2012-13	2,242,002.00
14	Kalyan Mandap	3965/31.12.2015	DMA, H&UD DEPT BBSR	2012-13	2,242,002.00
15	MP-LAD	1075/24.06.2015	DMA, H&UD DEPT BBSR	2014-15	390,629.00
16	MV Tax	1285/02.05.2015	DMA, H&UD DEPT BBSR	2014-15	260,607.00

17	NULM	2067/16.05.2016	Addl. Director, SUDA	2014-15	50,000.00
18	NULM	2067/16.05.2016	Addl. Director, SUDA	2014-15	150,750.00
19	NULM	2067/16.05.2016	Addl. Director, SUDA	2014-15	17,000.00
20	NULM	2067/16.05.2016	Addl. Director, SUDA	2014-15	50,250.00
21	NULM	2067/16.05.2016	Addl. Director, SUDA	2014-15	26,100.00
22	NULM	2067/16.05.2016	Addl. Director, SUDA	2014-15	78,200.00
23	NULM	2067/16.05.2016	Addl. Director, SUDA	2015-16	242,921.00
24	NULM	2067/16.05.2016	Addl. Director, SUDA	2014-15	42,500.00
25	NULM	2067/16.05.2016	Addl. Director, SUDA	2014-15	30,000.00
26	R&B	1285/02.05.2015	DMA, H&UD DEPT BBSR	2014-15	263,403.00
27	R&B	1283/02.05.2015	DMA, H&UD DEPT BBSR	2007-08	208,125.00
28	R&B	1283/02.05.2015	DMA, H&UD DEPT BBSR	2010-11	814,000.00
29	R&B	1283/02.05.2015	DMA, H&UD DEPT BBSR	2012-13	479,000.00
30	R&B	1283/02.05.2015	DMA, H&UD DEPT BBSR	2013-14	3,570,000.00
31	R&B	3965/31.12.2015	DMA, H&UD DEPT BBSR	2014-15	263,403.00
32	RD	1987/15.07.2015	DMA, H&UD DEPT BBSR	2014-15	170,000.00
33	RD	1987/15.07.2015	DMA, H&UD DEPT BBSR	2014-15	127,000.00
34	RD	1987/15.07.2015	DMA, H&UD DEPT BBSR	2014-15	470,000.00
35	RD	3965/31.12.2015	DMA, H&UD DEPT BBSR	2014-15	400,000.00
36	SDP	1074/24.06.2015	DMA, H&UD DEPT BBSR	2013-14	5,000,000.00
37	Octroi	1806/23.06.2015	DMA, H&UD DEPT BBSR	2014-15	3,993,000.00
38	Octroi	1806/23.06.2015	DMA, H&UD DEPT BBSR	2014-15	3,993,000.00
39	Octroi	1806/23.06.2015	DMA, H&UD DEPT BBSR	2014-15	3,994,000.00
40	Octroi	1806/23.06.2015	DMA, H&UD DEPT BBSR	2014-15	3,994,000.00
41	Octroi	1806/23.06.2015	DMA, H&UD DEPT BBSR	2014-15	1,500,000.00
	Total				48,015,609.00

10.3. Year-wise break up of pending U.C. as on 31.03.2016

The year-wise break up of pendency of U.C. as on 31-03-16 is given below basing on the data given in last A.R.

Up to 2013-14	Rs. 71299137.00
2014-15	Rs. 55171960.00
2015-16	Rs. 30492289.00
Total	Rs. 156963386.00

PARA: 11 MISAPPROPRIATION & DEFALCATION

11.1 - Taxes collected by the Tax collector but not deposited in NAC Fund Vide AOSP 17-18 & 24-26

On checking of the counterfoils of Receipt Books with reference to DCR of the concerned Tax collector, it was seen that although the following taxes were collected by the Tax collectors in shape of cash, but not entered in the DCR as well as not deposited in the NAC fund.

Name of the Tax Collector	Receipt Book No	Receipt No/Date	Tax collected from whom	Amount(Rs)
Sarat Chandra Patra	220	95/18-04-15	Basanti Sethy	34.00
Krushna Chandra Mishra	240	73/12-08-15	Mayabati Sahoo	512.00
Bhagirathi Dalei	38	3731/18-04-15	Parking Fee	10.00
	42	4168/03-09-15		10.00
	49	4820		10.00
	49	4861/08-01-16		10.00
	53	5203/05-02-18		10.00
	25	9763/09-06-15		25.00
		10197/29-11-15		25.00
	110	10918/02-04-16		25.00
Total				125.00
Prafulla Kumar Mahapatra		10005/12-08-15		25.00
Niranjan Pattanaik	139	13851/19-11-15	J.N Vidyalaya, Nayagarh	9000.00
Sisir Kumar Mahapatra	6	11583/21-12-15	Bharat Behera & Purna Chandra Pradhan	1200.00
Laxmidhar Mahapatra	121	12051/23-12-15	Sadhu Charan Mahapatra	10500.00
Bhagirathi Dalei		43827 to 43846	Parking Fee	100.00
		44101 to 44110		50.00
		57501 to 57600		500.00
		63471 to 63500		150.00
		64301 to 64371		350.00
Hazrat Ali Khan		93291 to 93466	Entry Fee	352.00
Sisir Kumar Mahapatra		88229 to 88400	Entry Fee	344.00
		90801 to 91200		800.00
		91517 to 91600		168.00
Total				24210.00

In response to Audit Objection memo issued in this regard, the local authority recovered the amount of Rs. 24210.00 from following persons. Hence the para is dropped.

M.R. No./Date	Recovered from whom	Amount
Taken to DCR on dt. 17-01-17 and to Cashier's cash book on 17-01-17	Sarat Chandra Patra	34.00
Taken to DCR on dt. 16-01-17 and to Cashier's cash book on 16-01-17	Krushna Chandra Mishra	512.00
16791/dt. 03-04-17	Bhagirathi Dalei	125.00
16792/dt. 03-04-17	Prafulla Kumar Mahapatra	25.00
16793/dt. 03-04-17	Niranjan Pattanaik	9000.00
102/dt. 03-04-17	Sisir Kumar Mahapatra	1200.00
16794/dt. 03-04-17	Laxmidhara Mahapatra	10500.00
16795/dt. 03-04-17	Bhagirathi Dalei	1150.00
16796/dt. 03-04-17	Hazrat Ali Khan	352.00
103/dt. 03-04-17	Sisir Kumar Mahapatra	1312.00
Total		24210.00

11.2 - Collected amount received by the cashier from the Tax Collector but not shown received in the Cashier Cash book NAC Fund AOSP- 19 & 26-27

On checking of the DCR of the Tax Collector with reference to the cashier Cash Book, it was seen that although a sum of Rs. 13296.00, as detailed below has been collected by the cashier from the Tax collectors in shape of cash but not deposited in the cashier Cash Book (NAC Fund) by the Cashier.

Name of the Cashier	Name of the Tax Collector	Date	Amount(Rs)
Sisir kumar Mohapatra	Kumar Chandra Mishra	09-04-15	217.00
Sisir kumar Mohapatra	Gopal Naik	09-11-15	144.00
Sisir Kumar Mohapatra	Bhagirathi Dalei	10-02-16	635.00
	Niranjan Pattanaik	07-07-15	1800.00
	Laxmidhar Mahapatra	05-05-15	10500.00
Total			13296.00

In response to Audit Objection memo issued in this regard, the local authority recovered the amount of Rs. 13296.00 from following persons. Hence the para is dropped.

M.R. No./Date	Recovered from whom	Amount
16800/dt. 03-04-17	Sisir Kumar Mahapatra	361.00
104/dt. 03-04-17	Sisir Kumar Mahapatra	635.00
105/dt. 03-04-17	Sisir Kumar Mahapatra	12300.00
Total		13296.00

11.3 - Less Receipt shown in Cashier cash Book vide AOSP- 20

On checking of the receipts of the Cashier cash book with reference to the DCRs of the Tax Collectors, it was seen that a sum of Rs. 2048.00, as detailed below was taken to cash book in less amount than the amount actually received by the cashier.

Date of receipt in the DCR	Amount received	Name of the Tax collector from whom tax received	Date of receipt in cashier cash book	Amount taken to Cashier cash book(Rs)	Difference
13-01-16	4464.00	Ajit Kumar Malik	13-01-16	4446.00	18.00
21-01-16	2049.00		28-01-16	2019.00	30.00
Total					48.00

In response to Audit Objection memo issued in this regard, the local authority recovered the amount of Rs. 48.00 from following persons. Hence the para is dropped.

M.R. No./Date	Recovered from whom	Amount
101/dt. 03-04-17	Sisir Kumar Mahapatra	48.00
Total		48.00

11.4 - Less totaling shown in DCR vide AOSP- 28 & 29

On checking of the DCR of the Tax Collector, it was seen that less amount amounting to Rs. 29770.00, as detailed below was shown collected by the Tax Collector in the concerned DCR than the actual collection due to making wrong arithmetical calculation in DCR.

Name of the Tax collector	Date	Particulars	Amount collected (Rs)	Amount taken to DCR (Rs)	Difference
Bhagirathi Dalei	04-09-2015	Parking Fee	Rs.3.0020=60.00	Rs.3.0020=60.00	
			Rs.5.0025=125.00	Rs.5.0025=125.00	
			Rs.10.001=10.00	Rs.10.001=10.00	
			Rs.25.001=25.00	Rs.25.001=25.00	
Total			220.00	120.00	100.00
Sisir Kumar Mohapatra	28-03-16	Building Plan	29650.00	29650.00	
		Tender Paper	10000.00	10000.00	
		VAT	500.00	500.00	
		RTI	151.00	151.00	
		NOC	17000.00	17000.00	
		IT	500.00	500.00	
Total			57801.00	28151.00	29650.00
Hazarat Ali Khan	11-08-15	Parking Fee	Rs.2.0081=162.00	Rs.2.0071=142.00	20.00
Total					29770.00

In response to Audit Objection memo issued in this regard, the local authority recovered the amount of Rs. 29770.00 from following persons. Hence the para is dropped.

M.R. No./Date	Recovered from whom	Amount
16797/dt. 03-04-17	Bhagirathi Dalei	100.00
106/dt. 03-04-17	Sisir Kumar Mahapatra	29650.00
16798/dt. 03-04-17	Hazrat Ali Khan	20.00
Total		29770.00

11.5 - Less amount shown receipt in Cashier's cash book as well as less deposit shown in Accountant Cash book due to making wrong totaling vide AOSP-30-31

On checking of the totalling of the cashier cash book, it was seen that less receipt amounting to Rs. 36.00, as detailed below was shown in cashier cash book as well as less deposit shown in Accountant cash book as against actual collection.

Cashier cash book page No	Date	Amount collected(Rs)	Total amount shown in cash book(Rs)	Amount taken to Accountant cash book (Rs)	Difference
8	07-04-15	4549.00			
		3318.00			
		934.00			
		1100.00			
		211.00			
		365.00			
		395.00			
		200.00			
		11072.00	11042.00	11042.00	30.00
82	19-02-16	1622.00			
		10500.00			
		11784.00			
		810.00			
		24716.00	24710.00	24710.00	6.00
Total					36.00

In response to Audit Objection memo issued in this regard, the local authority recovered the amount of Rs. 36.00 from following persons. Hence the para is dropped.

M.R. No./Date	Recovered from whom	Amount
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107/dt. 03-04-17	Sisir Kumar Mahapatra	36.00
Total		36.00

11.6 - Exhibition of Double Payment vide AOSP- 41

On checking of the subsidiary cash book with reference to connected vouchers & OAP pay acquittance roll, it was seen that a sum of Rs. 600.00 has been shown as double payment towards of OAP beneficiaries as against one time payment to them. The details of which are given below.

1 st time payment vide no/date	2 nd time payment vide no/date	Category	AR page	Sl.no	Name of beneficiary	Amount(Rs)	Disbursing Officer
-/15.02.16	-/15.03.16	IGNDP	46	42	Somanath Sia	300.00	Puspanjali
-/15.02.16	-/15.03.16	IGNDP	46	43	Ramesh Pradhan	300.00	Mohanty, C.O
Total						600.00	

In response to Audit Objection memo issued in this regard, the local authority recovered the amount of Rs. 600.00 from Smt. Puspanjali Mohanty, C.O. vide M.R. No. 16799/ dt. 03-04-17. Hence the para is dropped.

11.7 - Amount drawn for disbursement of Festival Advance but Rs. 60000.00 neither disbursed nor the same refunded to NAC fund vide AOSP-67

On checking of receipt and expenditure of the cash book it was seen that a sum of Rs. 1130000.00 has been drawn and expenditure shown in the cash book vide vr. No. P-257, dt. 15-10-15 towards distribution of Festival advance to the staff different categories through Sri Sisir Kumar Mahapatra, Cashier. But on checking of the Pay acquittance Rolls, it was seen that a sum of Rs. 1070000.00 has been paid to the NAC staff of different categories, the detail of which given below leaving a sum of Rs. 60000.00 undisbursed. The undisbursed amount of Rs. 60000.00 was not refunded by the cashier.

Name of the Acquittance Roll	A.R. page no.	Amount
A.R. of Executive Officer	115	20000.00
Office, Tax and Works Section A.R.	172	90000.00
Office, Tax and Works Section A.R.	173	105000.00
Conservancy Staff A.R.	75	150000.00
Work Charge A.R.	96	150000.00
Tax DLR A.R.	3	96000.00
PH DLA A.R.	140, 141	120000.00
Octri A.R.		255000.00
Payment of F.A. DLR A.R.	20, 21	84000.00
Total		1070000.00

In response to Audit Objection memo issued in this regard, the local authority replied, " Rs. 60000.00 will be deducted from the pay bill of Sri Sisir Kumar Mahapatra in 10 (ten) instalments."

As such the E.O. is suggested to recover the amount from Sri Mahapatra failing which the amount is suggested for recovery from following persons who are responsible for this.

Responsible Person for this paragraph

Sino	Name	Designation	Adress	Amount(In Rs.)
1	Prafulla Chandra Mahapatra	Executive Officer	NAC, Nayagarh	30000.00
2	Sisir Kumar Mahapatra	Tax Collector-cum-Cashier	NAC, Nayagarh	30000.00

11.8 - Excess expenditure shown in the cash book towards NMR payment vide AOSP- 68

On checking of the vouchers with reference to the expenditure of the cash book, it was seen that as against the payment of Rs. 85950.00 to the Daily Wages Labourers for the month of November, 2015 through Muster Roll (574 man-days), a sum of Rs. 86250.00 has been drawn and shown expenditure in the cash book vide vr. No. 342, dt. 08-12-15 resulting excess expenditure of Rs. 300.00.

In response to Audit Objection memo issued in this regard, the local authority recovered the amount of Rs. 300.00 from Sri Sisir Kumar Mahapatara, Cashier vide M.R. No. 110/dt. 03-04-17. Hence the para is dropped.

11.9 - Exhibition of excess drawl and expenditure in the cash book vide AOSP- 68

On checking of the Pay Acquittance Roll of Executive Officer with reference to the expenditure of the cash book, it was seen that as against the admissible deduction of Rs. 200.00 towards Cooperative Thirft, a sum of Rs. 2000.00 has been deducted from the Gross salary of E.O. towards the same vide A.R. page no. 114 and the said amount of Rs. 2000.00 was drawn for remittance to the parent department of E.O. and the same was also shown expenditure in the cash book. But on further scrutiny, it was seen that a sum of Rs. 200.00 has been remitted to the parent department of E.O. along with remittances which excess drawl and expenditure of Rs. 1800.00.

In response to Audit Objection memo issued in this regard, the local authority replied, " The amount will be recovered from the person responsible."

As such the E.O. is suggested to recover the amount by any means failing which the amount is suggested for recovery from following persons who are responsible for this.

Responsible Person for this paragraph

Sino	Name	Designation	Adress	Amount(In Rs.)
1	Prafulla Chandra Mahapatra	Executive Officer	NAC, Nayagarh	900.00
2	Sisir Kumar Mahapatra	Tax Collector-cum-Cashier	NAC, Nayagarh	900.00

11.10 - Exhibition of excess drawl and expenditure in the cash book vide AOSP-70

On checking of the vouchers with reference to the expenditure of the cash book, it was seen that as against the drawal and exhibition of expenditure of Rs. 66000.00, as detailed below, vouchers of Rs. 56000.00 were made available to audit. Vouchers of Rs.10000.00 was neither made available in the guard file nor in the Payment Register of Harishchandra Sahayata Yojana. So from the above fact, it is construed that as against the payment Rs. 56000.00 during the year 2015-16 towards Harishchandra Sahayata Yojana, a sum of Rs. 66000.00 has been shown expenditure which resulted the excess expenditure of Rs. 10000.00.

Vr. No. & Date of drawl & paid to C.O.	Amount	Vr. No. & Date of Payment	Amount	Balance amount remaining with C.O.
P-22/13-04-15	10000.00	P-22/13-04-15	10000.00	0.00
P-95/30-05-15	10000.00	-----	0.00	10000.00
P-212/10-09-15	12000.00	P-212/10-09-15	12000.00	0.00
P-353/09-12-15	14000.00	P-353/09-12-15	14000.00	0.00
P-473/19-03-16	20000.00	P-473/19-03-16	20000.00	0.00
Total	66000.00		56000.00	10000.00

In response to Audit Objection memo issued in this regard, the local authority replied, "Rs. 10000.00 is with C.O. Mrs. Puspanjali Mohanty for any emergency payment towards Harischandra Sahayata Yojana. It will be adjusted in future payment."

The reply of the local authority is not satisfactory, as no advance was booked in the cash book against this payment.

So, E.O. is suggested to recover the amount from Smt. Mohanty, C.O. failing which the amount is suggested for recovery from following persons who are responsible for this.

Responsible Person for this paragraph

Sno	Name	Designation	Adress	Amount(In Rs.)
1	Prafulla Chandra Mahapatra	Executive Officer	NAC, Nayagarh	5000.00
2	Smt. Puspanjali Mohanty	Community Organisor	NAC, Nayagarh	5000.00

11.11 - Drawn but non-deposit of amount towards Professional tax and CPF vde AOSP- 149

On checking of the vouchers of the Accountant Cash Book with reference to its expenditure, it was seen that against the expenditure for drawal of fund for deposit towards P.T and CPF, no remittance was made for Rs. 15300.00. The details is given below.

Vr. No./Date	Amount shown expenditure	Amount for which vouchers available	Amount for which vouchers not available	Particulars of non-availability of vouchers
247/05-10-15	462867.00	457817.00	5050.00	Professional Tax not remitted
282/06-11-15	284609.00	274359.00	10250.00	P.T - 5050.00 & CPF-5200.00 not remitted
Total			15300.00	

In response to Audit Objection memo issued in this regard, the local authority agreed to recover the amount from Sri Sisir Kumar Mahapatra.

As such the E.O. is suggested to recover the amount by any means failing which the amount of Rs. 15300.00 is suggested for recovery from following persons who are responsible for this.

Responsible Person for this paragraph

Sno	Name	Designation	Adress	Amount(In Rs.)
1	Prafulla Chandra Mahapatra	Executive Officer	NAC, Nayagarh	7650.00
2	Sisir Kumar Mahapatra	Tax Collector-cum-Cashier	NAC, Nayagarh	7650.00

PARA: 12 LOSS OF STOCK & STORE

12.1 -

No loss of Stock & Stores has been detected during audit.

PARA: 13 AUDIT OF RECEIPTS

13.1 - DCB position of Taxes and Rents
DCB position of Taxes and Rents

The Demand, Collection and Balance position of different Taxes for the year 2015-16 in respect of Nayagarh NAC is furnished below.

Particulars	Demand			Collection				Balance		
	Arrear	Current	Total	Arrear	Current	Rebate	Total	Arrear	Current	Total
1	2	3	4	5	6	7	8	9	10	11
Holding	1880478.57	554043.83	2434522.4	187855.95	200987.82	54226.2	443069.97	1692622.62	298829.81	1991452.43
Latrine	6392.04	0.00	6392.04	44.00	0.00	0.00	44	6348.04	0	6348.04
Water	1111554.96	278949.69	1390504.65	105938.80	121401.66	0.00	227340.46	1005616.16	157548.03	1163164.19
Light	1161305.35	370066.5	1531371.85	131553.70	162365.28	0.00	293918.98	1029751.65	207701.22	1237452.87
Total	4159730.92	1203060.02	5362790.94	425392.45	484754.76	54226.2	964373.41	3734338.47	664079.06	4398417.53

From the above table it would be seen that a huge amount of Taxes is pending for collection as on 31-03-2016. So E.O. is advised to take effective steps to collect the balance amount.

Difference between Collection amount as per cash book and that of audit and Reconciliation there of

The difference between the collection amount as per audit and that of cash book is furnished below.

Particulars	Holding Tax		Latrine Tax		Water Tax		Light Tax	
	Arrear	Current	Arrear	Current	Arrear	Current	Arrear	Current
As per Accountant cash book	187755.95	201160.42	44.00	0.00	105888.80	121625.26	131487.30	162667.68
As per Audit	187855.95	200987.82	44.00	0.00	105938.80	121401.66	131553.70	162365.28
Difference	100.00	172.60	0.00	0.00	50.00	223.60	66.40	302.40

Reconciliation

Particulars	Holding Tax		Latrine Tax		Water Tax		Light Tax	
	Arrear	Current	Arrear	Current	Arrear	Current	Arrear	Current
Amount shown collected as per Accountant Cash Book	187755.95	201160.42	44.00	0.00	105888.80	121625.26	131487.30	162667.68
Add: Advance collection made during the year 14-15 for the year 15-16 as per last A.R.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Add: Amount collected during the year 15-16 but shown received in the cash book	100.00	66.40	0.00	0.00	50.00	33.20	66.4	44.00
Less: Collected in advance during the year 15-16 for the year 16-17	0.00	239.00	0.00	0.00	0.00	256.80	0.00	346.4
Collection as per Audit, i.e., Effective	187855.95	200987.82	44.00	0.00	105938.80	121401.66	131553.70	162365.28

Collection	
Year wise break up of Outstanding Taxes	
The year wise break up of outstanding taxes as on 31-03-2016 is given below.	
year wise break	
YEAR	AMOUNT
Up to 2009-10	2187514.46
2010-11	249276.15
2011-12	271121.25
2012-13	300945.9
2013-14	341848.4
2014-15	383632.31
2015-16	664079.06
TOTAL	4398417.53

Time barred for recovery of dues vide AOSP-144

As per the section -346 of the Odisha Municipal Act, 1950, no distraint shall be made, no suit shall be instituted and no prosecution shall be commenced in respect of any sum to a N.A.C. under this Act. after the expiration of a period of three years from the date on which distraint might have been made, a suit might first have been instituted or prosecution might first have been commenced, as the case may be respect of such sum.

It would be seen from the year wise breakup of outstanding taxes that the taxes of Rs.4398417.53 is lying as outstanding as on 31.3.2016 out of which a sum of Rs.271121.25 or Rs.271121.00 has become barred by limitation (tax outstanding for more than three years before 01-04-15 i.e. for the year 2011-12) during the year 2015-16. But not a single demand notice u/s-161 or distress warrant u/s-162,163 has been issued during the year 2015-16 which resulted loss of Rs. 271121.00 to the N.A.C. fund.

On issue of objection statement in this regard, the local authority replied, "The time barred amount are not belonging to the jurisdiction of NAC, Nayagarh. A proposal for deletion was placed before the council. But the cases was held up due to that. After induction of ward the defaulter holding persons shall be convinced to repay the default dues. Due to such reason some holding are time barred without fault of any body."

The reply of the local authority is not convincing.

So, for the above loss the following officials are considered responsible in audit.

Responsible Person for this paragraph

SNo	Name	Designation	Adress	Amount(In Rs.)
1	Prafulla Chandra Mahapatra	Executive Officer	NAC, Nayagarh	271121.00

13.2 - Assessment of new holdings

The Valuation Organisation last assessed the Holding Tax during the year 1995. Since then no assessment has been made to increase the rate of tax. However, the Executive Officer has made the interim assessment during the year under audit.

When the Local authority was asked through objection memo to furnish the number of new holdings that have been newly come under the ambit of holding tax during the year 2015-16 the Local authority furnished the following information which has been verified.

Sl No.	Ward No.	No. of Holdings assessed	Value of assessment			
			Holding	Water	Light	Total
1	1	9	6799.00	2548.00	3401.00	12748.00
2	2	38	18486.00	6936.00	9249.00	34671.00
3	3	1	1045.00	380.00	507.00	1932.00
4	7	10	8313.00	3157.00	4210.00	15680.00
5	8	2	877.80	324.60	432.00	1634.00
6	9	1	1666.00	625.00	833.00	3124.00
7	10	29	21235.00	7989.00	10640.00	39864.00
8	11	8	6856.00	2601.00	3467.00	12924.00
9	12	5	3401.00	1276.00	1702.00	6379.00
Total			68678.00	25962.60	34315.00	128956.40

The local authority is suggested to include the same in DCB register and effect collection of holding tax from the above new holding henceforth.

13.3 - Ineffective and inefficient recovery of Holdings

As per Rule-175 of the Odisha Municipal Rules, 1953, The Municipality shall be divided into circles for the purpose of the collection of taxes. Each circle shall be numbered and a Tax Collector shall be appointed in charge of one or more circles. The O.M. Act. 1950 stipulated u/s 158, that notification shall be made and posted in the office of the Municipality declaring day(s) and time for receipt of taxes, u/s 159(2) any tax on the annual value of holding shall be payable quarterly instalment and every such instalment shall be deemed to be due on the first day of the quarter in respect of which payable. u/s 159-A(1) & (2) a resolution may be passed in the Municipal Council to grant a rebate in respect of Tax paid within stipulated period i.e. the rebate may be allowed not exceeding 10 per cent (paid within 30 days) and 5 per cent (paid beyond 30 days and within 60 days) and the Municipality may in like manner, provide for grant rebate at such percentage not exceeding 20% for the tax due for any year paid before 30th April and not exceeding 10 per cent where it is paid on before 31st May of the Year. Further u/s 160 of the Act, a receipt signed by the tax collector or any other officer authorized by the E.O. was to be given against each payment of tax. Also as per Rule-201(2) and rule-202 of O.M. Rules 1953, the Municipality may establish a system of reward and punishment to tax collector to ensure best results in collection of tax.

On checking of Resolution Book of the Municipality, Establishment file and receipt book of Holding Tax and from the information furnished to audit by the local authority, it was revealed that this NAC consists of 13 wards and no specific circle exists for collection of taxes. The taxes are collected ward wise by engaging Tax collectors. The taxes are received throughout the year and no notification has been made declaring day(s) and time for receipt of taxes. No computer data base has been made relating to assessment of holding tax, number of holdings, demand of tax, collection of tax and arrear taxes outstanding for collection. The details of demand, collection & % of collection are furnished below.

Name of the Tax	Total Demand	Total Collection +Rebate Allowed	% of Collection with that of Demand
Holding Tax	2434522.40	443069.97	18.20
Lartine Tax	6392.04	44.00	0.69
Water tax	1390504.65	227340.46	16.35
Light Tax	1531371.85	293918.98	19.19
Total	5362790.94	964373.41	17.98

From the above table, it is would be seen that the collection percentage is varied from 0.69% to 19.19% which is fare from satisfaction. It is to mention here that N.A.C. has not yet established any system of reward and punishments to tax collectors to ensure best results in collection of tax. As, no remedial measures for effective realization of revenue has been taken, huge arrears are rolling for years together with owners of houses which indicates the inefficiency and ineffectiveness of collection of Holding Tax.

		9	0	9		0	0	9		9
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It is noticed from the above table that Rs. 2357230.00 was outstanding for collection towards Rent, Fees etc. including Rs. 479519.00 for the year 2015-16. But no effective steps has been taken to realise the pending dues. Due to non-collection of revenue in time the council has sustained for which no such effective action seems to have been taken.

For non-collection of current year balance demand of Rs. 479519.00 (3983707.00 - 3504188.00 = 479519.00), the following persons are held responsible and the amount is suggested for recovery from them.

1. Sri Prafulla Chandra Mahapatra, E.O.

Year-wise break up of Fees & Fines and Rents

Year wise break up of Fees & fines and Rents for the year 2015-16 is given below.

Name of Fees & Fines and Rent	UP TO 2010-11	11-12	12-13	13-14	14-15	15-16	Total
Market shop Rent	21018.00	7120.00	8114.00	8176.00	18170.00	389297.00	451695.00
Old Market	177047.13	10800.00	9300.00	9800.00	9600.00	10150.00	226697.13
Slum Building	120608.60	29400.00	37100.00	39300.00	42900.00	23750.00	293058.60
Rental building	74329.00	7200.00	7200.00	11400.00	12000.00	9600.00	121729.00
Trade License U/S-290	16768.00	920.00	14529.00	9060.00	6410.00	8500.00	56187.00

Responsible Person for this paragraph

Sino	Name	Designation	Adress	Amount(In Rs.)
1	Prafulla Chandra Mahapatra	Executive Officer	NAC, Nayagarh	479519.00

13.5 - License fees on Telephone Towers

The details of installation charges and renewal charges of Telephone Towers is given below.

Sl. No.	Name of the Service provider (Telecom Company)	Particulars of the mobile tower (Location)	Amount of revenue due to be collected				Amount Collected				Less Collection of License fees	Remark
			Installation Charge	Renewal Fees	Penalty	Total	Installation Charge	Renewal Fees	Penalty	Total		
1	2	3	4	5	6	7	8	9	10	11	12	13
1	Reliance Telecom Ltd	Biju Pattnaik Kalyan Mandap, NAC Ward No.01	0.00	1000.00	120000.00	121000.00	0.00	0.00	0.00	0.00	121000.00	

2	Reliance Infrated Ltd	Sagadia Sahi, Ward No.07	0.00	1000.00	120000.00	121000.00	0.00	0.00	0.00	0.00	121000.00	
3	Reliance Communication Ltd	Debottar Colony, Ward No.10	0.00	1000.00	120000.00	121000.00	0.00	0.00	0.00	0.00	121000.00	
4	Reliance Communication Ltd	Trinath Chhaka, Ward No.10	0.00	1000.00	120000.00	121000.00	0.00	0.00	0.00	0.00	121000.00	
5	Bharati Airtel Ltd	Infront of Biju Pattnaik Kalyan Mandap, Ward No.01	0.00	1000.00	0.00	1000.00	0.00	1000.00	0.00	1000.00	0.00	In addition a sum of Rs. 4000.00 has been collected in advance vide M.R. No. 15859/02-03-16 upto the year 19-20
6	Bharati Airtel Ltd	Near Sagadia Sahi, Ward No.07	0.00	1000.00	0.00	1000.00	0.00	1000.00	0.00	1000.00	0.00	In addition a sum of Rs. 4000.00 has been collected in advance vide M.R. No. 15860/02-03-16 upto the year 19-20
7	P.C. Dash Project Head Orissa Circle Dishnet wireless Ltd.	Khandapada Road Nayagarh, Ward No.02	0.00	1000.00	0.00	1000.00	0.00	1000.00	0.00	1000.00	0.00	
8	P.C. Dash Project Head Orissa Circle Dishnet wireless Ltd.	Infront of Patachandi Thakurani, Ward No.12	0.00	1000.00	0.00	1000.00	0.00	1000.00	0.00	1000.00	0.00	
9	Wireless TT Info Service Ltd	Godabarish Kalyan Mandap, Ward No.02	0.00	1000.00	0.00	1000.00	0.00	1000.00	0.00	1000.00	0.00	
10	Wireless TT	Debottar	0.00	1000.00	0.00	1000.00	0.00	1000.00	0.00	1000.00	0.00	

Info Service Ltd	Colony, Ward No.10											
11 Wireless TT Info Service Ltd	New Rajabati, Ward No.10	0.00	1000.00	0.00	1000.00	0.00	1000.00	0.00	1000.00	0.00	1000.00	0.00
12 Tata Tel Service	Near Sagadia Sahi, Ward No.07	0.00	1000.00	0.00	1000.00	0.00	1000.00	0.00	1000.00	0.00	1000.00	0.00
13 Tata Tel Service	Infront of Patachandi Thakurani, Ward No.12	0.00	1000.00	0.00	1000.00	0.00	1000.00	0.00	1000.00	0.00	1000.00	0.00
14 Vodafone Essar Spacetel Ltd	Near Sagadia Sahi, Ward No.07	0.00	1000.00	0.00	1000.00	0.00	1000.00	0.00	1000.00	0.00	1000.00	0.00
15 Vodafone Essar Spacetel Ltd	Debottar Colony, Ward No.10	0.00	1000.00	0.00	1000.00	0.00	1000.00	0.00	1000.00	0.00	1000.00	0.00
16 Vodafone Essar Spacetel Ltd	Igodabari Sahoo House, Ward No.12	0.00	1000.00	0.00	1000.00	0.00	1000.00	0.00	1000.00	0.00	1000.00	0.00
17 GIL Infrastructure Ltd	New Rajabati, Ward No.10	0.00	1000.00	0.00	1000.00	0.00	1000.00	0.00	1000.00	0.00	1000.00	0.00
18 ATC India	Raja Bagicha, Ward No.11	0.00	1000.00	0.00	1000.00	0.00	1000.00	0.00	1000.00	0.00	1000.00	0.00
											In addition a sum of Rs. 4000.00 has been collected in advance vide M.R. No. 13432/12-05-15 upto the year 19-20	
											484000.00	

As it would be seen from the above table that 18 nos. of Towers are providing telephone services inside Nayagarh NAC. Out of the 18 Telephone Towers, 4 Towers have failed to renew the license and as per Govt. norms Rs. 484000.00 may be collected from them towards penalty amount.

13.6 - Compost manure

As per Rule, 559 of O.M. Rules, 1953 the council should maintain at least one compost depot having roughly an area of 3 acres for every 10000 populations. Though the N.A.C. has population more than 17000 till date, no compost depot has been maintained by the council. Hence the attention of the council is hereby drawn to look into the matter and take necessary steps.

13.7 - Amount shown receipt in the Accountant Cash Book in which no source has been mentioned vide AOSP- 78

On checking of the receipts of the Accountant cash book with reference to the Cashier's cash book, DCRs of all the Tax Collectors including cashier and concerned bank pass book, it was seen that a sum of **Rs. 10473.00** has been shown received in the in the Accountant cash book on dt. 10-07-15 towards Taxes without mentioning the purpose and source of receipt. The same amount was also shown deposited in the bank account no. 651, U Co bank, Nayagarh on dt. 16-07-15. But the aforesaid amount was found neither in any of the receipts issued during the year under audit nor in any of the DCRs maintained during the year under audit nor in the Cashier's cash book.

On issue of objection memo in this regard, the local authority replied, "Cashier has collected the following amounts from the persons given below and kept with him without the same accounted for/ deposited in the concerned bank account as pointed out by audit.

AOSP page no.	Particulars	Amount
19	Collected amount not shown received in NAC fund.	361.00
20	Less receipt shown in Cashier's cash book.	48.00
24	Collected amount not shown received in NAC fund.	1200.00
25	Collected amount not shown received in NAC fund.	1144.00
26	Collected amount not shown received in NAC fund.	168.00
26	Collected amount not shown received in NAC fund.	635.00
27	Collected amount not shown received in NAC fund.	1800.00
27	Collected amount not shown received in NAC fund.	10500.00
28	Less receipt shown by Cashier	100.00
29	Less receipt shown by Cashier	29650.00
29	Less receipt shown by Cashier	20.00
30-31	Less receipt shown by Cashier	36.00
	Total	45662.00

Out of the above a sum of Rs. 10473.00 as pointed above was deposited in the bank account no. 651, U Co bank, Nayagarh. However, after receipt of Audit Report and on due verification steps will be taken to adjust the amount."

As such the local authority is suggested to enquire in to matter and do the needful.

13.8 - Collected amount shown received twice in the cashier's cash book as well as Accountant cash book vide AOSP- 79-80

On checking of the receipts of the Accountant cash book with reference to the Cashier's cash book, DCRs of all the Tax Collector Sri Ajit Kumar Malik and concerned bank pass book, it was seen that a sum of **Rs. 13890.00** has been collected from different 16 persons by Sri Ajit Kumar Malik, Tax Collector vide Receipt nos. 16038 to 16053 (16 Nos.), as detailed below and entered in the DCR of Sri Malik vide page no. 107. But the aforesaid amount shown received twice both in the in the Cashier's cash book on dt. 22-02-16 and 23-02-16 vide page nos. 82 and 83 respectively and in Accountant cash book on the above dates. Further, both the amounts were also shown deposited in the bank account no. 651, U Co bank, Nayagarh on dt. 22-02-16 and 23-02-16 (Including other collections) respectively.

M.R. No./ Date	From whom received	Amount
16038/16-02-16	Balunkeswar saho	150.00
16038/16-02-16	Akshya Kumar Sahoo	3384.00
16038/16-02-16	Kashinath saho	225.00
16038/16-02-16	Prahallad raut	450.00
16038/16-02-16	Laxmidhar Patra	225.00
16038/16-02-16	Lokanath Behera	225.00
16038/16-02-16	Shyamamani Pattanaik	225.00
16038/16-02-16	Janardan singh	225.00

16038/16-02-16	Biswakarma Singh	
16038/16-02-16	Katika Sahoo	225.00
16038/16-02-16	Uma Shankar Singh	300.00
16038/16-02-16	Kamalesh Pani	225.00
16038/16-02-16	AswiniKumar sahu	425.00
16038/16-02-16	Ashok Kumar Prusty	5640.00
16038/16-02-16	Panu Charan Behera	538.00
16038/16-02-16	M. Rajendra Dora	576.00
Total		852.00
		13890.00

On issue of objection memo in this regard, the local authority replied, "Cashier has collected the following amounts from the persons given below and kept with him without the same accounted for/deposited in the concerned bank account as pointed out by audit.

AOSP page no.	Particulars	Amount
19	Collected amount not shown received in NAC fund.	
20	Less receipt shown in Cashier's cash book.	361.00
24	Collected amount not shown received in NAC fund.	48.00
25	Collected amount not shown received in NAC fund.	1200.00
26	Collected amount not shown received in NAC fund.	1144.00
26	Collected amount not shown received in NAC fund.	168.00
27	Collected amount not shown received in NAC fund.	635.00
27	Collected amount not shown received in NAC fund.	1800.00
28	Less receipt shown by Cashier	10500.00
29	Less receipt shown by Cashier	100.00
29	Less receipt shown by Cashier	29650.00
30-31	Less receipt shown by Cashier	20.00
	Total	36.00
		45662.00

Out of the above a sum of Rs. 13890.00 as pointed above was received twice and deposited in the bank account no. 651, U Co bank, Nayagarh. However, after receipt of Audit Report and on due verification steps will be taken to adjust the amount."

As such the local authority is suggested to enquire in to matter and do the needful.

13.9 - Collected amount shown received twice in the cashier's cash book as well as Accountant cash book vide AOSP- 80

On checking of the receipts of the Accountant cash book with reference to the Cashier's cash book, DCRs of all the Tax Collector Sri Niranjan Pattanaik and concerned bank pass book, it was seen that a sum of Rs. 600.00 has been collected from Rasananda Das by Sri Pattanaik, Tax Collector vide Receipt nos. 13819/02-07-15 and entered in the DCR of Sri Pattanaik. But the aforesaid amount shown received twice both in the Cashier's cash book on dt. 06-07-15 and 08-07-15 vide page nos. 33 and 34 respectively and in Accountant cash book on the above dates. Further, both the amounts were also shown deposited in the bank account no. 651, U Co bank, Nayagarh on dt. dt. 06-07-15 and 08-07-15 (Including other collections) respectively.

On issue of objection memo in this regard, the local authority replied, "Cashier has collected the following amounts from the persons given below and kept with him without the same accounted for/deposited in the concerned bank account as pointed out by audit.

AOSP page no.	Particulars	Amount
19	Collected amount not shown received in NAC fund.	
20	Less receipt shown in Cashier's cash book.	361.00
24	Collected amount not shown received in NAC fund.	48.00
25	Collected amount not shown received in NAC fund.	1200.00
26	Collected amount not shown received in NAC fund.	1144.00
26	Collected amount not shown received in NAC fund.	168.00
27	Collected amount not shown received in NAC fund.	635.00
27	Collected amount not shown received in NAC fund.	1800.00
28	Less receipt shown by Cashier	10500.00
29	Less receipt shown by Cashier	100.00
29	Less receipt shown by Cashier	29650.00
30-31	Less receipt shown by Cashier	20.00
	Total	36.00
		45662.00

Out of the above a sum of Rs. 600.00 as pointed above was received twice and deposited in the bank account no. 651, U Co bank, Nayagarh.

However, after receipt of Audit Report and on due verification steps will be taken to adjust the amount."

As such the local authority is suggested to enquire in to matter and do the needful.

13.10 - Amount shown receipt in the Accountant Cash Book in which no source has been mentioned vide AOSP- 80-81

On checking of the receipts of the Accountant cash book with reference to the Cashier's cash book, DCRs of all the Tax Collectors including cashier and concerned bank pass book, it was seen that a sum of **Rs. 19580.00** has been shown received in the in the Accountant cash book on dt. 04-03-16 towards Taxes without mentioning the purpose and source of receipt. The same amount was also shown deposited in the bank account no. 651, U Co bank, Nayagarh on dt. 04-03-16. But the aforesaid amount was found neither in any of the receipts issued during the year under audit nor in any of the DCRs maintained during the year under audit nor in the Cashier's cash book.

On issue of objection memo in this regard, the local authority replied, "Cashier has collected the following amounts from the persons given below and kept with him without the same accounted for/deposited in the concerned bank account as pointed out by audit.

AOSP page no.	Particulars	Amount
19	Collected amount not shown received in NAC fund.	
20	Less receipt shown in Cashier's cash book.	361.00
24	Collected amount not shown received in NAC fund.	48.00
25	Collected amount not shown received in NAC fund.	1200.00
26	Collected amount not shown received in NAC fund.	1144.00
26	Collected amount not shown received in NAC fund.	168.00
27	Collected amount not shown received in NAC fund.	635.00
27	Collected amount not shown received in NAC fund.	1800.00
28	Less receipt shown by Cashier	10500.00
29	Less receipt shown by Cashier	100.00
29	Less receipt shown by Cashier	29650.00
30-31	Less receipt shown by Cashier	20.00
	Total	36.00
		45662.00

Out of the above a sum of Rs. 19580.00 as pointed above was deposited in the bank account no. 651, U Co bank, Nayagarh. However, after receipt of Audit Report and on due verification steps will be taken to adjust the amount."

As such the local authority is suggested to enquire in to matter and do the needful.

13.11 - Excess amount shown received in Cashier's cash book as well as Accountant cash book than amount collected through M.R. vide AOSP- 81

As against the actual receipt of Rs. 5500.00 through Receipt No. 8996, dt. 21-09-15, a sum of Rs. 8996.00 has been shown received in the Cashier's cash book on dt. 21-09-15 vide page no. 51 and accordingly instead of receiving Rs.12755.00, as per total receipts in cashier's cash book on that day, a sum of Rs. 16251.00 has been shown received in Accountant cash book on dt. 21-09-15 vide page no. 105 which resulted excess receipt of **Rs. 3496.00** than the actual amount collected.

On issue of objection memo in this regard, the local authority replied, "Cashier has collected the following amounts from the persons given below and kept with him without the same accounted for/deposited in the concerned bank account as pointed out by audit.

AOSP page no.	Particulars	Amount
19	Collected amount not shown received in NAC fund.	
20	Less receipt shown in Cashier's cash book.	361.00
24	Collected amount not shown received in NAC fund.	48.00
25	Collected amount not shown received in NAC fund.	1200.00
26	Collected amount not shown received in NAC fund.	1144.00
26	Collected amount not shown received in NAC fund.	168.00
27	Collected amount not shown received in NAC fund.	635.00
27	Collected amount not shown received in NAC fund.	1800.00
28	Less receipt shown by Cashier	10500.00
29	Less receipt shown by Cashier	100.00
		29650.00

29	Less receipt shown by Cashier	20.00
30-31	Less receipt shown by Cashier	36.00
	Total	45662.00

Out of the above a sum of Rs. 3496.00 as pointed above was deposited in the bank account no. 651, U Co bank, Nayagarh. However, after receipt of Audit Report and on due verification steps will be taken to adjust the amount."

As such the local authority is suggested to enquire in to matter and do the needful.

PARA: 14 AUDIT OF EXPENDITURE
14.1 - Staff Position of NAC

The detailed staff position of Nayagarh NAC is given below.

Sl. No.	Name of the Post	Sanction Strength	Men Position	Vacancy
1	Executive Officer	1	1	0
2	Head Assistant	1	1	0
3	Senior Assistant	1	0	1
4	Junior Assistant	4	2	2
5	Junior Engineer	1	1	0
6	Market Supervisor	1	1	0
7	Electrician	1	1	0
8	Tax Collector	2	2	0
9	Octroi Tax Collector	10	9	1
10	Peon	2	1	1
11	Park Mali	1	1	0
12	Octroi Tax Peon	10	9	1
13	Tractor Driver	1	0	1
14	Work Sarkar	1	0	1
15	Treasury Sarkar	1	1	0
16	Sanitary Jamadar	1	0	1
17	Sweeper	26	11	15
18	Street Light Helper (Work Charged)	1	1	0
19	Sweeper (Work Charged)	10	9	1
20	Community Organizer (Contractual)	1	1	0
21	Accountant	1	1	0
22	M.I.S. Computer Programmer	1	1	0
		79	54	25

14.2 - Irregular engagement of staff on DLR/ Consolidated/ Contractual Basis vide AOSP- 49-53

It is to mention here that different Circulars/ Notifications have been issued by the H & UD Department, Odisha and Finance Department, Odisha for engagement of employee under DLR/ Contractual basis.

i. As per provision contained in section 73(1) of O.M.Act, 1950, ULB can employ staff with prior sanction of the state government.

ii. As per Section 73(2) OF Orissa Municipal Act, 1950, in case of emergency the Municipal Council may make provision for temporary employment under it for a period not exceeding 44 days. This means that beyond 44 days the council have no power to continue any person in service appointed as NMR/DLR etc. Continuance of such, attracts penal action as provided under section 75-A of Orissa Municipal Act-1950

iii. As per Circular No. -Misc.-129/2000/3605/H & UD, dtd. 15-12-2000, it was clearly instructed to disengage all DLRs /NMRs engaged in ULBs who were engaged after 19-05-97. As per Lr. No. 12204/HUD Dt. 19.04.2000 of Secretary to Govt., H & UD Department, action will be initiated against the persons who have

(a) authorised such employment

(b) issued orders for such employment.

iv. As per Lr. No. 17815(45)/F Dt. 12.04.1993, Engagement of persons on daily wages or office and field works without special sanction of Finance Department is hereby banned.

Violation of these instructions will result in fixation of personal responsibility on the officer engaging such persons and also on person disbursing the wages to the concerned persons.

On verification of the Pay Acquittance Roll of the Staff, it was seen that the following persons have been engaged as DLR irregularly after the date line of dt. 19-05-97 and a sum of Rs. 1399694.00 has been paid to them towards their remuneration.

Sl.No	Name of the Employee	Date of Engagement	Post assigned	Month of Payment/ A.R. Page												Total
				Mar,15 A.R. Page-1 18, 119, 120	April,15 A.R. Page-1 21, 122, 123	May,15 A.R. Page-1 24, 125, 126	June,15 A.R. Page-1 27, 128, 129	July,15 A.R. Page-1 30, 131, 132	Aug,15 A.R. Page-1 33, 134, 135,13 6	Sept,15 A.R. Page-1 37, 138, 139	Oct,15 A.R. Page-1 42, 143, 144	Nov,15 A.R. Page-1 45, 146, 147	Dec,15 A.R. Page-1 48, 149, 150	Jan,16 A.R. Page-1 51, 152	Feb,16 A.R. Page-1 53, 154	
1	Katik Dalei		Sweeper	6290	7500	7500	7500	7500	7500	7500	7500	7500	7500	7500	7500	88790
2	Kelu Dalei		Sweeper	6290	7000	5806	5000	5806	6532	7000	7016	6500	5806	7500	7500	77756
3	Naba Nayak		Sweeper	6290	7500	7500	7500	7500	7500	7500	7500	7250	7500	7500	7500	8850
4	Trilochan Nayak		Sweeper	6290	7000	5086	7500	0	6290	5000	4113	3250	5806	0	2845	53180
5	Rama Dei		Sweeper	6290	7500	7500	7500	7500	7500	7500	7500	7500	7500	7500	7500	88790
6	Harasa Dei		Sweeper	6290	7500	4597	6250	6774	7016	5500	6048	4500	6290	7500	7500	75765
7	Prafulla Naik		Sweeper	6290	7500	7500	7500	7500	7500	7500	7500	7500	7500	7500	7500	88790
8	Subash Dalei		Sweeper	6290	7500	7500	7500	7500	7500	7500	7500	7500	7500	7500	7500	88790
9	Subasini Dei		Sweeper	6290	7500	7258	6000	6774	6290	7500	7258	7250	7500	7500	7500	84620
10	Sishula Dei		Sweeper	6290	7500	7500	7500	7500	7500	7500	7500	7500	7500	7500	7500	88790
11	Bhaba Dalei		Sweeper	6290	7500	7258	4750	6774	6532	3250	6290	6500	7258	7500	7500	77402
12	Gobinda Dalei		Sweeper	6290	7500	7500	7500	7500	7500	7500	7500	7500	7500	7500	7500	88790
13	Susama Be wa		Sweeper	6290	7500	7500	7500	6774	6774	7250	7500	7500	0	0	0	64588
14	Surendra Mahar		Sweeper	6290	7500	7500	7500	7500	7500	7500	7500	7500	7500	7500	7500	88790

15	Subash Das		Sweeper	6290	7500	7500	7500	7500	7500	7500	7500	7500	7500	7500	7500	88790
16	Ajaya Dalei		Sweeper	6290	7500	6774	5250	7016	7016	7000	7258	7000	6532	7500	7500	82636
17	Jaladhar Nayak		Sweeper	6290	7500	7500	7500	7258	5323	7500	7016	6500	7500	7500	7500	84887
	Total			106930	126500	119279	117250	114676	119273	117500	119999	116250	1141920	112500	115345	1399694

In response to Audit Objection memo issued in this regard, the local authority replied, "The payment was made much prior to my joining. The irregular was made after due approval of the council. In this regard the undersigned has attempted to regularise. But due to frequent strike of the Employees, the District Administration involved and made a written commitment not to reduce the monthly payment."

The reply of the local authority is not satisfactory, as this was contrary to the circular given above.

So the Executive Officer is advised to obtain the Ex-Post Facto approval from the competent authority to regularise the expenditure and produce the same to next audit. Till then Rs. 1399694.00 is held under objection.

14.3 - Excess payment made to Staff on Consolidated Payment of the NAC vide AOSP- 43-49

The following circulars have been issued by the Govt. in Finance and H. & U.D. departments from time to time for engagement of employee on the basis of consolidated remuneration.

i. Govt. in H & UD Department vide his letter No. 16880/HUD Dt.15.05.1999 has issued instruction to local bodies for allowing consolidated pay who have served less than ten year from the cut off date i.e. 19.5.1997.

ii. For adoption of uniform scale of monthly remuneration for contractual employees Govt. in Finance Department has issued an instruction vide his Lr. No. 32986(255)/F. Dt. 7.7.2008 that, the consolidated salary/ remuneration for such employees shall be the sum equivalent to the minimum of the pay scale admissible to the regular post against which such contractual engagement has been made. The same was communicated to all the Executive Officer of the Municipalities and NAC for information by the Govt. in H & UD Deptt. vide his Lr. No.23894/HUD Dt. 6.9.2008.

iii. The Circular No. 32986/F Dt. 7.7.2008 was amended by Finance Department Lr. No. 40545(255)/F. Dt. 29.8.2009. On the said order Govt in Finance Department has pleased to decide that the minimum pay of the corresponding post in the revised scale of pay in the corresponding pay band as indicated in column 5 of the first schedule of ORSP Rule 2008 notified vide SRO No. 638/2008 Dt. 24.12.2008 shall hence forth be applicable as contractual remuneration to contractual appointees engaged in different govt. Departments and government offices.

iv. The service condition of the employees of the ULBs are regulated with the rules and provisions of O.M. Act/Rules, which is governed under rules/ provisions applicable to the employees of the State Government. As per Rule 415 of the O.M. Rules-1953, the conditions of the employees of a municipal council shall not be more favourable than those of Government servants of similar standing and status in respect of

a. Salary and allowances,

b. Leave and leave salary

c. Travelling allowance and superannuation and retirement.

On checking of the Pay acquittance roll of the Contractual employees of the NAC, it reveals that 12 Nos. of employees were engaged in the Octroi Tax establishment and remuneration on consolidated pay were allowed to them with revision as detailed below as per Resolution No. 1 (ii), Dt. 21-02-14 of the 5th Council meeting. But the rate of payments were allowed to them in excess of the admissible rate, i.e., admissible pay scale of Govt. of Odisha for the concerned post.

Due to allowing higher rate than that admissible as per above govt. guide lines, a sum of Rs. 615456.00 was paid in excess including payment of Employer contribution of EPF @ 13.61% to the consolidated employees, the details of which are furnished

Sl.no	Name of the Employee	Post assigned	Basic pay admissible	Month of Payment/ A.R. Page	Total amount Paid	Admissible Rate(B)	Total amount paid	Excess paid
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			ble as per Govt. Of Odisha			Mar,1 5 / A.R. Page- 143	April,1 5 / A.R. Page- 144	May,1 5 / A.R. Page- 145	June, 15 / A.R. Page- 146	July,1 5 / A.R. Page- 147	Aug,1 5 / A.R. Page- 148	Sept, 15 / A.R. Page- 2 (New)	Oct,1 5 A.R. Page- 4 (New)	Nov,1 5 A.R. Page- 5 (New)	Dec,1 5 A.R. Page- 6 (New)	Jan,1 6 A.R. Page- 7 (New)	Feb,1 6 A.R. Page- 8 (New)		asic+ 13.61% EPF)	ble		
1	Krushna Chandra Mishra	OTC	5200	12000	12000	12000	12000	12000	12000	12000	12000	12000	12000	12000	12000	12000	12000	14400 0	5908	70896	73104	
2	Sarat Chandra Patra	OTC	5200	12000	12000	12000	12000	12000	12000	12000	12000	12000	12000	12000	12000	12000	12000	14400 0	5908	70896	73104	
3	Raghunath Mohapatra	OTC	5200	12000	12000	12000	12000	12000	12000	12000	12000	12000	12000	12000	12000	12000	12000	14400 0	5908	70896	73104	
4	Kumar Chandra Mishra	OTC	5200	12000	12000	12000	12000	12000	12000	12000	12000	12000	12000	12000	12000	12000	12000	14400 0	5908	70896	73104	
5	Hazarat Ali Khan	OTC	5200	12000	12000	12000	12000	12000	12000	12000	12000	12000	12000	12000	12000	12000	12000	14400 0	5908	70896	73104	
6	Narayan Nayak	OTC	5200	12000	12000	12000	12000	12000	12000	12000	12000	12000	12000	12000	12000	12000	12000	14400 0	5908	70896	73104	
7	Prafulla Chandra Mohapatra	OTP	4440	7500	7500	7500	7500	7500	7500	7500	7500	7500	7500	7500	7500	7500	7500	90000 0	5044	60528	29472	
8	IndramaniPr adhan	OTP	4440	7500	7500	7500	7500	7500	7500	7500	7500	7500	7500	7500	7500	7500	7500	90000 0	5044	60528	29472	
9	SatrughnaM ohapatra	OTP	4440	7500	7500	7500	7500	7500	7500	7500	7500	7500	7500	7500	7500	7500	7500	90000 0	5044	60528	29472	
10	Sarat Chandra Sahoo	OTP	4440	7500	7500	7500	7500	7500	7500	7500	7500	7500	7500	7500	7500	7500	7500	90000 0	5044	60528	29472	
11	TrilochanSa hoo	OTP	4440	7500	7500	7500	7500	7500	7500	7500	7500	7500	7500	7500	7500	7500	7500	90000 0	5044	60528	29472	
12	Duryodhan Pradhan	OTP	4440	7500	7500	7500	7500	7500	7500	7500	7500	7500	7500	7500	7500	7500	7500	90000 0	5044	60528	29472	
Total				11700 0	11700 0	11700 0	11700 0	11700 0	11700 0	11700 0	11700 0	11700 0	11700 0	11700 0	11700 0	11700 0	11700 0	14040 00	65712	788544	61545 6	

In response to Audit Objection memo issued in this regard, the local authority replied, " The payment was made much prior to my joining. The irregular was made after due approval of the council. In this regard the undersigned was attempted to regularise. But due to frequent strike of the Employees, the District Administration involved and made a written commitment not to reduce the monthly payment."

The reply of the local authority is not satisfactory, as this was contradictory to the circular given above.

Therefore, Rs. 615456.00 is suggested for recovery from following persons who are responsible for this.

Responsible Person for this paragraph

S/no	Name	Designation	Adress	Amount(In Rs.)
1	Guru Prasad Jena	Chairman, NAC, Nayagarh	NAC, Nayagarh	307728.00
2	Prafulla Chandra Mahapatra	Executive Officer	NAC, Nayagarh	307728.00

14.4 - Excess payment made to Nominal Muster Roll Employee of the NAC vide AOSP- 58-60 & 71-73

As per Notification of Labour and ESI department published in Odisha Gazette dated 6th, October, 2012, the labour rate of skilled labour was

fixed at Rs. 190.00 per day and again as per Notification of Labour and ESI department published in Odisha Gazette dated 24th July, 2015, the labour rate of skilled labour was fixed at Rs. 240.00 per day

As the post of Dealing Assistant comes under skilled category, work Sarkar under semi-Skilled category and Peon under unskilled category and remuneration should be given as per the labour rate respectively.

On checking of the Nominal Muster roll of the Dealing assistant of the NAC, it reveals that Rs.98387.00 was paid in excess to such employee.

Nam of the Dealing Assistant	Month	No. of working days	Labour admissible day(Rs)	rate per admissible	Total amount	Vr no/Date	Amount paid	Excess paid
Gajendra Kumar Moharana. Dealing Assistant (Skilled)	Mar,15	22	190.00		4180.00	11/07.04.15		
	April,15	26	190.00		4940.00	54/04.05.15	8000.00	3820.00
	May,15	25	190.00		3500.00	93/30.05.15	8000.00	3060.00
	June,15	26	190.00		4750.00	122/07.07.15	8000.00	4500.00
	July,15	20	190.00		3800.00			3250.00
	01-07-15 to 23-07-15							2520.00
	24.07.15 to 31.07.15	7	240.00		1680.00			
	Total for July, 15				5480.00	173/01.08.15	8000.00	
	Aug.,15	26	240.00		6240.00	205/07.09.15	8000.00	1760.00
	Sept,15	19	240.00		4560.00	247/03.10.15	5067.00	507.00
	Oct,15	27	240.00		6480.00	282/05.11.15	8000.00	1520.00
	Nov,15	25	240.00		6000.00	342/08.12.15	8000.00	2000.00
	Dec,15	26	240.00		6240.00	374/08.01.16	8000.00	1760.00
	Jan,16	26	240.00		6240.00	400/06.02.16	8000.00	1760.00
	Feb,16	23	240.00		5520.00	431/11.03.16	8000.00	2480.00
Total								
Ranjan Kumar Mahapatra, work Sarkar (Semi-Skilled)	Mar,15	22	170.00		3740.00	11/07.04.15		28937.00
	April,15	26	170.00		4420.00	54/04.05.15	8000.00	4260.00
	May,15	25	170.00		4250.00	93/30.05.15	8000.00	3580.00
	June,15	26	170.00		4420.00	122/07.07.15	8000.00	3750.00
	July,15	20	170.00		3400.00		8000.00	3580.00
	01-07-15 to 23-07-15							3060.00
	24.07.15 to 31.07.15	7	220.00		1540.00			
	Total for July, 15				4940.00	173/01.08.15	8000.00	
	Aug.,15	26	220.00		5720.00	205/07.09.15	8000.00	2280.00
	Sept,15	19	220.00		4720.00	247/03.10.15	8000.00	2280.00
	Oct,15	27	220.00		5940.00	282/05.11.15	8000.00	20060.00
	Nov,15	25	220.00		5500.00	342/08.12.15	8000.00	2500.00
	Dec,15	26	220.00		5720.00	374/08.01.16	8000.00	2280.00
	Jan,16	26	220.00		5720.00	400/06.02.16	8000.00	2280.00
	Feb,16	23	220.00		5060.00	431/11.03.16	8000.00	2940.00
Total					60150.00			
Subas Pradhan, Peon (Unskilled)	Mar,15	26	150.00		3900.00	11/07.04.15	9600.00	35850.00
	April,15	26	150.00		3900.00	54/04.05.15	7500.00	3600.00
	May,15	26	150.00		3900.00	93/30.05.15	7500.00	3600.00
	June,15	26	150.00		3900.00	122/07.07.15	7500.00	3600.00
	July,15	20	150.00		3000.00		7500.00	3600.00
	01-07-15 to 23-07-15							3100.00
	24.07.15 to 31.07.15	7	200.00		1400.00			
	Total for July, 15				4400.00	173/01.08.15	7500.00	
	Aug.,15	26	200.00		5200.00	205/07.09.15	7500.00	2300.00
	Sept,15	26	200.00		5200.00	205/07.09.15	7500.00	2300.00
	Oct,15	27	200.00		5400.00	282/05.11.15	7500.00	2100.00
	Nov,15	25	200.00		5000.00	342/08.12.15	7500.00	2500.00
	Dec,15	27	200.00		5400.00	374/08.01.16	7500.00	2100.00

Jan, 16	26	200.00	5200.00	400/06.02.16	7500.00	2300.00
Feb, 16	25	200.00	5000.00	431/11.03.16	7500.00	2500.00
Total			56400.00		90000.00	33600.00
Grand Total						98387.00

In response to Audit Objection memo issued in this regard, the local authority replied, " The payment was made much prior to my joining. The irregular was made after due approval of the council. In this regard the undersigned was attempted to regularise. But due to frequent strike of the Employees, the District Administration involved and made a written commitment not to reduce the monthly payment."

The reply of the local authority is not satisfactory, as this was contradictory to the circular given above.

So, the amount of Rs. 98387.00 is suggested for recovery from following persons who are responsible for this.

Responsible Person for this paragraph

S/no	Name	Designation	Adress	Amount(In Rs.)
1	Guru Prasad Jena	Chairman, NAC, Nayagarh	NAC, Nayagarh	49193.00
2	Prafulla Chandra Mahapatra	Executive Officer	NAC, Nayagarh	49194.00

14.5 - Irregular payment of Advertisement charges by violating the Advertisement policy vide AO SP- 64-66

i. As per advertisement policy of Odisha 1998 (Odisha Gazette no. 1708, dt. 23-12-1998) vide item no.-6, it is clearly mentioned that all commercial classified and display advertisement by state govt. agencies under takings, corporations, Boards etc. will be routed through the Information and Public relation departments to eligible news papers/periodicals in the approved list, the budget provision of the under takings will be communicated to the information & P.R. department at the beginning of the year for keeping an effective watch on release of advertisements. Such budget provisions must be communicated with the first advertisement of the year if not communicated earlier. I. & P.R. department shall communicate approved rate in respect of each news paper or periodical to such advertisers in order to enable them to make payment directly to the news papers under intimation to I. & P.R. Department.

ii. As per section 17(A) of Odisha Municipal Act, 1950, unless provision has been made in that behalf in the Municipal Budget as approved by the State Govt. no expenditure shall be incurred by the council without prior approval of the Director.

From the above, it is clear that all the advertisements have to routed through the I. & P.R. department. But by violating the above guideline, advertisement was made and payment was allowed. The details of payments is given below.

Vr. No./Date	To whom paid	Amount
150/14-07-15	Adv. Exp.	7970.00
151/14-07-15	Swadhikar	1000.00
152/14-07-15	Pragatibadi	11500.00
153/14-07-15	Eastern Media	2894.00
154/14-07-15	The Prameya	3000.00
283/05-11-15	Sambad kalika	1000.00
284/05-11-15	Summa real media Pvt. Ltd.	2000.00
285/05-11-15	Indus Valley Times Ltd.	1000.00
286/05-11-15	The Samaj	1980.00
287/05-11-15	The Manthan	1000.00
288/05-11-15	Sarbasadharana	1000.00
289/05-11-15	Parampara	1000.00
290/05-11-15	Pragatibadi	2000.00
291/05-11-15	Hiranmayee Media Pvt. Ltd.	1000.00
407/06-02-16	Dharitri Oriya daily	32365.00
485/26-03-16	The Swadhikar	1000.00
486/26-03-16	Sasan Khabar	1000.00
487/26-03-16	Hiranchal Publication	1000.00
488/26-03-16	Anupam Bharat	1000.00

489/26-03-16	Bajrakila		
490/26-03-16	Dinalipi		1000.00
491/26-03-16	The Utkal Samaj		1000.00
492/26-03-16	Darshana		1000.00
493/26-03-16	Pragativadi		1000.00
494/26-03-16	Viswawani		2000.00
495/26-03-16	Duniya Khabar		1000.00
496/26-03-16	Neta		2000.00
497/26-03-16	Indus Valley Times		2000.00
Total			2000.00
			87709.00

On issue of objection memo in this regard, the local authority silent over the matter.

However, the local authority is suggested to follow the above guidelines in future.

14.6 - Non-Collection of VAT from the Contractors towards sale of Tender Paper vide AOSP-63

On checking of Receipt of the NAC, it was seen that the Tender Papers were sold to different contractors and cost of tender papers has been collected from them, but the VAT @ 5% of the Tender Paper cost has not been collected from them due to which Govt. of Odisha sustained loss to the tune of amount Rs. 300.00. The details of the fact is given below.

MR No./Book No./Date	Received from whom	Purpose	Cost of Tender Paper	Admissible VAT not deducted
13481/135/26-05-15	S. K. Rout, Contractor	Tender Paper for construction C.C. Road & drain	1000.00	50.00
15019/17-11-15	Pradeep Kumar Rout	Tender call for Electric goods	5000.00	250.00
Total				300.00

In response to Audit Objection memo issued in this regard, the local authority replied, "Steps will be taken to recover the amount from the concerned Contractor."

As such the E.O. is suggested to recover the amount by any means failing which the amount of Rs. 300.00 is suggested for recovery from following persons who are responsible for this.

1. Sri Prafulla Chandra Mahapatra, E.O. 150.00
2. Sri Baidyanath Pradhan, Ex-Head Asst. 150.00

14.7 - Excess payment made to E.O. towards House Rent Allowance vide 74

Scrutiny of the Acquittance Roll of E.O. for the year 2015-16 revealed that H.R.A. @ 15 % instead of 5 % of basic pay and D.P. were drawn and paid to the Executive Officer of the NAC irregularly for the month from 03/15 (Paid during 04/15) to 5/15 due to which a sum of rs. 5829.00 has been paid in excess to him. It is to mention here that from the month 06/15 and onwards the HRA has been reduced to 5 % of basic pay and D.P. The details of excess payment is given below.

Month of Pay	A.R. Page	Pay + DP	HRA paid @15 % of Pay + DP	HRA admissible, i.e., 5 % of basic pay + DP	Amount paid in excess
03/15	106	19425.00			
04/15	107	19425.00	2914.00	971.00	1943.00
05/15	108	19425.00	2914.00	971.00	1943.00
			2914.00	971.00	1943.00

Total		8742.00	2913.00	5829.00
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In response to Audit Objection memo issued in this regard, the local authority replied, " Under deputation terms and condition, I suppose to draw HRA @ 15% on the basic pay + DP and under protection of salary, I am also drawing the same. Copy is enclosed for your reference. But after July, 15 I draw 5 % on the instruction of the Govt. H. & UD Department."

The reply furnished by the local authority is satisfactory, as compensatory allowances is to be paid as per the provision of Foreign Service provider and so as per you reply H. & UD Department instructed to draw @ 5 %.

Hence the amount of Rs. 5829.00 is suggested for recovery from the following persons.

Responsible Person for this paragraph

S/no	Name	Designation	Adress	Amount(In Rs.)
1	Prafulla Chandra Mahapatra	Executive Officer	NAC, Nayagarh	5829.00

14.8 - Less Deduction of Professional Tax vide AOSP- 74-76

As per Notification No 31801-CTA-43/2010/F, Dated 21-07-2010, the rate of professional tax may be deducted as per the given table.

1. Salary & wage earners

Annual salary or wages	Rates of Tax
(a) Do not exceed Rs.160000.00	Nil
(b) Exceed Rs.160000.00 but do not exceed Rs.300000.00	Rs.125.00 per month
(c) Exceeds Rs.300000.00	Rs.200.00 per month and Rs.300.00 in the 12 th month

On scrutiny of the Pay Acquittance Roll of the work charged staff, it was seen that professional tax were not deducted from the pay bill of the following staffs as their annual salary exceeds Rs. 160000.00 by calculating the same as per the monthly salary, as detailed below.

Name of the Employee	Annual salary	Rates of Tax	Amount of P.T. deducted from the monthly salary	Less deduction of P.T
Trinath Naik, Street Light Helper	171038.00	1500.00	0.00	1500.00
Gadadhara Naik, Sweeper	166228.00	1500.00	0.00	1500.00
Badal Dalei, Sweeper	166228.00	1500.00	0.00	1500.00
Trinath Dalei, Sweeper	166228.00	1500.00	0.00	1500.00
Sarat Naik, sweeper	166228.00	1500.00	0.00	1500.00
Badal Dalei, Sweeper	166228.00	1500.00	0.00	1500.00
Ram Chandra Naik, Sweeper	165285.00	1500.00	0.00	1500.00
Surendra Gochhayat, sweeper	166225.00	1500.00	0.00	1500.00
		12000.00	0.00	12000.00

No reply furnished by the local authority in spite of objection memo in this regard.

So the objection stands on its own merit. Hence the amount of Rs. 12000.00 is suggested for recovery from the following persons.

- Sri Prafulla Chandra Mahapatra, E.O. Rs. 6000.00
- Sri Ajay Kumar Sathua, Accountant Rs. 6000.00

14.9 - Excess payment made to Octori Tax Collector and Peon towards pay fixation arrear vide AOSP- 69

On checking of the Pay Acquittance Roll of Octroi Tax Establishment, it was seen that a sum of Rs. 281.00, as detailed below has been paid in excess to the following Octroi Tax Staff as against the admissible bill amount.

Name of the Employee	A.R. page no.	Sl. No.	Prepared bill amount	Amount paid	Excess amount paid
Purna Chandra Pani	53-55		57468.00	57728.00	260.00
Satya Narayan Ray	62-64		62748.00	62753.00	5.00
Biswanath Mahapatra	70-72		60217.00	60233.00	16.00
Total					281.00

In response to Audit Objection memo issued in this regard, the local authority recovered the amount of Rs. 281.00 from following persons. Hence the para is dropped.

M.R. No./Date	Recovered from whom	Amount
111/dt. 03-04-17	Purna Chandra Pani	260.00
112/dt. 03-04-17	Satya Narayan Ray	5.00
113/dt. 03-04-17	Biswanath Mahapatra	16.00
Total		281.00

14.10 - Fictitious Expenditure shown in the Accountant cash book vide AOSP- 144

On checking of expenditure of Accountant cash book, it was seen that a sum of Rs. 4200.00 has been shown expenditure out of A/C No. 788, SBI, Nayagarh on dt. 04-03-16 at cash book page no. 208 and accordingly the aforesaid amount has been shown debited in the pass on dt. 04-03-16 with a narration "tfr to Bijaya Bank Ngr", but no such authentic voucher has been produced to audit.

On issue of objection statement in this regard to produce the authentic vouchers in support of such expenditure, the local authority replied, "Actually no such cheque issued or RTGS made in favour of any body. Bank has debited the amount suo-motto without our advice with the aforesaid narration. On contact with the bank, it could not yet be clarified. However, steps will be taken to solve the matter."

The reply furnished by the local authority is not satisfactory to audit, because necessary steps should have been taken to know the fact. So for the negligence in maintaining the accounts, the NAC sustained loss of Rs. 4200.00. Therefore, it suggested for recovery from the following persons.

Responsible Person for this paragraph

S/no	Name	Designation	Address	Amount(In Rs.)
1	Prafulla Chandra Mahapatra	Executive Officer	NAC, Nayagarh	2100.00
2	Ajaya Kumar sathua	Accountant	NAC, Nayagarh	2100.00

14.11 - Excess payment made to Computer Operator of the NAC vide AOSP- 55-57

For the engagement of Computer Operator, the following guidelines has been issued by Finance department.

- As per Order No.FA-Codes-1/2012-6024/W Dt. 12.06.2012, Computer Operator is not covered by the Notification of Labour and Employment Department. Hence the rate of remuneration of Computer Operator was fixed @ Rs.4000.00/per month prior to dt. 01-04-2013.
- As per Office Memorandum No. 8304/W Dt. 1.8.2013 of Work Department which was concurred by the Finance Department U.O.R. No. 100/WF-I Dt. 23.4.2013, the monthly remuneration of Computer operator was fixed @ 5200.00 per month w.e.f. 1.7.2013.

On checking of the Nominal Muster roll of such employee of the NAC, it reveals that Rs.33600.00 was paid in excess to such employee.

Name of the Computer Operator	Month	Remuneration admissible(Rs)	Voucher No/Date	Remuneration given(Rs)	Excess Paid(Rs)
Manoj Kumar Jena	Mar,15	5200.00	11/07.04.15	8000.00	2800.00
	April,15	5200.00	54/04.05.15	8000.00	2800.00
	May,15	5200.00	93/30.05.15	8000.00	2800.00
	June,15	5200.00	122/07.07.15	8000.00	2800.00
	July,15	5200.00	173/01.08.15	8000.00	2800.00
	August,15	5200.00	205/07.09.15	8000.00	2800.00
	Sept,15	5200.00	247/03.10.15	8000.00	2800.00
	Oct,15	5200.00	282/05.11.15	8000.00	2800.00
	Nov,15	5200.00	342/08.12.15	8000.00	2800.00
	Dec,15	5200.00	374/08.01.16	8000.00	2800.00
	Jan,16	5200.00	400/06.02.16	8000.00	2800.00
	Feb,16	5200.00	431/11.03.16	8000.00	2800.00
Total		62400.00		96000.00	33600.00

In response to Audit Objection memo issued in this regard, the local authority replied, " The payment was made much prior to my joining. The irregular was made after due approval of the council. In this regard the undersigned was attempted to regularise. But due to frequent strike of the Employees, the District Administration involved and made a written commitment not to reduce the monthly payment."

The reply of the local authority is not satisfactory, as this was contradictory to the circular given above.

So, the amount of Rs. 33600.00 is suggested for recovery from following persons who are responsible for this.

Responsible Person for this paragraph

Sino	Name	Designation	Adress	Amount(In Rs.)
1	Pratulla Chandra Mahapatra	Executive Officer	NAC, Nayagarh	16800.00
2	Guru Prasad Jena	Chairman, NAC, Nayagarh	NAC, Nayagarh	16800.00

14.12 - Non-Production of Pay Acquittance Rolls vide AOSP- 69-70

On checking of expenditure of the cash book, it was seen that expenditure has been booked in the cash book towards pay fixation arrear of retired staff and payment pay advance to the staff. But till date the following pay Acquittance Rolls were not produced to audit. However, the amount has been paid to the concerned employees by transfer credit through bank. The names of the Acquittance Roll is given below.

Particulars	Amount shown expenditure
Pay fixation arrear of Dinabandhu Sahoo	15000.00
Pay fixation arrear of Pensioners	337450.00
Pay fixation arrear of Pensioners	712703.00
Pay advance	30000.00
Pay advance	30000.00
Pay advance	40000.00
Total	1165153.00

The local authority remained silent over the matter in spite of issue of objection memo in this regard.

However, the E.O. is suggested to produce the above Acquittance Rolls to next audit. Till then a sum of Rs. 1165153.00 is held under objection.

14.13 - Acknowledgement Receipt Wanting vide AOSP- 148

On checking of the vouchers of the Accountant Cash Book with reference to its expenditure, it was seen that no acknowledgement receipts

were found in the Guard file against the following bank payments.

Vr. no./Date	To whom paid	Particulars	Cheque No./Bank
32/02-05-15	E.O., NAC, Daspalla	Solid waste management Grant	460043/9430, IOB
35/02-05-15	E.O., NAC, Daspalla	Road & Bridges Grant	211613/2108, IOB
224/23-09-15	E.O., NAC, Daspalla	Road Development Grant	927973/392, SBI
225/23-09-15	E.O., NAC, Daspalla	Public Toilet Grant	019705/9430, IOB
226/23-09-15	E.O., NAC, Daspalla	MVT Grant	000001/HDFC
227/23-09-15	E.O., NAC, Daspalla	Devolution Grant	019706/9430, IOB
232/24-09-15	E.O., NAC, Daspalla	Octroi Compensation Grant	082604/788, SBI
367/05-01-16	E.O., NAC, Daspalla	Octroi Compensation Grant	24305/PL A/C
33/02-05-15	E.O., NAC, Ranpur	Road & Bridges Grant	211612/2108, IOB
34/02-05-15	E.O., NAC, Ranpur	Solid waste management Grant	460044/ 9430, IOB
194/04-09-15	E.O., NAC, Ranpur	Road Development Grant	927972/392, SBI
195/04-09-15	E.O., NAC, Ranpur	Latrine - cum- Toilet Grant	019702/9430, IOB
228/23-09-15	E.O., NAC, Ranpur	MVT Grant	000002/1611, HDFC
229/23-09-15	E.O., NAC, Ranpur	Devolution Grant	019707/9430, IOB
233/24-09-15	E.O., NAC, Ranpur	Octroi Compensation Grant	082605/788, SBI
368/05-01-16	E.O., NAC, Ranpur	Octroi Compensation Grant	24306/PL A/C
387/27-01-16	E.E., R & B Division	Aahaar Yojana	006572/991, CBI
466/18-03-16	S.U.D.A.	Refund towards salary of CMMU expert	846746/2290, U. Co.
Total			

On issue of objection statement in this regard, the local authority replied, "Steps will be taken to obtain the acknowledgement receipts from the concerned office and produce to next audit.

So, the local authority is suggested to obtain the same and produce the same to next audit. Till then a sum of Rs. 31327366.00 is held under objection.

PARA: 15 AUDIT ON WORKS

15.1 - Statement showing verification of numbers of works case records Works case Records

The statement of production and verification of works case records during the year under audit is furnished below.

Particulars	No. of Works Case Records	Amount Involved	Remarks
Total works Case Records due for verification	102	13788606.00	
Works Case Records verified by Audit	89	12665664.00	
Balance works case records that could not be verified	13	1122942.00	Due to non-production by local authority

15.2 - Excess payment made to the Executant due to making wrong analysis of rate in consumption of moorum vide AOSP-83-84

Name of the Work	Stone packing of East Side Sagar Bandha Huda, Rameswar colony from P.C. Sahoo Res to NAC Road, Ward no.-4		
Estimated Cost	1000000.00		
Head of Account	MPLAD		
File no.	31/15-16		
M.B. No./Page No.	161/40-44		
Name of the Executant	Sarat Chandra Mahapatra		
Name of the J.E.	Sri Satya Narayan Mandal, J.E.		
Details of bill	Voucher No./Date	Amount	

1 st . R/A bill & Final Bill	P-315/16-11-15	100000.00
Total		100000.00

Excess payment made to the Executant due to making wrong analysis of rate in consumption of moorum

Scrutiny of the above work bill with reference to the sanctioned estimate and analysis of rate attached to the file, it was seen that rate for spreading of moorum with watering and consolidation with HRR has been wrongly arrived in the analysis of rate attached to the file due to which a sum of Rs. 2327.00, as detailed below has been paid to the executant. In the rate as derived by the J.E., cost of 0.28 cum of moorum has been added in excess over that of 1 cum of moorum spread on the road surface wrongly.

It is here to mention that as per the note-6 given at the end of Road items of PWD Analysis of rates, 2006, for 1 Cum of compacted granular sub-base, 1.28 Cum of loose quantity will be taken into consideration. It means that when granular substance, i.e., moorum has been spread and compacted by applying P.R.R., then cost 0.28 cum of moorum shall be added with compacted measurement of 1 cum of Road surface.

But on scrutiny of the measurement as recorded in the M.B. as mentioned above, no compaction of moorum has been made by applying P.R.R., but only moorum has been spread on the road surface and consolidated by using H.R.R. So in this case no excess quantity of moorum is required and so the cost of extra addition of 0.28 cum of moorum over the 1 cum is quite fictitious and due to which a sum of Rs. 2327.00, as calculated below was paid in excess to the executant.

Quantity of measurement of Road recorded in the M.B.	34.74 cum
Cost of quantity of moorum billed	34.74 1.28 = 44.46 cum
Actual quantity of moorum used in the work	34.74 cum
Excess quantity of moorum billed for	44.46 - 34.74 = 9.72 cum

Calculation of Excess Payment

Excess quantity of moorum billed for (Cost + Conveyance of moorum)

= 9.72 cum (44.00 + 195.44 = 239.44) = Rs. 2327.00

In response to the objection memo issued in this regard, the local authority agreed to recover the amount out of the security Deposit amount. As such, the local authority is advised to recover the amount by any means, failing which Rs. 2327.00 is suggested for recovery from the following persons.

1. Sri Ajay Kumar Das, I/C Municipal Engineer Rs. 1164.00
2. Sri Satya Narayan Mandal, J.E. Rs. 1163.00

Responsible Person for this paragraph

S/no	Name	Designation	Address	Amount(In Rs.)
1	Ajaya Kumar Singh	A.E.E., In-Charge M.E.	Block Office, Nayagarh	776.00
2	Prafulla Chandra Mahapatra	Executive Officer	NAC, Nayagarh	775.00
3	Satya Narayan Mandal	J.E.	NAC, Nayagarh	776.00

15.3 - Excess payment made to the Executant due to allowing excess rate in wall painting with Distemper and that with weather paint vide AOSP- 84-87

Name of the Work	Repair/Renovation/Restoration of Mahadev Temple in ward no. -1
Estimated Cost	70000.00
Head of Account	MLALAD
File no.	151/13-14
M.B. No./Page No.	128/187-190(1 st . R/A), 159/8-13(2 nd . R/A), 159/154-158(3 rd . R/A)
Name of the Executant	Abdul Arif Khan
Name of the J.E.	Sri Bulu Sethy, J.E.
Details of bill	Voucher No./Date
	Amount

1 st R/A bill	P-18/09-04-15	39119.00
2 nd R/A bill	P-61/07-05-15	10633.00
3 rd R/A bill	P-208/07-09-15	11113.00
Total		60865.00

i. Excess payment made to the Executant due to allowing excess rate in wall painting with Distemper and that with weather paint

Scrutiny of the above work bills with reference to the sanctioned estimate attached to the file, it was seen that excess rate for distempering two coats over the wall has been provided in the estimate as well as allowed in the bill due to which a sum of Rs. 1521.00 has been paid in excess to the executant.

The admissible rate of distempering two coats over the wall as arrived in audit is given below.

As per PWD Analysis of rate 2006 and S.R. 2014

For 10 sqm.

a) Labour

Painter Special 0.52 no. @Rs. 205.00 Rs.106.60

Mulia 0.62 no. @Rs. 150.00 Rs.93.00

b) Sundries, T & P 2% Rs. 4.00

c) Materials

Distemper 2.50 kg. @Rs. 65.00 Rs. 162.50

Labour Cess 1 % Rs. 3.66

Total Rs. 369.76

For 1 cum 369.76/10 Rs. 36.98 or, say 37.00

Calculation excess payment

Quantity of work executed (In sqm.)				Rate			Excess paid
1 st. R/A	2 nd. R/A	3 rd. R/A	Total	As per estimate as well as bill	As per audit	Difference	
443.99	105.85	58.43	608.27	39.50	37.00	2.50	1521.00

In response to the objection memo issued in this regard, the local authority agreed to recover the amount out of the security Deposit amount. As such, the local authority is advised to recover the amount by any means, failing which Rs. 1521.00 is suggested for recovery from the following persons.

Responsible Person for this paragraph

Sino	Name	Designation	Adress	Amount(In Rs.)
1	Prafulla Chandra Mahapatra	Executive Officer	NAC, Nayagarh	507.00
2	Ajaya Kumar Singh	A.E.E., In-Charge M.E.	Block Office, Nayagarh	507.00
3	Bulu Sethy	J.E.	Now, NAC, Nimapada	507.00

15.4 - Inadmissible execution of R.C.C.11.53 instead of M20 in R.C.C. items vide AOSP- 87-91

Name of the Work & C.R. No. Renovation of Siddheswari Temple in ward no. -12

Estimated Cost		100000.00	
Head of Account		Special Problem Fund	
Works File No.		--/14-15	
Name of the J.E.		Satya Narayan Mandal, J.E.	
Name of the Executant		Surendra Kumar sahu	
No. of Bill	M.B. No./Page No.	Vr. No./Date	Amount
1 st . R/A Bill	161/108-124	P/398/06-02-16	100000.00
Total			100000.00

Inadmissible execution of R.C.C.(1:1.5:3) instead of M20 in R.C.C. items

On checking of the above work bill with reference to the sanctioned estimate and analysis of rate, it was seen that the RCC works for buildings was executed with the item RCC (1:1.5:3) instead of executing with RCC M20 in violating the codal provision of Indian Standard Specification for which extra wasteful expenditure was incurred.

Further, It is to mention here that as per Analysis of Rates 2006 vide Item No.2 of Chapter IV at page No.49, it has been mentioned that the RCC (1:1.5:3) is applicable specifically for **minor repair works**. The same was also clarified by the Works Department, Odisha vide its Letter No. 6/06-2710/W. Dt. 09.02.2007 in item No.vi. of the proceeding of the meeting of Codes Revision Committee held on 18.09.2006 in which it is mentioned that for original RCC work, RCC M20 (In the designation of concrete mix, letter M refers to the Mix and the number to the specified characteristic of compressive strength) is to be executed and for RCC work of **small nature** and **minor repair works** R.C.C. (1:1.5:3) is to be executed. Further, as per Indian Standard Plain and Reinforced concrete Code of Practice (IS 456:2000) vide Para 6.1.3 it has been recommended that minimum grade of concrete shall not be less than M20 in reinforced concrete work and all reinforced concrete in the works shall be " design mix concrete" and there is no such mixing is recommended like RCC (1:1.5:3).

Further, when rate of both the items were compared, it was observed that the rate of RCC (1:1.5:3) is costlier than that of RCC M20 and when a work is executed with less expenditure by executing with RCC M20, then why should it be preferred for RCC (1:1.5:3) in unnecessarily violating the instruction of Govt.

So execution of RCC (1:1.5:3) instead of executing with RCC M20 grade is considered inadmissible in audit and so it may be intimated to audit as to why the excess expenditure of **Rs. 6314.00**, as detailed below incurred due to executing with the inadmissible item like RCC (1:1.5:3) shall not be considered wasteful to the NAC and shall not be recovered from the erring persons.

Rate of RCC M20 as derived in audit as per rate and conveyance as provided in the estimate

(For 15 Cum)

Material	Quantity	Rate	Amount
20 mm size c.b. chips	8.1 cum	@Rs.880/- per cum	Rs.7128.00
10 mm size c.b. chips	5.4 cum	@Rs.930/- per cum	Rs.5022.00
Sand(Screened and washed)	6.75 cum	@Rs.42/- per cum	Rs.283.50
Cement	52.10 Qtl.	@Rs.688 per cum	Rs.35844.80
Mate	0.86 nos.	@Rs.105.50 per cum	Rs.90.70
Mason 2 nd . Class	1.50 nos.	@Rs.118.50 per cum	Rs.177.75
Man Mulia	20 nos.	@Rs.92.50 per cum	Rs.1850.00
Concrete Mixture	6 Hours	@Rs.161/- per cum	Rs.966.00
Generator	6 Hours	@Rs.240/- per cum	Rs.1440.00
Sundries, T & P 2%			Rs. 1056.05
Royalty & Lead			
Chips (Both 20 & 10 mm)	13.50 cum	@Rs.647.86 per cum	Rs.8746.10
Sand(Screened and washed)	6.75 cum	@Rs.143.60 per cum	Rs.969.30
Cement	52.10 Qtl.	@Rs.13.40per cum	Rs.698.10
Total			Rs. 62272.30
For 1 cum	62272.30/15 =Rs. 4151.50		

Rate of RCC M20 with centring and shuttering for different items

Roof Slab = 10 X Rate of centring & shuttering for Slab + Rate of RCC M20 = 10 X 185.75 + 4151.50= 6009.00

Beam/column = 10 X Rate of centring & shuttering for beam/column + Rate of RCC M20 = 10 X 274.08 + 4151.50= 2740.80 + 4151.50= 6892.30

Details of excess payment

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No. of bill	Name of the Item	Quantity (Cum)	Amount admissible as per Audit with execution of RCC M20 with centring and shuttering (Rs./Cum)	Amount (Rs.)	Rate of RCC (1:1.5:3) (Rs./Cum) with centring and shuttering	Amount (Rs.)	Excess paid (Rs.)
1 st Bill	R/A Column	1.66 cum	7791.49	12934.00.00	6009.00	9975.00	2959.00
	Beam	1.82 cum	7791.49	14180.00	6009.00	10936.00	3244.00
	Roof slab	2.65 cum	6908.19	18307.00	6892.30	18265.00	111.00
Total						6314.00	

In response to the objection memo issued in this regard, the local authority agreed to recover the amount out of the security Deposit amount. As such, the local authority is advised to recover the amount by any means, failing which Rs. 6314.00 is suggested for recovery from the following persons:

Responsible Person for this paragraph

Sino	Name	Designation	Address	Amount(In Rs.)
1	Prafulla Chandra Mahapatra	Executive Officer	NAC, Nayagarh	2104.00
2	Ajaya Kumar Singh	A.E.E., In-Charge M.E.	Block Office, Nayagarh	2105.00
3	Satya Narayan Mandal	J.E.	NAC, Nayagarh	2105.00

15.5 - Non-utilisation of earth excavated from the foundation in the filling work vide AOSP- 91-94

Name of the Work	Construction of CC Road from Loka Bhatta Res. to Baikuntha Sahoo Res. In ward No.- 12		
Estimated Cost	263450.00		
Head of Account	TFC		
File no.	--/15-16		
M.B. No./Page No.	159/105-114		
Name of the Executant	Nishikanta Mohanty		
Name of the J.E.	Sri Bulu Sethy, J.E.		
Details of bill	Voucher No./Date		
1 st R/A bill	P-182/11-08-15	Amount	
Total		253404.00	

i. Non-utilisation of earth excavated from the foundation in the filling work

Scrutiny of the bill of the above work file with reference to measurement recorded in the M.B. revealed that 14 cum of earth has been filled in the road by transporting the same by mechanical means from other place within 5 kilo metres from the place of work, but the earth of 23.50 Cum as excavated from the foundation has not been utilized in the work for the said purpose. It is not understood as to when 23.50 cum of excavated earth is available in the work site, the why 14 cum of earth was transferred from other place for berm filling and so due to which NAC sustained loss to the tune of Rs. 2903.00, as detailed calculated below towards wasteful expenditure for unnecessarily transportation of earth from other place.

Earth excavated from the foundation vide item no.1 is 23.50 cum

Earth transported from other place vide item no.7 is 14 cum

Rate of transportation of earth by mechanical means is Rs. 207.38/Cum

Cost of wasteful expenditure = 14 cum @ Rs. 207.38 = Rs. 2903.00

ii. Excess payment made due to allowing excess rate of cement than that admissible as per lead statement

[Handwritten signature]
20/8/18

Scrutiny of the above work bill with reference to connected M.B. and cost & lead statement along with analysis of rate prepared by J.E. attached to the file revealed that excess rate of cement than that mentioned in the certified cost & lead statement has been allowed in the analysis of rate for different items prepared by the J.E. basing on which rate, the bill has been prepared and so due to this excess payment has been made to the Executant. Further excess lead of cement than that mentioned in the Schedule of Rate, 2014 has been also been allowed in the analysis of rate prepared by J.E. and due to providing excess rate of both cost and conveyance of cement, a sum of Rs. 1393.00, as detailed below has been paid in excess to the Executant.

It is to mention here that cost of cement per quintal has been mentioned as Rs. 689.66 in the Cost and lead statement attached to the file, but against which the cost of Rs. 698.50 has been added in the analysis of rate basing on which the bill has been prepared. Similarly, as per Schedule of Rate, 2014, the conveyance of cement per quintal has been mentioned as Rs. 16.90 per quintal, but against which the cost of Rs. 18.34 has been added in the analysis of rate basing on which the bill has been prepared. Due to excess rate of cement in both cost and conveyance a sum of Rs. 1393.00 has been paid in excess to the executant. The details of calculation of excess payment is given below.

Particulars	Rate allowed as per Analysis of Rate and Bill (Per Qtl.)	Admissible rate, i.e., rate as provided in the lead statement and in the S.R., 2014 (Per Qtl.)	Excess rate of cement with conveyance allowed as per Analysis of Rate and Bill (Per Qtl.)
Cost of Cement	698.50	689.66	8.84
Conveyance of cement	18.34	16.90	1.44
Cost of cement with conveyance	716.84	706.56	10.28

Calculation of excess payment

Name of item	Quantity of work executed (In Cum)	Qty. of cement utilised (In Qtl.)	Excess rate of cement with conveyance allowed as per Analysis of Rate and Bill (Per Qtl.)	Excess paid to the Executant
C.C. (1:3:6)	20.77	47.56		
C.C. (1:2:4)	27.23	87.95	10.28	489.00
Total			10.28	904.00
				1393.00

So in both the case (i & ii), a sum of Rs. 4296.00 (2903.00 + 1393.00) has been paid in excess to the Executant.

In response to the objection memo issued in this regard, the local authority agreed to recover the amount out of the security Deposit amount. As such, the local authority is advised to recover the amount by any means, failing which Rs. 4296.00 is suggested for recovery from the following persons.

Responsible Person for this paragraph

S/no	Name	Designation	Adress	Amount(In Rs.)
1	Ajaya Kumar Singh	A.E.E., In-Charge M.E.	Block Office, Nayagarh	1432.00
2	Prafulla Chandra Mahapatra	Executive Officer	NAC, Nayagarh	1432.00
3	Bulu Sethy	J.E.	Now, NAC, Nimapada	1432.00

15.6 - Non-utilisation of earth excavated from the foundation in the filling work vide AOSP- 94-98

Name of the Work	Construction of CC Road from NAC.Road (Fakira Jena) House to Rameswar Colony up to Surendra saho		
Estimated Cost	House In ward No.- 4		
	200000.00		
Head of Account	MPLAD		
File no.	29/15-16		
M.B. No./Page No.	159/55-63, 161/102-107		
Name of the Executant	Sarat Chandra Mahapatra		
Name of the J.E.	Sri Bulu Sethy, J.E. & Satya Narayan Mandal, J.E.		
Details of bill	Voucher No./Date	Amount	
1 st . R/A bill	P-96/10-06-15	194543.00	
2nd. R/A & Final bill	P-364/04-01-16	5457.00	
Total		200000.00	

i. Non-utilisation of earth excavated from the foundation in the filling work

Scrutiny of the 1st R/A bill of the above file with reference to measurement recorded in the M.B. revealed that 14.34 cum of earth has been filled in the road by transporting the same by mechanical means from other place within 5 kilo meters from the place of work, but the earth of 4.78 Cum as excavated from the foundation has not been utilized in the work for the said purpose due to which excess 4.78 cum of earth has been transported, because at first, the earth excavated from the foundation should have been utilised and then rest quantity of 16.2 cum of earth should have been transported. So due to the fictitiously excess transportation of 4.78 cum earth, NAC sustained loss to the tune of Rs. 945.00, as detailed calculated below towards wasteful expenditure.

Earth excavated from the foundation vide item no.1 is 4.78 cum

Earth transported from other place is 14.34 cum

Rate of transportation of earth by mechanical means is Rs. 197.80/Cum

Cost of wasteful expenditure = 4.78 cum @ Rs. 197.80 = Rs. 945.00

ii. Excess payment made due to allowing excess rate of cement than that admissible as per lead statement

Scrutiny of the above work bills with reference to connected M.B. and cost & lead statement along with analysis of rate prepared by J.E. attached to the file revealed that excess rate of cement than that mentioned in the certified cost & lead statement has been allowed in the analysis of rate for different items prepared by the J.E. basing on which rate, the bill has been prepared and so due to this excess payment has been made to the Executant. Further excess lead of cement than that mentioned in the Schedule of Rate, 2014 has been also been allowed in the analysis of rate prepared by J.E. and due to providing excess rate of both cost and conveyance of cement, a sum of Rs. 1282.00, as detailed below has been paid in excess to the Executant.

It is to mention here that cost of cement per quintal has been mentioned as Rs. 689.66 in the Cost and lead statement attached to the file, but against which the cost of Rs. 698.50 has been added in the analysis of rate basing on which the bill has been prepared. Similarly, as per Schedule of Rate, 2014, the conveyance of cement per quintal has been mentioned as Rs. 16.90 per quintal, but against which the cost of Rs. 18.34 has been added in the analysis of rate basing on which the bill has been prepared. Due to excess rate of cement in both cost and conveyance a sum of Rs. 1282.00 has been paid in excess to the executant. The details of calculation of excess payment is given below.

Particulars	Rate allowed as per Analysis of Rate and Bill (Per Qtl.)	Admissible rate, i.e., rate as provided in the lead statement and in the S.R., 2014 (Per Qtl.)	Excess rate of cement with conveyance allowed as per Analysis of Rate and Bill (Per Qtl.)
Cost of Cement	698.50	689.66	8.84
Conveyance of cement	18.34	16.90	1.44
Cost of cement with conveyance	716.84	706.56	10.28

Calculation of excess payment

Name of item	Quantity of work executed (In Cum)			Qty. of cement utilised (In Qtl.)	Excess rate of cement with conveyance allowed as per Analysis of Rate and Bill (Per Qtl.)	Excess paid to the Executant
	1 st R/A bill	2nd. R/A & Final bill	Total			
C.C. (1:3:6)	24.52	0.00	24.52	56.15		
C.C. (1:2:4)	20.49	0.75	21.24	68.61	10.28	577.00
Total					10.28	705.00
						1282.00

So in both the case (i & ii), a sum of Rs. 2227.00 (945.00 + 1282.00) has been paid in excess to the Executant.

In response to the objection memo issued in this regard, the local authority agreed to recover the amount out of the security Deposit amount. As such, the local authority is advised to recover the amount by any means, failing which Rs. 2227.00 is suggested for recovery from the following persons.

Responsible Person for this paragraph

Sno	Name	Designation	Adress	Amount(In Rs.)
1	Ajaya Kumar Singh	A.E.E., In-Charge M.E.	Block Office, Nayagarh	742.00

2	Prafulla Chandra Mahapatra	Executive Officer	NAC, Nayagarh	742.00
3	Bulu Sethy	J.E.	Now, NAC, Nimapada	743.00

15.7 - Excess payment made due to allowing excess rate of cement than that admissible as per lead statement vide AOSP- 98-100

Name of the Work	Construction & completion of Guard wall of east side sagar bandha huda of Rameswar colony from P.C. Sahoo house to NAC Road In ward No.- 4		
Estimated Cost	200000.00		
Head of Account	MPLAD		
File no.	30/15-16		
M.B. No./Page No.	159/1-7, 161/96-101		
Name of the Executant	Sarat Chandra Mahapatra		
Name of the J.E.	Sri Bulu Sethy, J.E. & Satya Narayan Mandal, J.E.		
Details of bill	Voucher No./Date		
1 st R/A bill	P-30/24-04-15	Amount	196086.00
2 nd R/A & Final bill	P-365/04-01-16		3914.00
Total			200000.00

Excess payment made due to allowing excess rate of cement than that admissible as per lead statement

Scrutiny of the above work bills with reference to connected M.B. and cost & lead statement along with analysis of rate prepared by J.E. attached to the file revealed that excess rate of cement than that mentioned in the certified cost & lead statement has been allowed in the analysis of rate for different items prepared by the J.E. basing on which rate, the bill has been prepared and so due to this excess payment has been made to the Executant. Further excess lead of cement than that mentioned in the Schedule of Rate, 2014 has been also been allowed in the analysis of rate prepared by J.E. and due to providing excess rate of both cost and conveyance of cement, a sum of Rs. 1300.00, as detailed below has been paid in excess to the Executant.

It is to mention here that cost of cement per quintal has been mentioned as Rs. 689.66 in the Cost and lead statement attached to the file, but against which the cost of Rs. 698.50 has been added in the analysis of rate basing on which the bill has been prepared. Similarly, as per Schedule of Rate, 2014, the conveyance of cement per quintal has been mentioned as Rs. 16.90 per quintal, but against which the cost of Rs. 18.34 has been added in the analysis of rate basing on which the bill has been prepared. Due to excess rate of cement in both cost and conveyance a sum of Rs. 1300.00 has been paid in excess to the executant. The details of calculation of excess payment is given below.

Particulars	Rate allowed as per Analysis of Rate and Bill (Per Qtl.)	Admissible rate, i.e., rate as provided in the lead statement and in the S.R., 2014 (Per Qtl.)	Excess rate of cement with conveyance allowed as per Analysis of Rate and Bill (Per Qtl.)
Cost of Cement	698.50	689.66	8.84
Conveyance of cement	18.34	16.90	1.44
Cost of cement with conveyance	716.84	706.56	10.28

Calculation of excess payment

Name of item	Quantity of work executed (In Cum)			Qty. of cement utilised (In Qtl.)	Excess rate of cement with conveyance allowed as per Analysis of Rate and Bill (Per Qtl.)	Excess paid to the Executant
	1 st R/A bill	2 nd R/A Final bill	Total			
C.C. (1:3:6)	54.54	0.69	55.23	126.48	10.28	1300.00
Total						1300.00

In response to the objection memo issued in this regard, the local authority agreed to recover the amount out of the security Deposit amount. As such, the local authority is advised to recover the amount by any means, failing which Rs. 1300.00 is suggested for recovery from the following persons.

Responsible Person for this paragraph

Sino	Name	Designation	Adress	Amount(In Rs:)
1	Prafulla Chandra Mahapatra	Executive Officer	NAC, Nayagarh	433.00
2	Ajaya Kumar Singh	A.E.E., In-Charge M.E.	Block Office, Nayagarh	433.00
3	Bulu Sethy	J.E.	Now, NAC, Nimapada	434.00

15.8 - Excess payment made due to fictitiously excess exhibition of transportation of earth from other place outside the work site vide AOSP- 100-104

Name of the Work	Construction of Compound Wall at Nayagarh Cremation Ground in ward no.-6		
Estimated Cost	544530.00		
Head of Account	Devolution Fund		
File no.	19/15-16		
M.B. No./Page No.	161/1-10, 161/29-39		
Name of the Executant	Sarat Chandra Mahapatra		
Name of the J.E.	Sri Satya Narayan Mandal, J.E.		
Details of bill	Voucher No./Date	Amount	
1 st . R/A bill	P-96/10-06-15	194543.00	
2 nd . R/A & Final bill	P-364/04-01-16	5457.00	
Total		200000.00	

i. Excess payment made due to fictitiously excess exhibition of transportation of earth from other place outside the work site

Scrutiny of the 2nd. R/A bill of the above file with reference to measurement recorded in the M.B. revealed that 122.40 cum of earth has been shown filled inside the cremation ground by transporting the same by mechanical means from other place within 5 kilo metres from the place of work. On scrutiny of measurement vide M.B. No. 161, page no. 32 and item no. 4, it was seen that only the earth has been transported and spread on the ground and levelled, but it was not compacted by applying P.R.R. So it is construed that the earth has been spread in loose and so voids @12.5 % should have been deducted from the earth measurement, but the same was not done. So fictitiously excess quantity of 14.20 cum earth has been shown transported from other place due to which a sum of Rs. 2204.00, as detailed below has been paid in excess to the executant.

Quantity of earth in loose transported and spread in the ground

as per measurement	= 127.74 cum
Deduct : Voids @ 12.5 %	= 15.97 cum
Actual and admissible quantity of earth transported	=111.77 cum
Quantity of earth shown transported and spread in the ground	=122.40 cum
Fictitiously exhibition of transportation of quantity of earth	= 10.63 cum
Rate of transportation of earth by mechanical means	= 207.38/Cum
Cost of wasteful expenditure	= 10.63 cum @ Rs. 207.38 = Rs. 2204.00

ii. Excess payment made due to allowing excess rate of cement than that admissible as per lead statement

Scrutiny of the above work bills with reference to connected M.B. and cost & lead statement along with analysis of rate prepared by J.E. attached to the file revealed that excess rate of cement than that mentioned in the certified cost & lead statement has been allowed in the analysis of rate for different items prepared by the J.E. basing on which rate, the bill has been prepared and so due to this excess payment has been made to the Executant. Further excess lead of cement than that mentioned in the Schedule of Rate, 2014 has been also been allowed in the analysis of rate prepared by J.E. and due to providing excess rate of both cost and conveyance of cement, a sum of Rs. 1282.00, as detailed below has been paid in excess to the Executant.

It is to mention here that cost of cement per quintal has been mentioned as Rs. 689.66 in the Cost and lead statement attached to the file, but against which the cost of Rs. 698.50 has been added in the analysis of rate basing on which the bill has been prepared. Similarly, as per Schedule

of Rate, 2014, the conveyance of cement per quintal has been mentioned as Rs. 16.90 per quintal, but against which the cost of Rs. 18.34 has been added in the analysis of rate basing on which the bill has been prepared. Due to excess rate of cement in both cost and conveyance a sum of Rs. 1282.00 has been paid in excess to the executant. The details of calculation of excess payment is given below.

Particulars	Rate allowed as per Analysis of Rate and Bill (Per Qtl.)	Admissible rate, i.e., rate as provided in the lead statement and in the S.R., 2014 (Per Qtl.)	Excess rate of cement with conveyance allowed as per Analysis of Rate and Bill (Per Qtl.)
Cost of Cement	698.50	689.66	8.84
Conveyance of cement	18.34	16.90	1.44
Cost of cement with conveyance	716.84	706.56	10.28

Calculation of excess payment

Name of item	Quantity of work executed (In Cum)			Qty. of cement utilised (In Qtl.)	Excess rate of cement with conveyance allowed as per Analysis of Rate and Bill (Per Qtl.)	Excess paid to the Executant
	1 st . R/A bill	2nd. R/A & Final bill	Total			
C.C. (1:3:6)	13.40	6.68	20.08	45.98		473.00
C.C. (1:2:4)	3.32	4.24	7.56	24.41	10.28	251.00
Total					10.28	724.00

So in both the case (i & ii), a sum of Rs. 2928.00 (2204.00 + 724.00) has been paid in excess to the Executant.

In response to the objection memo issued in this regard, the local authority agreed to recover the amount out of the security Deposit amount. As such, the local authority is advised to recover the amount by any means, failing which Rs. 2928.00 is suggested for recovery from the following persons.

Responsible Person for this paragraph

Sno	Name	Designation	Adress	Amount(In Rs.)
1	Ajaya Kumar Singh	A.E.E., In-Charge M.E.	Block Office, Nayagarh	976.00
2	Prafulla Chandra Mahapatra	Executive Officer	NAC, Nayagarh	976.00
3	Satya Narayan Mandal	J.E.	NAC, Nayagarh	976.00

15.9 - Excess payment made due to allowing excess rate of cement than that admissible as per lead statement vide AOSP- 104-107

Name of the Work	Construction of C.C. Drain in front of Prajapati Brahma Kumari lane in ward no.-11		
Estimated Cost	263600.00		
Head of Account	Road & Building Fund		
File no.	10/14-15		
M.B. No./Page No.	159/64-71		
Name of the Executant	Smt. Amrita Singh		
Name of the J.E.	Sri Bulu Sethy, J.E.		
Details of bill			
1 st . R/A bill	Voucher No./Date	Amount	
	P-101/12-06-15		
Total		195673.00	
		195673.00	

Excess payment made due to allowing excess rate of cement than that admissible as per lead statement

Scrutiny of the above work bills with reference to connected M.B. and cost & lead statement along with analysis of rate prepared by J.E. attached to the file revealed that excess rate of cement than that mentioned in the certified cost & lead statement has been allowed in the analysis of rate for different items prepared by the J.E. basing on which rate, the bill has been prepared and so due to this excess payment has been made to the Executant. Further excess lead of cement than that mentioned in the Schedule of Rate, 2014 has been also been allowed in the analysis of rate

prepared by J.E. and due to providing excess rate of both cost and conveyance of cement, a sum of Rs. 1282.00, as detailed below has been paid in excess to the Executant.

It is to mention here that cost of cement per quintal has been mentioned as Rs. 689.66 in the Cost and lead statement attached to the file, but against which the cost of Rs. 698.50 has been added in the analysis of rate basing on which the bill has been prepared. Similarly, as per Schedule of Rate, 2014, the conveyance of cement per quintal has been mentioned as Rs. 16.90 per quintal, but against which the cost of Rs. 18.34 has been added in the analysis of rate basing on which the bill has been prepared. Due to excess rate of cement in both cost and conveyance a sum of Rs. 1112.00 has been paid in excess to the executant. The details of calculation of excess payment is given below.

Particulars	Rate allowed as per Analysis of Rate and Bill (Per Qtl.)	Admissible rate, i.e., rate as provided in the lead statement and in the S.R., 2014 (Per Qtl.)	Excess rate of cement with conveyance allowed as per Analysis of Rate and Bill (Per Qtl.)
Cost of Cement	698.50	689.66	8.84
Conveyance of cement	18.34	16.90	1.44
Cost of cement with conveyance	716.84	706.56	10.28

Calculation of excess payment

Name of item	Quantity of work executed (In Cum)	Qty. of cement utilised (In Qtl.)	Excess rate of cement with conveyance allowed as per Analysis of Rate and Bill (Per Qtl.)	Excess paid to the Executant
C.C. (1:3:6)	7.35	16.83	10.28	173.00
C.C. (1:2:4)	28.27	91.31	10.28	939.00
Total				1112.00

So a sum of Rs. 1112.00 has been paid in excess to the Executant.

In response to the objection memo issued in this regard, the local authority agreed to recover the amount out of the security Deposit amount. As such, the local authority is advised to recover the amount by any means, failing which Rs. 1112.00 is suggested for recovery from the following persons.

Responsible Person for this paragraph

Sno	Name	Designation	Address	Amount(In Rs.)
1	Bulu Sethy	J.E.	Now, NAC, Nimapada	371.00
2	Prafulla Chandra Mahapatra	Executive Officer	NAC, Nayagarh	370.00
3	Ajaya Kumar Singh	A.E.E., In-Charge M.E.	Block Office, Nayagarh	371.00

15.10 - Inadmissible execution of R.C.C.11.53 instead of M20 in R.C.C. items vide AOSP- 107-111

Name of the Work & C.R. No.	Construction of 1 st floor of shop room no. -92
Estimated Cost	99690.00
Head of Account	Own Fund
Works File No.	--/15-16
Name of the J.E.	Bulu Sethy, J.E.
Name of the Executant	Bulu Sethy
No. of Bill	M.B. No./Page No.
	Vr. No. /Date
	Amount

1 st . R/A Bill	159/122-127	P/192/28-08-15	99302.00
Total			99302.00

I. Inadmissible execution of R.C.C.(1:1.5:3) instead of M20 in R.C.C. items

On checking of the above work bill with reference to the sanctioned estimate and analysis of rate, it was seen that the RCC works for buildings was executed with the item RCC (1:1.5:3) instead of executing with RCC M20 in violating the codal provision of Indian Standard Specification for which extra wasteful expenditure was incurred.

Further, It is to mention here that as per Analysis of Rates 2006 vide Item No.2 of Chapter IV at page No.49, it has been mentioned that the RCC (1:1.5:3) is applicable specifically for **minor repair works**. The same was also clarified by the Works Department, Odisha vide its Letter No. 6/06-2710/W. Dt. 09.02.2007 in item No.vi. of the proceeding of the meeting of Codes Revision Committee held on 18.09.2006 in which it is mentioned that for original RCC work, RCC M20 (In the designation of concrete mix, letter M refers to the Mix and the number to the specified characteristic of compressive strength) is to be executed and for RCC work of **small nature** and **minor repair works** R.C.C. (1:1.5:3) is to be executed. Further, as per Indian Standard Plain and Reinforced concrete Code of Practice (IS 456:2000) vide Para 6.1.3 it has been recommended that minimum grade of concrete shall not be less than M20 in reinforced concrete work and all reinforced concrete in the works shall be " design mix concrete" and there is no such mixing is recommended like RCC (1:1.5:3).

Further, when rate of both the items were compared, it was observed that the rate of RCC (1:1.5:3) is costlier than that of RCC M20 and when a work is executed with less expenditure by executing with RCC M20, then why should it be preferred for RCC (1:1.5:3) in unnecessarily violating the instruction of Govt.

So execution of RCC (1:1.5:3) instead of executing with RCC M20 grade is considered inadmissible in audit and so it may be intimated to audit as to why the excess expenditure of **Rs. 1673.00**, as detailed below incurred due to executing with the inadmissible item like RCC (1:1.5:3) shall not be considered wasteful to the NAC and shall not be recovered from the erring persons.

Rate of RCC M20 as derived in audit as per rate and conveyance as provided in the estimate

(For 15 Cum)

Material	Quantity	Rate	Amount
20 mm size c.b. chips	8.1 cum	@Rs.1058/- per cum	Rs.8569.80
10 mm size c.b. chips	5.4 cum	@Rs.1120/- per cum	Rs.6048.00
Sand(Screened and washed)	6.75 cum	@Rs.49/- per cum	Rs.330.75
Cement	52.10 Qtl.	@Rs.696.60 per cum	Rs.36295.98
Mate	0.86 nos.	@Rs.170.00 per cum	Rs.146.20
Mason 2 nd . Class	1.50 nos.	@Rs.190.00 per cum	Rs.285.00
Man Mulia	20 nos.	@Rs.150.00 per cum	Rs.3000.00
Concrete Mixure	6 Hours	@Rs.161/- per cum	Rs.966.00
Generator	6 Hours	@Rs.240/- per cum	Rs.1440.00
Sundries, T & P 2%			Rs. 1141.60
Royalty & Lead			
Chips (Both 20 & 10 mm)	13.50 cum	@Rs.700.40 per cum	Rs. 9455.40
Sand(Screened and washed)	6.75 cum	@Rs.239.04 per cum	Rs. 1613.52
Cement	52.10 Qtl.	@Rs.16.90 per cum	Rs. 880.49
Total			Rs. 70172.74
For 1 cum	70172.74/15 =Rs. 4678.20		

Rate of RCC M20 with centring and shuttering for different items

Roof Slab = 10 X Rate of centring & shuttering for Slab + Rate of RCC M20 = 10 X 259.08 + 4678.20= 7269.00

Beam/column = 10 X Rate of centring & shuttering for beam/column + Rate of RCC M20 = 10 X 381.18 + 4678.20= 3811.80 + 4678.20= 8490.00

Lintel= 14 X Rate of centring & shuttering for Lintel + Rate of RCC M20 = 14 X 171.75 + 4678.20= 2404.50 + 4678.20= 7082.70

Details of excess payment

No. of bill	Name of the	Quantity (Cum)	Amount admissible as per Audit with	Amount paid to the Executants as per bill	Excess paid
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Item			execution of RCC M20		with execution of RCC (1:1.5:3)		(Rs.)
			Rate of RCC M20 with centring and shuttering (Rs./Cum)	Amount (Rs.)	Rate of RCC (1:1.5:3) (Rs./Cum) with centring and shuttering	Amount (Rs.)	
1 st R/A	Column	1.09 cum	8490.00	9254.00	8810.42	9581.00	327.00
Bill	Lintel	0.19 cum	7082.70	1346.00	7403.09	1407.00	61.00
	Beam	1.12 cum	8490.00	9509.00	8810.42	9868.00	359.00
	Roof slab	2.89 cum	7269.00	21007.00	7589.12	21933.00	926.00
Total						1673.00	

In response to the objection memo issued in this regard, the local authority agreed to recover the amount out of the security Deposit amount. As such, the local authority is advised to recover the amount by any means, failing which Rs. 1673.00 is suggested for recovery from the following persons.

Responsible Person for this paragraph

S/no	Name	Designation	Address	Amount(In Rs.)
1	Ajaya Kumar Singh	A.E.E., In-Charge M.E.	Block Office, Nayagarh	558.00
2	Prafulla Chandra Mahapatra	Executive Officer	NAC, Nayagarh	557.00
3	Bulu Sathy	J.E.	Now, NAC, Nimapada	558.00

15.11 - Inadmissible execution of R.C.C.11.53 instead of M20 in R.C.C. items vide AOSP- 111-115

Name of the Work & C.R. No.		Construction of 1 st floor of shop room no. -92	
Estimated Cost		99690.00	
Head of Account		Own Fund	
Works File No.		--/15-16	
Name of the J.E.		Bulu Sathy, J.E.	
Name of the Executant		Bulu Sathy	
No. of Bill	M.B. No./Page No.	Vr. No. /Date	Amount
1 st R/A Bill	159/122-127	P/192/26-08-15	99302.00
Total			99302.00

Inadmissible execution of R.C.C.(1:1.5:3) instead of M20 in R.C.C. items

On checking of the above work bill with reference to the sanctioned estimate and analysis of rate, it was seen that the RCC works for buildings was executed with the item RCC (1:1.5:3) instead of executing with RCC M20 in violating the codal provision of Indian Standard Specification for which extra wasteful expenditure was incurred.

Further, It is to mention here that as per Analysis of Rates 2006 vide Item No.2 of Chapter IV at page No.49, it has been mentioned that the RCC (1:1.5:3) is applicable specifically for **minor repair works**. The same was also clarified by the Works Department, Odisha vide its Letter No. 6/06-2710/W. Dt. 09.02.2007 in item No.vi. of the proceeding of the meeting of Codes Revision Committee held on 18.09.2006 in which it is mentioned that for original RCC work, RCC M20 (In the designation of concrete mix, letter M refers to the Mix and the number to the specified characteristic of compressive strength) is to be executed and for RCC work of **small nature and minor repair works** R.C.C. (1:1.5:3) is to be executed. Further, as per Indian Standard Plain and Reinforced concrete Code of Practice (IS 456:2000) vide Para 6.1.3 it has been recommended that minimum grade of concrete shall not be less than M20 in reinforced concrete work and all reinforced concrete in the works shall be " design mix concrete" and there is no such mixing is recommended like RCC (1:1.5:3).

Further, when rate of both the items were compared, it was observed that the rate of RCC (1:1.5:3) is costlier than that of RCC M20 and when a work is executed with less expenditure by executing with RCC M20, then why should it be preferred for RCC (1:1.5:3) in unnecessarily violating the instruction of Govt.

So execution of RCC (1:1.5:3) instead of executing with RCC M20 grade is considered inadmissible in audit and so it may be intimated to audit as

to why the excess expenditure of Rs. 1562.00, as detailed below incurred due to executing with the inadmissible item like RCC (1:1.5:3) shall not be considered wasteful to the NAC and shall not be recovered from the erring persons.

Rate of RCC M20 as derived in audit as per rate and conveyance as provided in the estimate

(For 15 Cum)

Material	Quantity	Rate	Amount
20 mm size c.b. chips	8.1 cum	@Rs.1058/- per cum	Rs.8569.80
10 mm size c.b. chips	5.4 cum	@Rs.1120/- per cum	Rs.6048.00
Sand(Screened and washed)	6.75 cum	@Rs.49/- per cum	Rs.330.75
Cement	52.10 Qtl.	@Rs.696.60 per cum	Rs.36295.98
Mate	0.86 nos.	@Rs.170.00 per cum	Rs.146.20
Mason 2 nd . Class	1.50 nos.	@Rs.190.00 per cum	Rs.285.00
Man Mulia	20 nos.	@Rs.150.00 per cum	Rs.3000.00
Concrete Mixure	6 Hours	@Rs.161/- per cum	Rs.966.00
Generator	6 Hours	@Rs.240/- per cum	Rs.1440.00
Sundries, T & P 2%			Rs. 1141.60
Royalty & Lead			
Chips (Both 20 & 10 mm)	13.50 cum	@Rs.700.40 per cum	Rs. 9455.40
Sand(Screened and washed)	6.75 cum	@Rs.239.04 per cum	Rs. 1613.52
Cement	52.10 Qtl.	@Rs.16.90 per cum	Rs. 880.49
Total			Rs. 70172.74
For 1 cum	70172.74/15 =Rs. 4678.20		

Rate of RCC M20 with centring and shuttering for different items

Roof Slab = 10 X Rate of centring & shuttering for Slab + Rate of RCC M20 = 10 X 259.08 + 4678.20= 7269.00

Beam/column = 10 X Rate of centring & shuttering for beam/column + Rate of RCC M20 = 10 X 381.18 + 4678.20= 3811.80 + 4678.20= 8490.00

Lintel= 14 X Rate of centring & shuttering for Lintel + Rate of RCC M20 = 14 X 171.75 + 4678.20= 2404.50 + 4678.20= 7082.70

Details of excess payment

No. of bill	Name of the Item	Quantity (Cum)	Amount admissible as per Audit with execution of RCC M20		Amount paid to the Executants as per bill with execution of RCC (1:1.5:3)		Excess paid (Rs.)
			Rate of RCC M20 with centring and shuttering (Rs./Cum)	Amount (Rs.)	Rate of RCC (1:1.5:3) (Rs./Cum) with centring and shuttering	Amount (Rs.)	
1 st . Bill	R/A Column	0.54 cum	8490.00	4585.00	8810.42	4791.00	327.00
	Lintel	0.21 cum	7082.70	1487.00	7403.09	1555.00	68.00
	Beam	0.89cum	7556.00	9509.00	8810.42	7797.00	241.00
	Roof slab	2.89 cum	7269.00	21007.00	7589.12	21933.00	926.00
Total						1562.00	

In response to the objection memo issued in this regard, the local authority agreed to recover the amount out of the security Deposit amount. As such, the local authority is advised to recover the amount by any means, failing which Rs. 1562.00 is suggested for recovery from the following persons.

Responsible Person for this paragraph

S/no	Name	Designation	Adress	Amount(In Rs.)
1	Prafulla Chandra Mahapatra	Executive Officer	NAC, Nayagarh	520.00
2	Ajaya Kumar Singh	A.E.E., In-Charge M.E.	Block Office, Nayagarh	521.00
3	Bulu Sethy	J.E.	Now, NAC, Nimapada	521.00

15.12 - Non-utilisation of earth excavated from the foundation in the filling work vide AQSP- 115 - 119

Name of the Work	Construction of CC Road at Jajangi sahi from Upara sahi to tala sahi In ward No.- 11		
Estimated Cost	981600.00		
Head of Account	TFC		
File no.	13/14-15		
M.B. No./Page No.	159/24-33		
Name of the Executant	Ramesh Chandra Nayak		
Name of the J.E.	Sri Bulu Sethy, J.E.		
Details of bill	Voucher No./Date	Amount	
1 st . R/A bill	P-68/28-05-15		
Total		981600.00	
		981600.00	

i. Non-utilisation of earth excavated from the foundation in the filling work

Scrutiny of the 1st. R/A bill of the above file with reference to measurement recorded in the M.B. revealed that 108 cum of earth has been filled in the both sides berms of the road by transporting the same by mechanical means from other place within 5 kilo meters from the place of work, but the earth of 24 Cum as excavated from the foundation (both sides) has not been utilized in the work for the said purpose due to which excess 24 cum of earth has been transported, because at first, the earth excavated from the foundation should have been utilised and then rest quantity of 84 cum of earth should have been transported. So due to the fictitiously excess transportation of 24 cum earth, NAC sustained loss to the tune of Rs. 4977.00, as detailed calculated below towards wasteful expenditure.

Earth excavated from the foundation vide item no.1 is 24 cum

Earth transported from other place is 108 cum

Rate of transportation of earth by mechanical means is Rs. 207.38/Cum

Cost of wasteful expenditure = 24 cum @ Rs. 207.38/ cum = Rs. 4977.00

ii. Excess payment made due to allowing excess rate of cement than that admissible as per lead statement

Scrutiny of the above work bills with reference to connected M.B. and cost & lead statement along with analysis of rate prepared by J.E. attached to the file revealed that excess rate of cement than that mentioned in the certified cost & lead statement has been allowed in the analysis of rate for different items prepared by the J.E. basing on which rate, the bill has been prepared and so due to this excess payment has been made to the Executant. Further excess lead of cement than that mentioned in the Schedule of Rate, 2014 has been also been allowed in the analysis of rate prepared by J.E. and due to providing excess rate of both cost and conveyance of cement, a sum of Rs. 5536.00, as detailed below has been paid in excess to the Executant.

It is to mention here that cost of cement per quintal has been mentioned as Rs. 689.66 in the Cost and lead statement attached to the file, but against which the cost of Rs. 698.50 has been added in the analysis of rate basing on which the bill has been prepared. Similarly, as per Schedule of Rate, 2014, the conveyance of cement per quintal has been mentioned as Rs. 16.90 per quintal, but against which the cost of Rs. 18.34 has been added in the analysis of rate basing on which the bill has been prepared. Due to excess rate of cement in both cost and conveyance a sum of Rs. 5536.00 has been paid in excess to the executant. The details of calculation of excess payment is given below.

Particulars	Rate allowed as per Analysis of Rate and Bill (Per Qtl.)	Admissible rate, i.e., rate as provided in the lead statement and in the S.R., 2014 (Per Qtl.)	Excess rate of cement with conveyance allowed as per Analysis of Rate and Bill (Per Qtl.)
Cost of Cement	698.50	689.66	8.84
Conveyance of cement	18.34	16.90	1.44
Cost of cement with conveyance	716.84	706.56	10.28

Calculation of excess payment

Name of item	Quantity of work executed (In Cum)	Qty. of cement utilised (In Qtl.)	Excess rate of cement with conveyance allowed as per Analysis of Rate and Bill (Per Qtl.)	Excess paid to the Executant
C.C. (1:3:6)	111.60	255.56	10.28	
C.C. (1:2:4)	87.60	282.94	10.28	2627.00
Total				2909.00
				5536.00

So in both the case (i & ii), a sum of Rs. 10513.00 (4977.00 + 5536.00) has been paid in excess to the Executant.

In response to the objection memo issued in this regard, the local authority agreed to recover the amount out of the security Deposit amount. As such, the local authority is advised to recover the amount by any means, failing which Rs. 10513.00 is suggested for recovery from the following persons.

Responsible Person for this paragraph

S/no	Name	Designation	Adress	Amount(In Rs.)
1	Ajaya Kumar Singh	A.E.E., In-Charge M.E.	Block Office, Nayagarh	3504.00
2	Prafulla Chandra Mahapatra	Executive Officer	NAC, Nayagarh	3504.00
3	Bulu Sethy	J.E.	Now, NAC, Nimapada	3505.00

15.13 - Excess payment made due to allowing excess rate of cement than that admissible as per lead statement vide AQSP - 119-121

Name of the Work	Construction of CC Road from Basanta Naik Res. towards Bada Harizan sahi, In ward No.- 4		
Estimated Cost	190000.00		
Head of Account	TFC		
File no.	14/14-15		
M.B. No./Page No.	159/14-23		
Name of the Executant	Sanjeev Kumar Jena		
Name of the J.E.	Sri Bulu Sethy, J.E.		
Details of bill	Voucher No./Date		
1 st R/A bill	P-67/11-08-15	Amount	189511.00
Total			189511.00

i. Excess payment made due to allowing excess rate of cement than that admissible as per lead statement

Scrutiny of the above work bill with reference to connected M.B. and cost & lead statement along with analysis of rate prepared by J.E. attached to the file revealed that excess rate of cement than that mentioned in the certified cost & lead statement has been allowed in the analysis of rate for different items prepared by the J.E. basing on which rate, the bill has been prepared and so due to this excess payment has been made to the Executant. Further excess lead of cement than that mentioned in the Schedule of Rate, 2014 has been also been allowed in the analysis of rate prepared by J.E. and due to providing excess rate of both cost and conveyance of cement, a sum of Rs. 1080.00, as detailed below has been paid in excess to the Executant.

It is to mention here that cost of cement per quintal has been mentioned as Rs. 689.66 in the Cost and lead statement attached to the file, but against which the cost of Rs. 698.50 has been added in the analysis of rate basing on which the bill has been prepared. Similarly, as per Schedule of Rate, 2014, the conveyance of cement per quintal has been mentioned as Rs. 16.90 per quintal, but against which the cost of Rs. 18.34 has

been added in the analysis of rate basing on which the bill has been prepared. Due to excess rate of cement in both cost and conveyance a sum of Rs. 1080.00 has been paid in excess to the executant. The details of calculation of excess payment is given below.

Particulars	Rate allowed as per Analysis of Rate and Bill (Per Qtl.)	Admissible rate, i.e., rate as provided in the lead statement and in the S.R., 2014 (Per Qtl.)	Excess rate of cement with conveyance allowed as per Analysis of Rate and Bill (Per Qtl.)
Cost of Cement	698.50	689.66	8.84
Conveyance of cement	18.34	16.90	1.44
Cost of cement with conveyance	716.84	706.56	10.28

Calculation of excess payment

Name of item	Quantity of work executed (In Cum)	Qty. of cement utilised (In Qtl.)	Excess rate of cement with conveyance allowed as per Analysis of Rate and Bill (Per Qtl.)	Excess paid to the Executant
C.C. (1:3:6)	19.02	43.56	10.28	448.00
C.C. (1:2:4)	19.02	61.43	10.28	632.00
Total				1080.00

In response to the objection memo issued in this regard, the local authority agreed to recover the amount out of the security Deposit amount. As such, the local authority is advised to recover the amount by any means, failing which Rs. 1080.00 is suggested for recovery from the following persons.

Responsible Person for this paragraph

Sno	Name	Designation	Adress	Amount(In Rs.)
1	Prafulla Chandra Mahapatra	Executive Officer	NAC, Nayagarh	360.00
2	Ajaya Kumar Singh	A.E.E., In-Charge M.E.	Block Office, Nayagarh	360.00
3	Bulu Sethy	J.E.	Now, NAC, Nimapada	360.00

15.14 - Non-utilisation of earth excavated from the foundation in the filling work vide AOSP - 121-125

Name of the Work	Construction of CC Road from Rajabati School towards Rajabati Padia In ward No.- 7		
Estimated Cost	416400.00		
Head of Account	TFC		
File no.	21/15-16		
M.B. No./Page No.	159/74-83		
Name of the Executant	Gajendra Kumar Sahoo		
Name of the J.E.	Sri Satya Narayan Mandal, J.E.		
Details of bill	Voucher No./Date		
1 st R/A bill	P-334/02-12-15	Amount	412236.00
Total			412236.00

Non-utilisation of earth excavated from the foundation in the filling work

Scrutiny of the 1st R/A bill of the above file with reference to measurement recorded in the M.B. revealed that 27.37 cum of earth has been filled in the both sides berms of the road by transporting the same by mechanical means from other place within 5 kilo meters from the place of work, but the earth of 9.6 Cum as excavated from the foundation (both sides) has not been utilized in the work for the said purpose due to which excess 9-6 cum of earth has been transported, because at first, the earth excavated from the foundation should have been utilised and then rest quantity of 17.77 cum of earth should have been transported. So due to the fictitiously excess transportation of 9.6 cum earth, NAC sustained loss to the tune of Rs. 1991.00, as detailed calculated below towards wasteful expenditure.

Earth excavated from the foundation vide item no.1 is 9.6 cum

Earth transported from other place is 27.37 cum

Rate of transportation of earth by mechanical means is Rs. 207.38/Cum

Cost of wasteful expenditure = 24 cum @ Rs. 207.38/ cum = Rs. 1991.00

ii. Excess payment made due to allowing excess rate of cement than that admissible as per lead statement

Scrutiny of the above work bill with reference to connected M.B. and cost & lead statement along with analysis of rate prepared by J.E. attached to the file revealed that excess rate of cement than that mentioned in the certified cost & lead statement has been allowed in the analysis of rate for different items prepared by the J.E. basing on which rate, the bill has been prepared and so due to this excess payment has been made to the Executant. Further excess lead of cement than that mentioned in the Schedule of Rate, 2014 has been also been allowed in the analysis of rate prepared by J.E. and due to providing excess rate of both cost and conveyance of cement, a sum of Rs. 2359.00, as detailed below has been paid in excess to the Executant.

It is to mention here that cost of cement per quintal has been mentioned as Rs. 689.66 in the Cost and lead statement attached to the file, but against which the cost of Rs. 698.50 has been added in the analysis of rate basing on which the bill has been prepared. Similarly, as per Schedule of Rate, 2014, the conveyance of cement per quintal has been mentioned as Rs. 16.90 per quintal, but against which the cost of Rs. 18.34 has been added in the analysis of rate basing on which the bill has been prepared. Due to excess rate of cement in both cost and conveyance a sum of Rs. 2359.00 has been paid in excess to the executant. The details of calculation of excess payment is given below.

Particulars	Rate allowed as per Analysis of Rate and Bill (Per Qtl.)	Admissible rate, i.e., rate as provided in the lead statement and in the S.R., 2014 (Per Qtl.)	Excess rate of cement with conveyance allowed as per Analysis of Rate and Bill (Per Qtl.)
Cost of Cement	698.50	689.66	8.84
Conveyance of cement	18.34	16.90	1.44
Cost of cement with conveyance	716.84	706.56	10.28

Calculation of excess payment

Name of item	Quantity of work executed (In Cum)	Qty. of cement utilised (In Qtl.)	Excess rate of cement with conveyance allowed as per Analysis of Rate and Bill (Per Qtl.)	Excess paid to the Executant
C.C. (1:3:6)	48.46	110.37	10.28	1135.00
C.C. (1:2:4)	36.86	119.06	10.28	1224.00
Total				2359.00

So in both the case (i & ii), a sum of Rs. 4350.00 (2359.00 + 1991.00) has been paid in excess to the Executant.

In response to the objection memo issued in this regard, the local authority agreed to recover the amount out of the security Deposit amount. As such, the local authority is advised to recover the amount by any means, failing which Rs. 4350.00 is suggested for recovery from the following persons.

Responsible Person for this paragraph

S/no	Name	Designation	Address	Amount(In Rs.)
1	Ajaya Kumar Singh	A.E.E., In-Charge M.E.	Block Office, Nayagarh	1450.00
2	Prafulla Chandra Mahapatra	Executive Officer	NAC, Nayagarh	1450.00
3	Satya Narayan Mandal	J.E.	NAC, Nayagarh	1450.00

15.15 - Non-utilisation of earth excavated from the foundation in the filling work vide AOSP - 125-128

Name of the Work	Construction of CC Road in front of Tarakai Temple In ward No.- 8
Estimated Cost	500000.00

Head of Account	SDP
File no.	5/14-15
M.B. No./Page No.	159/45-54
Name of the Executant	Jitendra Kumar Pradhan
Name of the J.E.	Sri Bulu Sethy, J.E.
Details of bill	Voucher No./Date
1 st . R/A bill	P-72/29-05-15
Total	Amount 469979.00 469979.00

i. Non-utilisation of earth excavated from the foundation in the filling work

Scrutiny of the 1st. R/A bill of the above file with reference to measurement recorded in the M.B. revealed that 63.34 cum of earth has been filled in the both sides berms of the road by transporting the same by mechanical means from other place within 5 kilo meters from the place of work, but the earth of 14.93 Cum as excavated from the foundation (both sides) has not been utilized in the work for the said purpose due to which excess 14.93 cum of earth has been transported, because at first, the earth excavated from the foundation should have been utilised and then rest quantity of 48.41 cum of earth should have been transported. So due to the fictitiously excess transportation of 14.93 cum earth, NAC sustained loss to the tune of Rs. 3096.00, as detailed calculated below towards wasteful expenditure.

Earth excavated from the foundation vide item no.1 is 14.93 cum

Earth transported from other place is 63.34 cum

Rate of transportation of earth by mechanical means is Rs. 207.38/Cum

Cost of wasteful expenditure = 14.93 cum @ Rs. 207.38/ cum = Rs. 3096.00

ii. Excess payment made due to allowing excess rate of cement than that admissible as per lead statement

Scrutiny of the above work bill with reference to connected M.B. and cost & lead statement along with analysis of rate prepared by J.E. attached to the file revealed that excess rate of cement than that mentioned in the certified cost & lead statement has been allowed in the analysis of rate for different items prepared by the J.E. basing on which rate, the bill has been prepared and so due to this excess payment has been made to the Executant. Further excess lead of cement than that mentioned in the Schedule of Rate, 2014 has been also been allowed in the analysis of rate prepared by J.E. and due to providing excess rate of both cost and conveyance of cement, a sum of Rs. 2791.00, as detailed below has been paid in excess to the Executant.

It is to mention here that cost of cement per quintal has been mentioned as Rs. 689.66 in the Cost and lead statement attached to the file, but against which the cost of Rs. 698.50 has been added in the analysis of rate basing on which the bill has been prepared. Similarly, as per Schedule of Rate, 2014, the conveyance of cement per quintal has been mentioned as Rs. 16.90 per quintal, but against which the cost of Rs. 18.34 has been added in the analysis of rate basing on which the bill has been prepared. Due to excess rate of cement in both cost and conveyance a sum of Rs. 2791.00 has been paid in excess to the executant. The details of calculation of excess payment is given below.

Particulars	Rate allowed as per Analysis of Rate and Bill (Per Qtl.)	Admissible rate, i.e., rate as provided in the lead statement and in the S.R., 2014 (Per Qtl.)	Excess rate of cement with conveyance allowed as per Analysis of Rate and Bill (Per Qtl.)
Cost of Cement	698.50	689.66	8.84
Conveyance of cement	18.34	16.90	1.44
Cost of cement with conveyance	716.84	706.56	10.28

Calculation of excess payment

Name of item	Quantity of work executed (In Cum)	Qty. of cement utilised (In Qtl.)	Excess rate of cement with conveyance allowed as per Analysis of Rate and Bill (Per Qtl.)	Excess paid to the Executant
C.C. (1:3:6)	58.14	133.14	10.28	1369.00
C.C. (1:2:4)	42.84	138.37	10.28	1422.00
Total				2791.00

So in both the case (i & ii), a sum of Rs. 5887.00 (3096.00 + 2791.00) has been paid in excess to the Executant.

In response to the objection memo issued in this regard, the local authority agreed to recover the amount out of the security Deposit amount. As such, the local authority is advised to recover the amount by any means, failing which Rs. 5887.00 is suggested for recovery from the following

persons.

Responsible Person for this paragraph

S/no	Name	Designation	Address	Amount(In Rs.)
1	Ajaya Kumar Singh	A.E.E., In-Charge M.E.	Block Office, Nayagarh	1962.00
2	Prafulla Chandra Mahapatra	Executive Officer	NAC, Nayagarh	1962.00
3	Bulu Sathy	J.E.	Now, NAC, Nimapada	1963.00

15.16 - Excess payment made due to allowing excess rate of cement than that admissible as per lead statement vide AOSP- 128-131

Name of the Work	Construction of CC Road at Biju Market Main Road at Link Road, In ward No. - 9		
Estimated Cost	847900.00		
Head of Account	Road Development		
File no.	6/14-15		
M.B. No./Page No.	159/34-44, 159/72-75 & 76-82		
Name of the Executant	Tapan Kumar Jena		
Name of the J.E.	Sri Bulu Sathy, J.E.		
Details of bill	Voucher No./Date		
1 st R/A bill	P-71/28-05-15	Amount	
2 nd R/A bill & Final	P-132/09-07-15		
Total			841861.00

i. Excess payment made due to allowing excess rate of cement than that admissible as per lead statement

Scrutiny of the above work bill with reference to connected M.B. and cost & lead statement along with analysis of rate prepared by J.E. attached to the file revealed that excess rate of cement than that mentioned in the certified cost & lead statement has been allowed in the analysis of rate for different items prepared by the J.E. basing on which rate, the bill has been prepared and so due to this excess payment has been made to the Executant. Further excess lead of cement than that mentioned in the Schedule of Rate, 2014 has been also been allowed in the analysis of rate prepared by J.E. and due to providing excess rate of both cost and conveyance of cement, a sum of Rs. 4800.00, as detailed below has been paid in excess to the Executant.

It is to mention here that cost of cement per quintal has been mentioned as Rs. 689.66 in the Cost and lead statement attached to the file, but against which the cost of Rs. 698.50 has been added in the analysis of rate basing on which the bill has been prepared. Similarly, as per Schedule of Rate, 2014, the conveyance of cement per quintal has been mentioned as Rs. 16.90 per quintal, but against which the cost of Rs. 18.34 has been added in the analysis of rate basing on which the bill has been prepared. Due to excess rate of cement in both cost and conveyance a sum of Rs. 4800.00 has been paid in excess to the executant. The details of calculation of excess payment is given below.

Particulars	Rate allowed as per Analysis of Rate and Bill (Per Qtl.)	Admissible rate, i.e., rate as provided in the lead statement and in the S.R., 2014 (Per Qtl.)	Excess rate of cement with conveyance allowed as per Analysis of Rate and Bill (Per Qtl.)
Cost of Cement	698.50	689.66	8.84
Conveyance of cement	18.34	16.90	1.44
Cost of cement with conveyance	716.84	706.56	10.28

Calculation of excess payment

Name of item	Quantity of work executed (In both 1 st R/A & 2 nd /F bill) (In Cum)	Qty. of cement utilised (In Qtl.)	Excess rate of cement with conveyance allowed as per Analysis of Rate and Bill (Per Qtl.)	Excess paid to the Executant
C.C. (1:3:6)	92.58	212	10.28	2179.00
C.C. (1:2:4)	79.15	255	10.28	2621.00
Total				4800.00

Signature of Officer
(Nayagarh)

In response to the objection memo issued in this regard, the local authority agreed to recover the amount out of the security Deposit amount. As such, the local authority is advised to recover the amount by any means, failing which Rs. 4800.00 is suggested for recovery from the following persons.

Responsible Person for this paragraph

S/no	Name	Designation	Adress	Amount(In Rs.)
1	Ajaya Kumar Singh	A.E.E., In-Charge M.E.	Block Office, Nayagarh	1600.00
2	Prafulla Chandra Mahapatra	Executive Officer	NAC, Nayagarh	1600.00
3	Bulu Sethy	J.E.	Now, NAC, Nimapada	1600.00

15.17 - 4748 Excess payment made due to allowing excess rate of cement than that admissible as per lead statement vide AOSP-131-133

Name of the Work	Construction of CC Platform at Taxi Stand, In ward No.- 3		
Estimated Cost	813740.00		
Head of Account	Road Development		
File no.	20/14-15		
M.B. No./Page No.	161/65-73		
Name of the Executant	Subas Kumar Rout		
Name of the J.E.	Sri Satya Narayan Mandal, J.E.		
Details of bill	Voucher No./Date		
1 st R/A bill & Final	P-326/26-11-15	Amount	
Total		691761.00	691761.00

i. Excess payment made due to allowing excess rate of cement than that admissible as per lead statement

Scrutiny of the above work bill with reference to connected M.B. and cost & lead statement along with analysis of rate prepared by J.E. attached to the file revealed that excess rate of cement than that mentioned in the certified cost & lead statement has been allowed in the analysis of rate for different items prepared by the J.E. basing on which rate, the bill has been prepared and so due to this excess payment has been made to the Executant. Further excess lead of cement than that mentioned in the Schedule of Rate, 2014 has been also been allowed in the analysis of rate prepared by J.E. and due to providing excess rate of both cost and conveyance of cement, a sum of Rs. 4748.00, as detailed below has been paid in excess to the Executant.

It is to mention here that cost of cement per quintal has been mentioned as Rs. 689.66 in the Cost and lead statement attached to the file, but against which the cost of Rs. 698.50 has been added in the analysis of rate basing on which the bill has been prepared. Similarly, as per Schedule of Rate, 2014, the conveyance of cement per quintal has been mentioned as Rs. 16.90 per quintal, but against which the cost of Rs. 18.34 has been added in the analysis of rate basing on which the bill has been prepared. Due to excess rate of cement in both cost and conveyance a sum of Rs. 4748.00 has been paid in excess to the executant. The details of calculation of excess payment is given below.

Particulars	Rate allowed as per Analysis of Rate and Bill (Per Qtl.)	Admissible rate, i.e., rate as provided in the lead statement and in the S.R., 2014 (Per Qtl.)	Excess rate of cement with conveyance allowed as per Analysis of Rate and Bill (Per Qtl.)
Cost of Cement	698.50	689.66	8.84
Conveyance of cement	18.34	16.90	1.44
Cost of cement with conveyance	716.84	706.56	10.28

Calculation of excess payment

Name of item	Quantity of work executed (In Cum)	Qty. of cement utilised (In Qtl.)	Excess rate of cement with conveyance allowed as per Analysis of Rate and Bill (Per Qtl.)	Excess paid to the Executant
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C.C. (1:3:6)	83.68	191.63		
C.C. (1:2:4)	83.68	270.28	10.28	1970.00
Total			10.28	2778.00
				4748.00

In response to the objection memo issued in this regard, the local authority agreed to recover the amount out of the security Deposit amount. As such, the local authority is advised to recover the amount by any means, failing which Rs. 4748.00 is suggested for recovery from the following persons.

Responsible Person for this paragraph

Sno	Name	Designation	Adress	Amount(In Rs.)
1	Ajaya Kumar Singh	A.E.E., In-Charge M.E.	Block Office, Nayagarh	1583.00
2	Prafulla Chandra Mahapatra	Executive Officer	NAC, Nayagarh	1582.00
3	Satya Narayan Mandal	J.E.	NAC, Nayagarh	1583.00

15.18 - Excess payment made due to allowing excess rate of cement than that admissible as per lead statement vide AOSP- 133-136

Name of the Work	Construction of CC Road with drain from Akhila Prusty shop to Siddheswari Temple towards rajabagicha Pond Road, In ward No.- 12		
Estimated Cost	491300.00		
Head of Account	Road Development		
File no.	11/14-15		
M.B. No./Page No.	159/90-98		
Name of the Executant	Shahenaz Begum		
Name of the J.E.	Sri Bulu Sathy, J.E.		
Details of bill	Voucher No./Date		
1 st . R/A bill & Final	P-131/09-07-15	Amount	485557.00
Total			485557.00

Excess payment made due to allowing excess rate of cement than that admissible as per lead statement

Scrutiny of the above work bill with reference to connected M.B. and cost & lead statement along with analysis of rate prepared by J.E. attached to the file revealed that excess rate of cement than that mentioned in the certified cost & lead statement has been allowed in the analysis of rate for different items prepared by the J.E. basing on which rate, the bill has been prepared and so due to this excess payment has been made to the Executant. Further excess lead of cement than that mentioned in the Schedule of Rate, 2014 has been also been allowed in the analysis of rate prepared by J.E. and due to providing excess rate of both cost and conveyance of cement, a sum of Rs. 2838.00, as detailed below has been paid in excess to the Executant.

It is to mention here that cost of cement per quintal has been mentioned as Rs. 689.66 in the Cost and lead statement attached to the file, but against which the cost of Rs. 698.50 has been added in the analysis of rate basing on which the bill has been prepared. Similarly, as per Schedule of Rate, 2014, the conveyance of cement per quintal has been mentioned as Rs. 16.90 per quintal, but against which the cost of Rs. 18.34 has been added in the analysis of rate basing on which the bill has been prepared. Due to excess rate of cement in both cost and conveyance a sum of Rs. 2838.00 has been paid in excess to the executant. The details of calculation of excess payment is given below.

Particulars	Rate allowed as per Analysis of Rate and Bill (Per Qtl.)	Admissible rate, i.e., rate as provided in the lead statement and in the S.R., 2014 (Per Qtl.)	Excess rate of cement with conveyance allowed as per Analysis of Rate and Bill (Per Qtl.)
Cost of Cement	698.50	689.66	8.84
Conveyance of cement	18.34	16.90	1.44
Cost of cement with conveyance	716.84	706.56	10.28

Calculation of excess payment:

Name of item	Quantity of work executed (In Cum)	Qty. of cement utilised (In Qtl.)	Excess rate of cement with conveyance allowed as per Analysis of Rate and Bill (Per Qtl.)	Excess paid to the Executant
C.C. (1:3:6)	0.96	2	10.28	21.00
C.C. (1:2:4)	84.82	274	10.28	2817.00
Total				2838.00

In response to the objection memo issued in this regard, the local authority agreed to recover the amount out of the security Deposit amount. As such, the local authority is advised to recover the amount by any means, failing which Rs. 2838.00 is suggested for recovery from the following persons.

Responsible Person for this paragraph

S/no	Name	Designation	Adress	Amount(In Rs.)
1	Ajaya Kumar Singh	A.E.E., In-Charge M.E.	Block Office, Nayagarh	946.00
2	Prafulla Chandra Mahapatra	Executive Officer	NAC, Nayagarh	946.00
3	Bulu Sethy	J.E.	Now, NAC, Nimapada	946.00

15.19 - 1122942Non-Production of Works Case Records vide AOSP- 136-138

In spite of issue of objection of objection memo in this regard, the following works case records could not be produced to audit for verification. The same may be produced to next audit for verification. Till then a sum of Rs. 1180612.00 is held under objection.

Sl. No.	Voucher no. & Dt.	Name of the Work	Agency	Head of A/C	Amount Paid
1	2	3	4	5	7
1	24 Dt.23.04.15	IHSDP-Chakradhar Bhutan	Chakradhar Bhutan	IHSDP	8000.00
2	99 Dt.12.06.15	IHSDP-Tukuna Naik	Tukuna Naik	IHSDP	12300.00
3	135 Dt.09.07.15	IHSDP-Manoranjana Mohanty	Manoranjana Mohanty	IHSDP	32400.00
4	292 Dt.06.11.15	IHSDP-Sanjaya Kumar Behera	Sanjaya Kumar Behera	IHSDP	72000.00
5	184 Dt.11.08.15	Construction of Biswanath Community Centre ward no.8	Prasant Kumar Pattnaik	MLA-LAD	49845.00
6	191 Dt.28.08.15	Construction of Harijana Sahi Pokhari Kothaghar ward no.4	Ranjan Kumar Mohapatra W.S	MLA-LAD	45345.00
7	207 Dt.07.09.15	Construction of Rotary Community Centre	Prakash Pattnaik	MP-LAD	25458.00

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8	23 dt.15.04.15	Cost & Installation charges of Office Steel Gate	Mahaver Steel	Own Fund	155610.00
9	140 Dt.09.07.15	Water Supply & Sanitary Fittings of Council Building at NAC Office	Ranjan Kumar Mohapatra	Own Fund	48133.00
10	142 Dt.09.07.15	Lifting of Solid Waste at New Bus Stand	Laxmi Narayan Transport	Own Fund	75200.00
11	143 Dt.09.07.15	Lifting of Solid Waste at Bhalukhol	Laxmi Narayan Transport	Own Fund	84800.00
12	265 Dt. 17.10.15	Repair of Tractor Trolley	Maharana Engineering works	Own Fund	57670.00
13	385 Dt.27.01.2016	Engagement of JCB for lifting of Solid Waste at Bhalukhol Creamention ground	Laxminarayan Transport	SWM	98400.00
14	175 Dt.03.08.15	Renovation of Puskar Tank	Bulu Sethy	WB	415451.00
	Total				1180612.00

PARA: 16 AUDIT ON UNITS / DEPARTMENT

16.1 -
No other unit is due for audit.

PARA: 17 AUDIT ON SCHEMES / PROGRAMMES

17.1 - Schemes

A number of schemes such as MPLAD, MLALAD, Road Development, Road Maintenance, Motor Vehicle Tax, 13th Finance commission, SJSRY, OAP/ODP/NSAP etc. have been implemented in this NAC during the year 2014-15 for the improvement of socio-economic condition of

the urban people.

I. Physical and Financial Achievements

The physical and financial target and achievements in respect of different schemes implemented in this NAC during the year 2014-15 could not be furnished as neither the work register was maintained and produced to audit nor the local authority produce the same to audit. However the number of works taken up during the year under along with its financial achievement has been worked out from the cash book which is furnished below. The work register as well as the grant register has not been maintained in this NAC, due to which the exact position of physical and financial target and achievement could not be ascertained. However the local authority is advised to maintain the work register and the grant register in order to know the exact figure and maintain the transparency.

Sl. No.	Name of the Scheme	No. taken up	Receipt	Expenditure	Remarks
1	13 th F.C.	5	0.00	1971882.00	Excess expenditure might be out of previous grant
2	14 th F.C.	1	4730000.00	325307.00	
3	Devolution Fund	2	4687000.00	501806.00	
4	Kalyan Mandap	1	7000000.00	2434891.00	
5	IHSDP	48	0.00	1473900.00	
6	MLALAD	6	0.00	263106.00	
7	MPLAD	4	0.00	516087.00	
8	NRB	2	500000.00	143129.00	
9	NULM	5	609000.00	615221.00	
10	Road Development	4	1116000.00	2019179.99	
11	PBI	4	1502000.00	177597.00	
12	R & B	5	1950000.00	1567904.00	
13	SDP	1	0.00	469979.00	
14	SPF	3	50000.00	192836.00	
15	Water Bodies	1	2500000.00	415451.00	

I. Comments on execution of different schemes

The mode of execution of schemes such as MPLAD and SJSRY is given below basing on the records and registers made available to audit.

1. MPLAD

The projects under MPLAD scheme is approved by the Collector, Nayagarh as per the recommendation of the concerned MP. During the year under audit 6 nos. projects has been taken up and a sum of Rs. **516087.00** has been incurred expenditure under this scheme.

2. SJSRY

The scheme SJSRY has been implemented with its 5 (five) components such as

I. UWSP : Urban Women Self Help Programme

Under this scheme, women self Help groups is formed and the groups are financed as Group loan for different activities.

II. USEP : Urban Self Employment Programme

Under this scheme finance as loan is made for the individual persons for different activities.

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iii. UCDN : Urban Community Development network

Under this head the salary of the employee is paid.

iv. STEP UP : Skill Training Employment Programme for Urban Poor

Under this programme skill development training in different trades are imparted to the urban poor.

v. T & Cs : Thrift and Credit society

Under this programme revolving fund is given to the various WSHG for their activities.

Implementation of schemes in Nayagarh NAC

In this NAC, only the following three programmes were implemented during the year under audit.

i. USDN : The salary of the Community Organiser of this NAC was paid during the year under audit.

ii. STEP UP : Under this programme 5 nos. of training has been imparted during the year under audit and details of that is given below.

Name of Training Programme	No. of Participants
Garments Construction Technique	50
Accounts Assistance using Tally under Modular Employable Scheme	27
DTP (MES-702) 1 st . batch	25
DTP (MES-702) 2 nd . batch	20
Garments Construction Technique	30
Total no. of Participants to whom training imparted	152

iii. Revolving funds has been given to different SHG groups for different trades.

PARA: 18 MISCELLANEOUS
18.1 - Checking of Records not produced to Previous Audit

In spite of issue of objection memo in this regard to produce the records and registers relating to different paragraphs of last audit, i.e., A.R. No.147776/AR/2015-16-KHURDA which were not produced to last audit, the local authority failed to produce the same in order to check the same to settle the paragraphs.

18.2 - No. of Audit paragraphs pending for settlement OSP -

It was seen that a huge number of paragraphs were not yet settled till 31-03-2016. No effective and sincere steps have been taken by the local authority to submit the compliance of the above reports. The local authority is advised to send compliance to the different audit reports to the proper quarter in order to settle the outstanding paragraphs of the last and previous audit. The following are the some of the Audit Paragraphs which were not yet settled till 31-03-2016.

Sl. No.	Year of account	Audit Report No.	Paragraphs of misappropriation of cash &	Other paragraphs pending for settlement	Total	Remarks
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			loss of stock & stores Pending for settlement					
			No. of paragraphs	Amount involved	No. of paragraphs	Amount involved	No. of paragraphs	Amount involved
1	1999-2000	37/2000-01	0	0.00	30	4292722.00	30	4292722.00
2	2000-01	16/2001-02	0	0.00	23	1667046.00	23	1667046.00
3	2001-02 & 02-03	43/2003-04	0	0.00	42	7577738.00	42	7577738.00
4	2004-05	45/2005-06	10	315490.00	33	4428324.00	33	4428324.00
5	2005-06	49/2006-07	4	51974.00	34	8678895.00	44	8994385.00
6	2006-07	78/2007-08	0	0.00	26	5084125.00	30	5136099.00
7	2007-08	57/2008-09	0	0.00	20	8519082.00	20	8519082.00
8	2008-09	66/2009-10	0	0.00	39	12949159.00	39	12949159.00
9	2009-10	39/2010-11	0	0.00	50	15720854.00	50	15720854.00
10	2013-14	44842/AR/2014-15-K HURDA	0	0.00	17	2866763.00	17	2866763.00
11	2014-15	147776/AR/2015-16- KHURDA	0	0.00	15	2820728.00	15	2820728.00
Total			14	367464.00	329	74605436.00	343	74972900.00

18.3 - Comments on Grievance redressal system

The details of complaint/grievance received and disposed during the year 2015-16 of Nayagarh N.A.C. is furnished below.

Particulars based on complaint/grievance register	No. of Complaints
Complaints pending for disposal at the beginning of the year	0
Complaint received during the year 2015-16	273
Total	273
Complaints disposed off during the year	273
Complaints pending for disposal at the end of the year.	0

PARA: 19 AUDIT OF LOAN/DEPOSITS/CPF INCLUDING POSITIONS
19.1 - Loans

The position of Tipper loan received and repaid during the year 2015-16 is given below. (A/C No. 143403311200029, Indian Overseas Bank, Nayagarh)

Particulars	Principal	Interest	Total
Loan outstanding for repayment as on 01-04-15	254659.00	0.00	254659.00
Loan received during the year 15-16	0.00	16131.00	16131.00
Total	254659.00	16131.00	270790.00
Loan repaid during the year	254659.00	16131.00	270790.00
Balance loan to be repaid as on 31-03-16	0.00	0.00	0.00

Particulars	Principal	Interest	Total
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Loan outstanding for repayment as on 01-04-15	214787.00	39872.00	254659.00
Loan received during the year 15-16	0.00	16131.00	16131.00
Total	214787.00	56003.00	270790.00
Loan repaid during the year	214787.00	56003.00	270790.00
Balance loan to be repaid as on 31-03-16	0.00	0.00	0.00

19.2 - Non-Remittance of Royalty, VAT etc. into Govt. Treasury

Rule-6 of OTC Vol-I read with Rule-4 of OGFR stipulates that all money received / realised on behalf of Govt. Should be deposited in full into Treasury/ with the Competent authority within three days of receipt/ realisation. Retention of Govt. Money outside the treasury is quite irregular as it adversely affects the ways and means position of the Govt.

On working out the of the receipt and expenditure position of the all the cash books maintained in this P.S., it was seen that a sum of Rs. 28390.00 has been remained un-remitted to the Govt. Treasury or to competent authority as on 31-03-2016 which was collected by the NAC towards Royalty, VAT, Labour Cess and I.T. etc.

Head of Account	O.B. As on 01-04-15 per last A.R.	Receipt during the year 2015-16	Total	Deposited during the year 15-16	Balance to be deposited as on 31-03-16
Royalty	0.00	281957.00	281957.00	280167.00	1790.00
VAT	0.00	626771.00	626771.00	604029.00	22742.00
Labour Cess	0.00	125853.00	125853.00	123924.00	1929.00
I.T.	0.00	286823.00	286823.00	284894.00	1929.00
Total	0.00	1321404.00	1321404.00	1293014.00	28390.00

On issue of objection memo in this regard, the local authority replied to deposit the same to the proper Head of Account.

As such the local authority is suggested to deposit the unremitted amount to the proper Head of Account with intimation to audit.

19.3 - Position of Deposits

As required U/R 142 and U/R 143 of Odisha Municipal Rule 1953, the deposit ledger and register of outstanding deposit has not been maintained by this NAC. Due to non maintenance of above register there is possibility of refund of excess deposit or double refund of deposits which would cause the loss of NAC Fund.

But neither the deposit ledger nor the outstanding deposit ledger has been maintained by this NAC. Basing upon the position of last Audit report the following information is furnished.

Item	Outstanding deposits as on 01-04-15	Received during the year 15-16	Total	Refunded during the Year 15-16	Balance Deposits to be refunded
SD	2742603.00	1514308.00	4256911.00	349969.00	3906942.00
EMD	165510.00	0.00	165510.00	0.00	165510.00

19.4 - EPF Position

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The E.P.F. deductions and deposits of the staff of Nayagarh N.A.C. for the year 2015-16 is furnished below.

Particulars	Position of E.P.F.Account
Opening balance as on 01.04.15.	1500463.30
Amount deducted during the year towards Employee Share	433359.00
Amount deposited during the year towards Employer share	490942.00
Total	2424764.30
Amount deposited with EPF Commissioner	924301.00
Balance as on 31-03-16	1500463.30

PARA: 20 RESULT OF AUDIT
20.1 - General Remarks

Maintenance of account of the NAC is far from satisfactory as per remark offered in the foregoing paragraph. The NAC has not adopted computerized accounting systems till date. The internal sources of income is too low in comparison with the expenditure. The E.O. is suggested to enhance the income position for better management of NAC.

20.2 - Recommendations

The following suggestions are recommended for strengthening of the financial position and enforcing financial discipline in this NAC.

- 1). Collection of long outstanding taxes and other dues through special drive.
- 2). Enforcement of provision laid U/S 161,162,163 & 201 of the Odisha Municipal Act, 1953,
- 3). Survey of new holdings by collecting datas from different sources like from electric deptt. on new electricity connections within the NAC area etc.
- 4.) Assessment of new holdings.
- 5). Revaluation of old assessed cases, if any.
- 6.) Maintenance of Asset register and constant monitoring of the assets for generation of own fund.
- 7) Grievance redressal system to be online so that citizen can assess the status of his/her grievance

20.3 - RESULT OF AUDIT

As a result of this audit Rs. 62045504.00 is held under objection which includes Rs. 1690888.00 suggested for recovery. Besides, Rs. 68541.00 was recovered at the instance of audit.

Result Of Audit

SI No	Name Of The Paragraph	Amount suggested for recovery(In Rs:)	Amount kept on objection(In Rs:)	Amount Surchargeable(In Rs:)	Amount Embezzlement(In Rs:)	Amount Othercases(In Rs:)	Remarks
1	8.1	23900.00	23900.00	23900.00	0.00	23900.00	
2	9.1	0.00	25281791.00	0.00	0.00	0.00	
3	11.7	60000.00	60000.00	60000.00	60000.00	0.00	
4	11.9	1800.00	1800.00	1800.00	1800.00	18.00	
5	11.10	10000.00	10000.00	10000.00	10000.00	0.00	
6	11.11	15300.00	15300.00	15300.00	15300.00	0.00	
7	13.1	271121.00	271121.00	271121.00	0.00	271121.00	
8	13.4	479519.00	479519.00	479519.00	0.00	0.00	
9	14.2	0.00	1399694.00	0.00	0.00	0.00	
10	14.3	615456.00	615456.00	615456.00	0.00	0.00	
11	14.4	98387.00	98387.00	98387.00	0.00	0.00	
12	14.6	300.00	300.00	0.00	0.00	300.00	
13	14.7	5829.00	5829.00	5829.00	0.00	5829.00	
14	14.8	12000.00	12000.00	0.00	0.00	12000.00	
15	14.10	4200.00	4200.00	4200.00	0.00	0.00	
16	14.11	33600.00	33600.00	33600.00	0.00	33600.00	
17	14.12	0.00	1165153.00	0.00	0.00	0.00	
18	14.13	0.00	31327366.00	0.00	0.00	0.00	
19	15.2	2327.00	2327.00	2327.00	0.00	2327.00	
20	15.3	1521.00	1521.00	1521.00	0.00	1521.00	
21	15.4	6314.00	6314.00	6314.00	0.00	6314.00	
22	15.5	4296.00	4296.00	4296.00	0.00	4296.00	
23	15.6	2227.00	2227.00	2227.00	0.00	2227.00	
24	15.7	1300.00	1300.00	1300.00	0.00	1300.00	
25	15.8	2928.00	2928.00	2928.00	0.00	2928.00	
26	15.9	1112.00	1112.00	1112.00	0.00	1112.00	
27	15.10	1673.00	1673.00	1673.00	0.00	1673.00	
28	15.11	1562.00	1562.00	1562.00	0.00	1562.00	
29	15.12	10513.00	10513.00	10513.00	0.00	10513.00	
30	15.13	1080.00	1080.00	1080.00	0.00	1080.00	
31	15.14	4350.00	4350.00	4350.00	0.00	4350.00	
32	15.15	5887.00	5887.00	5887.00	0.00	5887.00	
33	15.16	4800.00	4800.00	4800.00	0.00	4800.00	
34	15.17	4748.00	4748.00	4748.00	0.00	4748.00	
35	15.18	2838.00	2838.00	2838.00	0.00	2838.00	
36	15.19	0.00	1180612.00	0.00	0.00	0.00	
Total		1690888.00	62045504.00	1678588.00	87100.00	406244.00	

Audit Certificate

Certified that the accounts of Nayagarh NAC for the financial year 2015-2016 have been covered under audit and found correct subject to the comments / remarks offered in the foregoing paragraphs.

Spot Recovery

SI No	Ref Para No/Audit Objection Statement Page No	M.R.No	Date	Amount(In Rs:)	Name of the person
1	14.9	113	2017-04-03	16	Biswanath Mahapatra
2	14.9	112	2017-04-03	5	Satya Narayan Ray
3	14.9	111	2017-04-30	260	Purna Chandra Pani
4	11.8	110	2017-04-03	300	Sisir Kumar Mahapatra
5	11.6	16799	2017-04-03	600	Puspanjali Mohanty
6	11.5	107	2017-04-03	36	Sisir Kumar Mahapatra
7	11.4	16798	2016-04-03	20	Hazrat Ali Khan
8	11.4	106	2017-04-03	29650	Sisir Kumar Mahapatra
9	11.4	16797	2017-04-30	100	Bhagirathi Dalei
10	11.3	101	2017-04-03	48	Sisir Kumar Mahapatra
11	11.2	105	2017-04-03	12300	Sisir Kumar Mahapatra
12	11.2	104	2017-04-30	635	Sisir Kumar mahapatra
13	11.2	16800	2017-04-03	361	Sisir Kumar Mahapatra
14	11.1	Taken to DCR	2017-01-16	512	Krushna Chandra Misra

15	11.1	Taken to DCR	2017-01-17	34	Sarat Chandra Patra
16	11.1	16795	2017-04-03	1150	Bhagirathi Dalei
17	11.1	16796	2017-04-03	352	Hazrat Ali Khan
18	11.1	16794	2017-04-03	10500	Laxmidhar Mahapatra
19	11.1	103	2017-04-03	1312	Sisir Kumar Mahapatra
20	11.1	102	2017-04-03	1200	Sisir Kumar Mahapatra
21	11.1	16793	2017-04-03	9000	Niranjana Pattanaik
22	11.1	16792	2017-04-03	25	Prafulla Kumar Mahapatra
23	11.1	16791	2017-04-03	125	Bhagirathi Dalei
				Total	68541

(Signature)
20/5/18
Executive Officer
N.A.C., Nayagarh